

**MINUTES OF THE REGULAR MEETING OF THE WYTHEVILLE TOWN COUNCIL
HELD IN THE COUNCIL CHAMBERS ON TUESDAY, MAY 29, 2018, AT 7:00 P.M.**

Members present: Trenton G. Crewe, Jr., Jacqueline K. King, Thomas F. Hundley, Joseph E. Hand, Jr., Beth A. Taylor

Others present: Town Manager C. Wayne Sutherland, Jr., Assistant Town Manager Stephen A. Moore, Town Clerk Sharon G. Corvin, Town Attorney Christopher R. Menerick, Mark Bloomfield, Becky Grubb, Rhonda Sechrest, Police Officer Troy Cockram

RE: CALL TO ORDER, QUORUM, PLEDGE

Mayor Crewe called the meeting to order and established that a quorum of Council members was present. The Pledge of Allegiance was led by Councilwoman Taylor.

RE: CONSENT AGENDA

Mayor Crewe presented the consent agenda consisting of the minutes of the regular meeting of May 14, 2018. He inquired of the Council if there was a motion to approve the consent agenda as presented or to somehow be amended. A motion was made by Vice-Mayor King and seconded by Councilwoman Taylor to approve the consent agenda consisting of the minutes of the regular meeting of May 14, 2018, as presented. Mayor Crewe inquired if there was any discussion on the motion to approve the consent agenda. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, Thomas F. Hundley, Joseph E. Hand, Jr., Beth A. Taylor. Against: None.

RE: CITIZENS' PERIOD

Mayor Crewe advised that the next agenda item is Citizens' Period. He noted that no one indicated on the sign in sheet that they wished to address the Council during Citizens' Period, therefore, he would proceed with the agenda.

RE: OLD BUSINESS

Under Old Business, Town Manager Sutherland reported the following:

1. The Council Work Session will be held on Wednesday, May 30, 2018, at 7:00 a.m., in the Council Conference Room.
2. Town Manager Sutherland reminded the Council members that at the last Town Council meeting, a public hearing was held regarding the \$1,222,000 sewer bonds, and, at the next Town Council meeting, a resolution will need to be adopted authorizing the issuance of those bonds.

RE: BUDGET AND FINANCE COMMITTEE REPORT

Vice-Mayor King, reporting for the Budget and Finance Committee, stated that later in the meeting, the Council will consider, on the first of three readings, the adoption of the budget for Fiscal Year 2018-19. She noted that this year's budget totals \$26,421,000, which consists of revenues and expenditures from both the General Fund and the Water/Sewer Fund. Vice-Mayor King explained that there are no tax or fee increases included in the current year's budget. She commented that the budget includes a three percent payroll increase for employees, two percent of which will be a salary increase, and one percent will be administered as a bonus. Vice-Mayor King remarked that, again, this year, there are many large projects included in the budget including work on the East Main Street Project, Community Boulevard and many other large capital projects. She stated that the Budget and Finance Committee would like to note that the budget will be considered again at the Council meeting on June 11, 2018, at which time there will, also, be a public hearing. Vice-Mayor King noted that the final adoption of the budget is scheduled for June 25, 2018. She explained that the budget, as drafted, can be amended at any time during this adoption process. Vice-Mayor King advised that later in the meeting, when the budget is considered on first reading, it would be the recommendation of the Budget and Finance Committee that it be approved on first reading.

Vice-Mayor King, also, reported that on Thursday, May 24, 2018, the Wytheville Industrial Development Authority met to consider a request made by the Wytheville Town Council to provide funding to Millwald Theatre, Incorporated for the purchase of the Millwald Theatre. She

stated that at a previous Town Council meeting, the Wytheville Town Council had approved an appropriation of \$600,000 to the Wytheville Industrial Development Authority, so these funds can be used to purchase the theatre property. Vice-Mayor King explained that the Authority did, in fact, approve taking this action, and now it will be necessary for an agreement to be established between the Wytheville Industrial Development Authority, the Town of Wytheville and Millwald Theatre, Incorporated to accomplish the project. She advised that there is no additional action required by Council, but the Budget and Finance Committee will be reviewing the closing documents in the very near future. A copy of the Budget and Finance Committee report is attached and made part of these minutes.

RE: PUBLIC WORKS COMMITTEE REPORT

Councilman Hundley, reporting for the Public Works Committee, stated that this past week, the Town of Wytheville had the much anticipated return of the Run for the Wall, which took place on Wednesday, May 23, 2018, in Withers Park. He noted that this was the 18th visit to Wytheville for the cross country journey of awareness and healing. Councilman Hundley commented that the welcome home ceremony began at approximately 4:30 p.m., and there were many town citizens present to participate in the program. He remarked that as usual, there were many citizens out to welcome the group as they arrived off of Exit 70 on to North Fourth Street. Councilman Hundley stated that on Thursday, as it has been the case for many years, the students of Spiller Elementary School gave an entertaining welcome to the group. He noted that after their departure from Wytheville, the riders continued on to visit the War Memorial in Bedford County and, ultimately, on to Washington, D.C. to the Vietnam Veterans Memorial for the program there. Councilman Hundley commented that on somewhat of a sad note, this was the last opportunity for Mayor Crewe to participate in the Run for the Wall activities while serving as the Town's Mayor. He advised that the Council appreciates all of his efforts through the years in working with this organization.

Councilman Hundley, also, reported that the Town's Public Works Department continues to pick up brush and debris associated with the snowstorm several weeks ago. He stated that May is also one of the designated months for the regularly scheduled brush pick up. Councilman Hundley noted that the Public Works Committee wanted to advise everyone that the Town will continue with its efforts to clean up after the snowstorm, and the Town will also be picking up brush for the regularly scheduled period. He explained that because the volume of brush has been so significant, the collection period may last longer than normal, but the Public Works Department will ultimately get all of the debris removed from the rights of way. A copy of the Public Works Committee report is attached and made part of these minutes.

RE: ORDINANCE NO. 1338

Mayor Crewe presented Ordinance No. 1338, an ordinance amending and reenacting Chapter 12, Solid Waste Collection and Disposal, Article VII. Keeping of Inoperative Vehicles, Section 12-128. Declaration of Findings and Policy; Section 12-130. Definitions; Section 12-131. Keeping of Inoperative Vehicles Prohibited; Section 12-133. Removal of Inoperative Vehicles; Section 12-136. Penalties, of the Code of the Town of Wytheville, Virginia, on third and final reading. Mayor Crewe inquired if there is a motion concerning Ordinance No. 1338. A motion was made by Councilman Hundley and seconded by Vice-Mayor King to adopt Ordinance No. 1338, an ordinance amending and reenacting Chapter 12, Solid Waste Collection and Disposal, Article VII. Keeping of Inoperative Vehicles, Section 12-128. Declaration of Findings and Policy; Section 12-130. Definitions; Section 12-131. Keeping of Inoperative Vehicles Prohibited; Section 12-133. Removal of Inoperative Vehicles; Section 12-136. Penalties, of the Code of the Town of Wytheville, Virginia, on third and final reading. Mayor Crewe inquired if there was any discussion on the motion to adopt the ordinance on third and final reading. There being none, the motion was approved with the following voting in favor and there being no opposition:

FOR: Trenton G. Crewe, Jr., Jacqueline K. King, Thomas F. Hundley, Joseph E. Hand, Jr., Beth A. Taylor

AGAINST: None

ABSTENTIONS: None

Ordinance No. 1338 was adopted on third and final reading.

RE: ORDINANCE NO. 1339

Mayor Crewe presented Ordinance No. 1339, the Budget Ordinance for Fiscal Year 2018-19, on first reading. Mayor Crewe inquired if there is a motion concerning Ordinance No. 1339. A

motion was made by Vice-Mayor King and seconded by Councilwoman Taylor to approve Ordinance No. 1339, the Budget Ordinance for Fiscal Year 2018-19, on first, but not final, reading. Mayor Crewe inquired if there was any discussion on the motion to approve the ordinance on first, but not final, reading. There being none, the motion was approved with the following voting in favor and there being no opposition:

FOR: Trenton G. Crewe, Jr., Jacqueline K. King, Thomas F. Hundley, Joseph E. Hand, Jr., Beth A. Taylor

AGAINST: None

ABSTENTIONS: None

Ordinance No. 1339 was approved on first, but not final, reading.

RE: APPOINTMENTS – WYTHEVILLE TREE ADVISORY COMMITTEE

Mayor Crewe advised that the next agenda item is to consider an appointment or reappointment to the Wytheville Tree Advisory Committee to fill the expiring term of Mr. Donald Spiller (term expired May 14, 2018). Mayor Crewe inquired if there is a motion concerning the appointment or reappointment to the Wytheville Tree Advisory Committee. A motion was made by Councilman Hundley and seconded by Councilwoman Taylor to reappoint Mr. Donald Spiller to the Wytheville Tree Advisory Committee for a four year term, which expires May 14, 2022. Mayor Crewe inquired if there was any discussion on the motion to reappoint Mr. Spiller to the Wytheville Tree Advisory Committee. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, Thomas F. Hundley, Joseph E. Hand, Jr., Beth A. Taylor. Against: None.

RE: PLANNING COMMISSION RECOMMENDATION – ZONING ORDINANCE REVISION

Mayor Crewe advised the next agenda item is to consider the recommendation from the Planning Commission regarding a revision to the Zoning Ordinance, Article XXI, Regulating Outdoor Advertising in Sight of Public Streets in the Town of Wytheville, Article III, Table of Permitted Size, Number, Height and Location of Signs. He noted that it is necessary to set a public hearing for the Town Council to consider this amendment, which could be held at the June 25, 2018, Town Council meeting. Mayor Crewe inquired of the Council if there was any objection to scheduling the public hearing for the June 25, 2018, Town Council meeting. It was the consensus of the Wytheville Town Council to schedule a public hearing for the June 25, 2018, Town Council meeting, at 7:00 p.m., in the Council Chambers of the Wytheville Municipal Building to consider the recommendation from the Planning Commission regarding a revision to the Zoning Ordinance, Article XXI, Regulating Outdoor Advertising in Sight of Public Streets in the Town of Wytheville, Article III, Table of Permitted Size, Number, Height and Location of Signs. Mayor Crewe advised that the public hearing will be held on June 25, 2018, and Town staff would advertise accordingly.

RE: ADJOURNMENT

There being no further business to be discussed, a motion was duly made, seconded and carried to adjourn the meeting (7:08 p.m.).

Trenton G. Crewe, Jr., Mayor

Sharon G. Corvin, CMC, Town Clerk

BUDGET AND FINANCE COMMITTEE REPORT

MAY 29, 2018

1. Later in the meeting, the Council will consider, on the first of three readings, the adoption of the budget for Fiscal Year 2018-19. This year's budget totals \$26,421,000, which consists of revenues and expenditures from both the General Fund and the Water/Sewer Fund. There are no tax or fee increases included in the current year's budget. The budget includes a three percent payroll increase for employees, two percent of which will be a salary increase, and one percent will be administered as a bonus. Again, this year, there are many large projects included in the budget including work on the East Main Street Project, Community Boulevard and many other large capital projects. We would like to note that the budget will be considered again at our meeting on June 11, 2018, at which time there will, also, be a public hearing. The final adoption of the budget is scheduled for June 25, 2018. The budget, as drafted, can be amended at any time during this adoption process. Later in the meeting, when the budget is considered on first reading, it would be the recommendation of the Budget and Finance Committee that it be approved on first reading.
2. On Thursday, May 24, 2018, the Wytheville Industrial Development Authority met to consider a request made by the Wytheville Town Council to provide funding to Millwald Theatre, Incorporated for the purchase of the Millwald Theatre. At a previous Town Council meeting, the Wytheville Town Council had approved an appropriation of \$600,000 to the Wytheville Industrial Development Authority, so

these funds can be used to purchase the theatre property. The Authority did, in fact, approve taking this action, and now it will be necessary for an agreement to be established between the Wytheville Industrial Development Authority, the Town of Wytheville and Millwald Theatre, Incorporated to accomplish the project. There is no additional action required by Council, but we will be reviewing the closing documents in the very near future.

Jacqueline K. King

Beth A. Taylor

PUBLIC WORKS COMMITTEE REPORT

MAY 29, 2018

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normal, but we will ultimately get all of the debris removed from the rights of way.

Thomas F. Hundley

Joseph E. Hand, Jr.