

**MINUTES OF THE REGULAR MEETING OF THE WYTHEVILLE TOWN COUNCIL  
HELD IN THE COUNCIL CHAMBERS ON MONDAY, NOVEMBER 13, 2017, AT 7:00 P.M.**

Members present: Trenton G. Crewe, Jr., Jacqueline K. King, Thomas F. Hundley, Joseph E. Hand, Jr., Beth A. Taylor

Others present: Assistant Town Manager Stephen A. Moore, Town Clerk Sharon G. Corvin, Town Attorney Christopher R. Menerick, Becky Grubb, Pat Snapp, Millicent Rothrock with *The Wytheville Enterprise*, Danny Gordon, Police Officer Jennifer Brewster

**RE: CALL TO ORDER, QUORUM, PLEDGE**

Mayor Crewe called the meeting to order and established that a quorum of Council members was present. The Pledge of Allegiance was led by Councilman Hundley.

**RE: CONSENT AGENDA**

Mayor Crewe presented the consent agenda consisting of the minutes of the regular meeting of October 23, 2017; the request of the Wythe County Department of Social Services to conduct a Jingle Bell 5K Run/Walk on Saturday, December 2, 2017, at 12:00 p.m.; and, the request of the Wythe County Public Schools Foundation for Excellence to conduct a Sandman for Excellence 5K Run on Saturday, January 13, 2018, at 10:00 a.m. He inquired of the Council if there was a motion to approve the consent agenda as presented or to somehow be amended. A motion was made by Councilwoman Taylor and seconded by Councilman Hand to approve the consent agenda consisting of the minutes of the regular meeting of October 23, 2017; the request of the Wythe County Department of Social Services to conduct a Jingle Bell 5K Run/Walk on Saturday, December 2, 2017, at 12:00 p.m.; and, the request of the Wythe County Public Schools Foundation for Excellence to conduct a Sandman for Excellence 5K Run on Saturday, January 13, 2018, at 10:00 a.m., as presented. Mayor Crewe inquired if there was any discussion on the motion to approve the consent agenda. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, Thomas F. Hundley, Joseph E. Hand, Jr., Beth A. Taylor. Against: None.

**RE: CITIZENS' PERIOD**

Mayor Crewe advised that the next agenda item is Citizens' Period. He noted that no one attending the meeting had signed up to address the Council during Citizens' Period, therefore, he would proceed with the agenda.

**RE: OLD BUSINESS**

Under Old Business, Town Manager Sutherland reported the following:

1. The Council Work Session will be held on Tuesday, November 14, 2017, at 7:00 a.m., in the Council Conference Room.
2. The Beautification Task Force will hold an informal meeting on Wednesday, November 15, 2017, at 2:30 p.m., at the new Withers Shelter.
3. The New River Regional Water Authority will meet on Thursday, November 16, 2017, at 9:30 a.m., in the Council Chambers.
4. The Council Personnel Committee will meet on Friday, November 17, 2017, at 8:15 a.m., at the Town Shop. He noted that this will be the last meeting for Vice-Mayor King and Councilman Hundley, and Councilman Hand and Councilwoman Taylor will start attending in December.
5. The Town of Wytheville Municipal Offices will be closed and all services curtailed on Thursday, November 23, 2017, and Friday, November 24, 2017, in observance of the Thanksgiving holiday.

**RE: BUDGET AND FINANCE COMMITTEE REPORT**

Councilwoman Taylor, reporting for the Budget and Finance Committee, stated that as the Committee has discussed on several occasions, the Council has been in the process of developing regulations that will set standards for picketing and other types of demonstrations

that go on within the corporate limits. She noted that in general, these requirements state that any groups of ten or more people who are planning an event must go through a registration process with the Town. Councilwoman Taylor explained that, thereafter, the Town is in a position to prepare for activities that may be associated with the demonstration or picketing activity. She remarked that communities throughout Virginia have recently been adopting such regulations in response to the events that have occurred in Charlottesville, Virginia, earlier this fall. Councilwoman Taylor advised that later in the meeting, the Council will consider this ordinance on first reading, and it would be the recommendation of the Budget and Finance Committee that it be adopted on first reading.

Councilwoman Taylor, also, reported that the Wythe County Historical Society has contributed \$12,000 per year to help cover the salary and benefits for a museum employee. She stated that the funds received by the Historical Society cover the expenses associated with the employee for two days per week, and the Town is covering the expenses of the employee for the other three days. Councilwoman Taylor remarked that Ms. Frances Emerson, the Director of the Museums, has requested that the Council adjust her budget to reflect the \$12,000 donation by the Wythe County Historical Society. She advised that it would be the recommendation of the Budget and Finance Committee that the Council authorize Town Treasurer Michael Stephens to amend the appropriate line item in the budget to reflect the receipt of the \$12,000. A motion was made by Councilwoman Taylor and seconded by Vice-Mayor King to authorize the Town Treasurer to amend the appropriate line item in the budget for the Department of Museums to reflect the receipt of a \$12,000 donation from the Wythe County Historical Society. Mayor Crewe inquired if there was any discussion on the motion to amend the budget for the Department of Museums. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, Thomas F. Hundley, Joseph E. Hand, Jr., Beth A. Taylor. Against: None. A copy of the Budget and Finance Committee report is attached and made part of these minutes.

#### **RE: PUBLIC WORKS COMMITTEE REPORT**

Councilman Hundley, reporting for the Public Works Committee, stated that, currently, the Town's Brush Collection Guidelines provide that the brush disposal site be open on the first and third Saturday of each month from 8:00 a.m. to 1:00 p.m. for residents to deposit a pickup load of brush debris. He noted that the current regulations also provide for a \$3.00 per cubic yard fee on any brush deposited on those dates. Councilman Hundley explained that the Public Works Committee believes that it would be beneficial to the Town's citizens to provide this service on the first and third Saturday of each month without imposing any fee and with no restrictions on the number of loads that can be brought between the hours of 8:00 a.m. and 1:00 p.m. He advised that it would be the recommendation of the Public Works Committee that the Council amend the regulations to eliminate the fee and to not impose any restrictions on the volumes of debris delivered on these dates. A motion was made by Councilman Hundley and seconded by Councilman Hand to approve an amendment to the Brush Collection Guidelines that on the first and third Saturday of each month from 8:00 a.m. to 1:00 p.m., residents can deposit brush at the brush disposal site without a fee and without a restriction on the number of loads that can be brought to the site. Mayor Crewe inquired if there was any discussion on the motion to approve the amendment to the Brush Collection Guidelines. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, Thomas F. Hundley, Joseph E. Hand, Jr., Beth A. Taylor. Against: None.

Councilman Hundley, also, reported that a committee composed of representatives of Downtown Wytheville, Incorporated and Town staff has been developing a program for December, which will kickoff the Christmas season, as well as celebrate the completion of the construction in the downtown area. He explained that as everyone can see, the construction in the downtown area and all of the improvements are rapidly nearing completion. Councilman Hundley noted that the Town anticipates that by early December, the work will be essentially complete. He explained that the committee has developed plans that would include festivities on Friday evening, December 1, 2017, followed by festivities held on Saturday, December 2, 2017. Councilman Hundley remarked that on Friday evening, the activities are planned to be held in Withers Park, and there will be a variety of events that will include carriage rides, music and a tree lighting ceremony. He commented that this will also coincide with the annual festival of trees grand opening that the Wythe Arts Council sponsors each year. Councilman Hundley stated that on Saturday, between 10:00 a.m. and 5:00 p.m., there will be a variety of activities going on in the downtown area such as music, carriage rides, visits by Mr. and Mrs. Claus and other seasonal activities. He noted that at approximately 5:30 p.m., there will be a ribbon cutting ceremony at the intersection of Main Street and Heritage Walk to celebrate the completion of the work in the downtown area. Councilman Hundley advised that immediately following the ribbon cutting ceremony, the annual Christmas Parade will commence. He explained that the committee is still formulating all of the details associated with the events planned for these two

days, but it appears that it will be a very fun filled two days and something that everyone will enjoy attending. Councilman Hundley noted that the Public Works Committee will report additional information on the events in the near future. A copy of the Public Works Committee report is attached and made part of these minutes.

**RE: ORDINANCE NO. 1329**

Mayor Crewe presented Ordinance No. 1329, an ordinance amending and reenacting Chapter 13, Streets, Sidewalks and Improvements, Article II. Signs, Awnings, Etc., Over Sidewalks, Etc., Section 13-27. Signs, Awnings, Etc., Having Supports Implanted in Streets, Etc., of the Code of the Town of Wytheville, Virginia, on third and final reading. A motion was made by Vice-Mayor King and seconded by Councilman Hand to approve Ordinance No. 1329, an ordinance amending and reenacting Chapter 13, Streets, Sidewalks and Improvements, Article II. Signs, Awnings, Etc., Over Sidewalks, Etc., Section 13-27. Signs, Awnings, Etc., Having Supports Implanted in Streets, Etc., of the Code of the Town of Wytheville, Virginia, on third and final reading. Mayor Crewe inquired if there was any discussion on the motion to adopt the ordinance on third and final reading. There being none, the motion was adopted with the following voting in favor and there being no opposition:

FOR: Trenton G. Crewe, Jr., Jacqueline K. King, Thomas F. Hundley, Joseph E. Hand, Jr., Beth A. Taylor

AGAINST: None

ABSTENTIONS: None

Ordinance No. 1329 was adopted on third and final reading. Mayor Crewe noted that the ordinance is effective immediately.

**RE: ORDINANCE NO. 1331**

Mayor Crewe presented Ordinance No. 1331, an ordinance amending and reenacting Chapter 9, Offenses-Miscellaneous, Article I. In General, by adding Division 3. Picketing and Demonstrations, of the Code of the Town of Wytheville, Virginia, on first reading. A motion was made by Councilwoman Taylor and seconded by Vice-Mayor King to approve Ordinance No. 1331, an ordinance amending and reenacting Chapter 9, Offenses-Miscellaneous, Article I. In General, by adding Division 3. Picketing and Demonstrations, of the Code of the Town of Wytheville, Virginia, on first, but not final, reading. Mayor Crewe inquired if there was any discussion on the motion to approve the ordinance on first, but not final, reading. Mr. Danny Gordon inquired if Mayor Crewe would entertain a motion from a citizen regarding this ordinance. Mayor Crewe advised that he would entertain a comment because a citizen is not allowed to make a motion. Mr. Gordon inquired of Mayor Crewe as to the definition of picketing and/or demonstrations besides the number of demonstrators or picketers. Mayor Crewe stated that he could give Mr. Gordon a copy of the proposed ordinance. He briefly explained to Mr. Gordon the definition of picketing and demonstrations. Mr. Gordon inquired of Mayor Crewe about people picketing regarding job situations and if it would be covered under this ordinance. Mayor Crewe stated that he would defer to counsel, but what Mr. Gordon is inquiring about would be covered under this proposed ordinance if there were 10 or more picketers, however, if there were 10 or less picketers, nothing has to be done. A discussion ensued regarding demonstrations, picketing, parades, etc. of past events and if this ordinance would cover those issues. Mr. Gordon noted that he thinks the proposed ordinance is great. He commented that he only wanted to clarify a few things in the ordinance. Mayor Crewe inquired if there were any further questions or comments on the motion to approve the ordinance on first, but not final, reading. There being none, the motion was approved with the following voting in favor and there being no opposition:

FOR: Trenton G. Crewe, Jr., Jacqueline K. King, Thomas F. Hundley, Joseph E. Hand, Jr., Beth A. Taylor

AGAINST: None

ABSTENTIONS: None

Ordinance No. 1331 was approved on first, but not final, reading.

**RE: CERTIFICATES OF PUBLIC CONVENIENCE AND NECESSITY**

Mayor Crewe advised the next agenda item is to set a date for a public hearing to consider renewing the Certificates of Public Convenience and Necessity during 2018 for Guardian Emergency Medical Services, Incorporated; Richardson Ambulance Service, LLC; 276 Express, LLC; and, D-19 Transportation Service, Inc. for the operation of taxicabs. He stated that the Council will note in their packet of information that they could set the public hearing for the December 11, 2017, meeting, which will meet the necessary advertising requirements. Mayor Crewe inquired if there is any opposition to scheduling the public hearing for December 11, 2017. There being no objection, it was the consensus of the Council to set a public hearing for the December 11, 2017, Council meeting at 7:00 p.m., in the Council Chambers, to consider renewing the Certificates of Public Convenience and Necessity during 2018 for Guardian Emergency Medical Services, Incorporated; Richardson Ambulance Service, LLC; 276 Express, LLC; and, D-19 Transportation Service, Inc. for the operation of taxicabs.

**RE: WITHERS PARK SHELTER**

Vice-Mayor King stated that the Council could name the new park shelter Withers Park Shelter because the other shelter at the park is named McWane Shelter. Mayor Crewe noted that the Council could discuss this matter at another meeting.

**RE: VETERANS DAY CEREMONY**

Mayor Crewe stated that he would like to congratulate Vice-Mayor King on an outstanding Veterans Day Ceremony. Vice-Mayor King thanked Mayor Crewe for his comment. She noted that she missed the other Council members at the ceremony.

**RE: ADJOURNMENT**

There being no further business to be discussed, a motion was duly made, seconded and carried to adjourn the meeting (7:17 p.m.).

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Trenton G. Crewe, Jr., Mayor

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Sharon G. Corvin, CMC, Town Clerk

## **BUDGET AND FINANCE COMMITTEE REPORT**

**NOVEMBER 13, 2017**

1. As we have discussed on several occasions, we have been in the process of developing regulations that will set standards for picketing and other types of demonstrations that go on within the corporate limits. In general, these requirements state that any groups of ten or more people who are planning an event must go through a registration process with the Town. Thereafter, the Town is in a position to prepare for activities that may be associated with the demonstration or picketing activity. Communities throughout Virginia have recently been adopting such regulations in response to the events that have occurred in Charlottesville, Virginia, earlier this fall. Later in the meeting, the Council will consider this ordinance on first reading, and it would be the recommendation of the Budget and Finance Committee that it be adopted on first reading.
2. The Wythe County Historical Society has contributed \$12,000 per year to help cover the salary and benefits for a museum employee. The funds received by the Historical Society cover the expenses associated with the employee for two days per week, and the Town is covering the expenses of the employee for the other three days. Ms. Frances Emerson, the Director of the Museums, has requested that the Council adjust her budget to reflect the \$12,000 donation by the Wythe County Historical Society. It would be the recommendation of the Budget and Finance Committee that we authorize Town Treasurer Michael Stephens to

amend the appropriate line item in the budget to reflect the receipt of the \$12,000.

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Jacqueline K. King

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Beth A. Taylor

## **PUBLIC WORKS COMMITTEE REPORT**

**NOVEMBER 13, 2017**

1. Currently, the Town's Brush Collection Guidelines provide that the brush disposal site be open on the first and third Saturday of each month from 8:00 a.m. to 1:00 p.m. for residents to deposit a pickup load of brush debris. The current regulations also provide for a \$3.00 per cubic yard fee on any brush deposited on those dates. We believe that it would be beneficial to the Town's citizens to provide this service on the first and third Saturday of each month without imposing any fee and with no restrictions on the number of loads that can be brought between the hours of 8:00 a.m. and 1:00 p.m. It would be the recommendation of the Public Works Committee that we amend the regulations to eliminate the fee and to not impose any restrictions on the volumes of debris delivered on these dates.
2. A committee composed of representatives of Downtown Wytheville, Incorporated and Town staff has been developing a program for December, which will kickoff the Christmas season, as well as celebrate the completion of the construction in the downtown area. As everyone can see, the construction in the downtown area and all of the improvements are rapidly nearing completion. We anticipate that by early December, the work will be essentially complete. The committee has developed plans that would include festivities on Friday evening, December 1, 2017, followed by festivities held on Saturday, December 2, 2017. On Friday evening, the activities are planned to be held in Withers Park, and there will be a variety of events that will include carriage rides, music and a tree lighting ceremony. This will also coincide

with the annual festival of trees grand opening that the Wythe Arts Council sponsors each year. On Saturday, between 10:00 a.m. and 5:00 p.m., there will be a variety of activities going on in the downtown area such as music, carriage rides, visits by Mr. and Mrs. Claus and other seasonal activities. At approximately 5:30 p.m., there will be a ribbon cutting ceremony at the intersection of Main Street and Heritage Walk to celebrate the completion of the work in the downtown area. Immediately following the ribbon cutting ceremony, the annual Christmas Parade will commence. The committee is still formulating all of the details associated with the events planned for these two days, but it appears that it will be a very fun filled two days and something that everyone will enjoy attending. We will report additional information on the events in the near future.

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Thomas F. Hundley

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Joseph E. Hand, Jr.