

**MINUTES OF THE REGULAR MEETING OF THE WYTHEVILLE TOWN COUNCIL
HELD IN THE COUNCIL CHAMBERS ON MONDAY, JULY 22, 2019, AT 7:00 P.M.**

Members present: Beth A. Taylor, Jacqueline K. King, Joseph E. Hand, Jr., Mark J. Bloomfield, Cathy D. Pattison

Others present: Town Manager C. Wayne Sutherland, Jr., Assistant Town Manager Stephen A. Moore, Town Clerk Sharon G. Corvin, Town Attorney Christopher R. Menerick, David D. Jones, Chris Reeves, Ashley Viars, Mr. and Mrs. Joe Wilkins, Millicent Rothrock of *The Wytheville Enterprise*, Patrol Officer Dallas Shumate

RE: CALL TO ORDER, QUORUM, PLEDGE

Mayor Taylor called the meeting to order and established that a quorum of Council members was present. The Pledge of Allegiance was led by Councilman Hand.

RE: CONSENT AGENDA

Mayor Taylor presented the consent agenda consisting of the minutes of the regular meeting of July 8, 2019; the request of George Wythe High School to conduct their Homecoming Parade on Thursday, October 24, 2019, at 6:00 p.m.; and, the request of Wytheville Community College to conduct their WCC Sprint for Scholarships 5K Run/Walk on Friday, September 20, 2019, at 6:00 p.m. Mayor Taylor inquired if there is a motion to approve the consent agenda as presented or to somehow be amended. A motion was made by Councilwoman Pattison and seconded by Councilman Hand to approve the consent agenda consisting of the minutes of the regular meeting of July 8, 2019; the request of George Wythe High School to conduct their Homecoming Parade on Thursday, October 24, 2019, at 6:00 p.m.; and, the request of Wytheville Community College to conduct their WCC Sprint for Scholarships 5K Run/Walk on Friday, September 20, 2019, at 6:00 p.m., as presented. Mayor Taylor inquired if there was any discussion on the motion to approve the consent agenda as presented. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Beth A. Taylor, Jacqueline K. King, Joseph E. Hand, Jr., Mark J. Bloomfield, Cathy D. Pattison. Against: None.

RE: CITIZENS' PERIOD

Mayor Taylor advised that the next agenda item is Citizens' Period. She stated that the sign in sheet indicated that there are two citizens listed who wished to address the Council during Citizens' Period.

Mr. David Jones was recognized and stated that he lives at 1235 West Main Street in Wytheville, and he noted that he owns Jones Mowing Service. He explained that he had attended a Council meeting and recommended that the Council issue landscaping businesses a decal when they purchase their business licenses. Mr. Jones commented that he realized after the meeting that there were a few items that he did not discuss with the Council that he would like to discuss at this meeting. He explained that in regard to LLC businesses, there are LLC businesses that are not tagged or marked, therefore, if every landscaping business does not get a decal, then there will be more businesses finding ways to avoid getting their business license. Mr. Jones remarked that he has discussed this with about 90 percent of the landscaping businesses, and they have thanked him for trying to bring this to the Council's attention. He noted that the businesses he discussed this with do not mind paying for the decal because they will make triple the money when and if the Council decides to make this a requirement for landscaping businesses. He continued to discuss the request for decals for landscaping businesses with the Council. Mr. Jones noted that he also continues to attend the Wythe County Board of Supervisors' meetings and the Town of Rural Retreat meetings, as well, in hopes that they will also create a decal for landscaping businesses. He remarked that he also plans to request this in the Town of Marion. Mr. Jones suggested that any landscaping business with a minimum of five yards be required to purchase a business license and decal. He noted that this would help eliminate any youth, etc. who mow or landscape for a little extra money during the summer to be exempt. Mr. Jones commented that someone mowing five yards would not hurt the true landscaping businesses, however, someone mowing 15 yards could ruin a true landscaping business because that is a substantial amount of money. He continued to express his concern to the Council regarding the landscaping businesses in town who do not have a business license and who are not reporting their income because of this, which is considered to be tax evasion and not something that he believes is right. Mr. Jones thanked the Council for moving forward with his request and allowing him to speak. Mayor Taylor noted that the Council is continuing to discuss the best way to handle the decal disbursement. Mr. Jones commented that he hopes that the Council will consider the brush sticker idea he presented at the last meeting he attended. Town Manager Sutherland advised that the Town of Wytheville already sells brush tags. Mr. Jones remarked that he is referring to brush stickers for a commercial

business because he is not allowed to dump brush on behalf of his business. He continued to express his thoughts regarding businesses receiving a brush decal to haul brush to the Town site. Mayor Taylor thanked Mr. Jones for his comments.

Mr. Chris Reeves was recognized and stated that he lives at 935 West Spring Street in Wytheville. He commented that he had prepared a speech, however, Mr. Jones stated almost everything that he wanted to discuss with the Council. Mr. Reeves noted that with the landscaping businesses who have business licenses being required to have a decal, it makes him feel better knowing that citizens, such as his grandmother, are protected. He remarked that his grandmother is always hiring random people to do yardwork for her, and this would give him peace knowing that she would not be trusting the wrong person. Mr. Reeves thanked the Council for allowing him to speak. Mayor Taylor thanked Mr. Reeves for his comments.

Mayor Taylor inquired if there were others who wished to address the Council during Citizens' Period. There being none, she proceeded with the agenda.

RE: OLD BUSINESS

Under Old Business, Town Manager Sutherland reported the following:

1. The next Council Work Session will be held on Wednesday, July 24, 2019, at 7:00 a.m., in the Council Conference Room.
2. The Joint Industrial Development Authority meeting that was scheduled for Thursday, July 25, 2019, has been canceled. He noted that the Authority will resume with their regularly scheduled meeting in August.
3. The Joint Governing Bodies will meet on Monday, July 29, 2019, at 6:00 p.m., in the Health Department EOC Conference Room.

RE: BUDGET AND FINANCE COMMITTEE REPORT

Vice-Mayor King, reporting for the Budget and Finance Committee, stated that now that all the work is completed in the downtown area, it is necessary that the Town install signs in various areas depicting the length of parking that is permitted. She explained that the Council has developed a schedule of times and locations, which vary in length from a three-hour limit to no limit at all. Vice-Mayor King remarked that the Council believes that it is important that the Town maintain a good parking environment in the downtown area to support those businesses and services that are located there. She commented that the various locations and limitations are depicted on the attached schedule. Vice-Mayor King stated that in addition to this, the Council is also looking at other types of technology that will allow the Town to monitor and prevent parking violations in the downtown area. She expressed that the Town wants to aggressively enforce the regulations downtown that will provide its visitors with the opportunity to have an enjoyable visit to the downtown area. Vice-Mayor King explained that the Council is looking at other communities and their regulations for their downtowns. She advised that in any event, it would be the recommendation of the Budget and Finance Committee that the attached schedule of locations and permitted times be adopted by the Council and that the Public Works Department proceed with the installation of the signage as noted. A motion was made by Vice-Mayor King and seconded by Councilwoman Pattison to adopt the new parking times for various locations in the downtown area and requested the Public Works Department to proceed with the installation of the signage. Mayor Taylor inquired if there was any discussion on the motion. Councilman Bloomfield inquired if this item is required to have three readings. Town Manager Sutherland stated that it only requires Council action. She inquired if there was any further discussion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Beth A. Taylor, Jacqueline K. King, Joseph E. Hand, Jr., Mark J. Bloomfield, Cathy D. Pattison. Against: None.

Vice-Mayor King, also, reported that at a recent meeting of the Town Council, a citizen noted that he thought that it would be very beneficial for the Town to have some type of designation, which was visible by the Police Department and other Town officials, denoting that persons performing mowing and other landscaping businesses should have an appropriate business license. She stated that Town Treasurer Michael Stephens is, currently, working on the development of a sticker that will be issued to all persons with mowing and landscaping licenses. Vice-Mayor King explained that this will allow the Police and other officials to quickly be able to determine if a vendor is appropriately licensed. She remarked that there are many mowing and landscaping services operating throughout the town, and it is often difficult to determine if they have, in fact, obtained the appropriate business license. Vice-Mayor King commented that the Town hopes that these stickers can be issued within the next few weeks.

She expressed that it is something that certainly will be used in the upcoming year. Vice-Mayor King advised that the Council appreciated the suggestion for the issuance of such stickers, and the Committee would note that the Council is implementing such a policy. A copy of the Budget and Finance Committee report is attached and made part of these minutes.

RE: PUBLIC WORKS COMMITTEE REPORT

Councilman Bloomfield, reporting for the Public Works Committee, stated that the Town has advertised for bids for its annual milling and paving program. He explained that the pre-bid conference was held last week, and bids were received by the Town on July 18, 2019. Councilman Bloomfield noted that the Town has attempted to start the milling and paving process earlier this year to take full advantage of the good summer weather. He remarked that the Public Works Committee anticipates that the milling and paving operations will start by the beginning of August. Councilman Bloomfield stated that the Committee has attached to this report the schedule of those Town streets that will be milled and paved during this construction project. He noted that the total budget for these operations for this year will be approximately \$500,000. Councilman Bloomfield advised that there is no additional action needed by the Council, but the Committee wanted to make everyone aware that the annual milling and paving activities were about to commence. Town Manager Sutherland noted that bids have been received for the sealing and striping of those streets, as well, and the Town will be awarding the contract soon.

Councilman Bloomfield, also, reported that the Public Works Committee would like to remind everyone that this upcoming weekend, July 26, 27 and 28, the Town will participate with the Wytheville-Wythe-Bland Chamber of Commerce and Wythe County to coordinate the sixth annual Road Market Sale. He noted that this is an event sponsored by the Route 21 Market Group. Councilman Bloomfield stated that as the Committee has noted before, the goal of this three day event is to have yard sales and sidewalk sales taking place along Route 21 starting in Harmony, North Carolina, and ending in Wytheville, Virginia. He explained that the Town Council has previously taken action to authorize sales activities along the Town's streets, and the Public Works Committee wants to remind everyone to be safety conscious during the event. Councilman Bloomfield stated that during the past five years, this has been an extremely successful event, and the Council trusts that it will be again this year. A copy of the Public Works Committee report is attached and made part of these minutes.

RE: APPOINTMENTS – WYTHEVILLE RECREATION COMMISSION

Mayor Taylor advised that the next agenda item is to consider the appointment/reappointment of members to the Wytheville Recreation Commission to fill the expiring terms of Mary Katherine Claypool and Rosie Tomiak (terms expire October 1, 2019). She explained that the terms of the youth members often present a problem due to the time of year and the students returning to school or going to college. Mayor Taylor remarked, therefore, the Council determined that the expiration date for the annual appointments should expire August 1. She explained that it will be necessary to make appointments to fill these expiring positions, and these appointments would expire August 1, 2020. A motion was made by Vice-Mayor King and seconded by Councilman Bloomfield to appoint Ms. Brynne Mabry and reappoint Ms. Rosie Tomiak as youth members to the Wytheville Recreation Commission (terms expire August 1, 2020). Mayor Taylor inquired if there was any discussion on the motion to appoint Ms. Mabry and reappoint Ms. Tomiak to the Wytheville Recreation Commission. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Beth A. Taylor, Jacqueline K. King, Joseph E. Hand, Jr., Mark J. Bloomfield, Cathy D. Pattison. Against: None.

RE: ADJOURNMENT

There being no further business to be discussed, a motion was duly made, seconded and carried to adjourn the meeting (7:18 p.m.).

Beth A. Taylor, Mayor

Sharon G. Corvin, CMC, Town Clerk

BUDGET AND FINANCE COMMITTEE REPORT

JULY 22, 2019

1. Now that all the work is completed in the downtown area, it is necessary that we install signs in various areas depicting the length of parking that is permitted. We have developed a schedule of times and locations, which vary in length from a three-hour limit to no limit at all. We believe that it is important that we maintain a good parking environment in the downtown area to support those businesses and services that are located there. The various locations and limitations are depicted on the attached schedule. In addition to this, we are also looking at other types of technology that will allow us to monitor and prevent parking violations in the downtown area. We want to aggressively enforce the regulations downtown that will provide our visitors with the opportunity to have an enjoyable visit to the downtown area. We are looking at other communities and their regulations for their downtowns. In any event, it would be the recommendation of the Budget and Finance Committee that the attached schedule of locations and permitted times be adopted by the Council and that the Public Works Department proceed with the installation of the signage as noted.
2. At a recent meeting of the Town Council, a citizen noted that he thought that it would be very beneficial for the Town to have some type of designation, which was visible by the Police Department and other Town officials, denoting that persons performing mowing and other landscaping businesses should have an

appropriate business license. Town Treasurer Michael Stephens is, currently, working on the development of a sticker that will be issued to all persons with mowing and landscaping licenses. This will allow the Police and other officials to quickly be able to determine if a vendor is appropriately licensed. There are many mowing and landscaping services operating throughout the town, and it is often difficult to determine if they have, in fact, obtained the appropriate business license. We hope that these stickers can be issued within the next few weeks. It is something that certainly will be used in the upcoming year. We appreciate the suggestion for the issuance of such stickers, and we would note that we are implementing such a policy.

Jacqueline K. King

Cathy D. Pattison

PUBLIC WORKS COMMITTEE REPORT

JULY 22, 2019

1. The Town has advertised for bids for its annual milling and paving program. The pre-bid conference was held last week, and bids were received by the Town on July 18, 2019. We have attempted to start the milling and paving process earlier this year to take full advantage of the good summer weather. We anticipate that the milling and paving operations will start by the beginning of August. We have attached to this report the schedule of those Town streets that will be milled and paved during this construction project. The total budget for these operations for this year will be approximately \$500,000. There is no additional action needed by the Council, but we wanted to make everyone aware that the annual milling and paving activities were about to commence.
2. We would also like to remind everyone that this upcoming weekend, July 26, 27 and 28, the Town will participate with the Wytheville-Wythe-Bland Chamber of Commerce and Wythe County to coordinate the sixth annual Road Market Sale. This is an event sponsored by the Route 21 Market Group. As we have noted before, the goal of this three day event is to have yard sales and sidewalk sales taking place along Route 21 starting in Harmony, North Carolina, and ending in Wytheville, Virginia. The Town Council has previously taken action to authorize sales activities along the Town's streets, and we want to remind everyone to be safety conscious during the event. During the past five years, this has been an extremely successful event, and we trust that it will be again this year.

Joseph E. Hand, Jr.

Mark J. Bloomfield