

**MINUTES OF THE REGULAR MEETING OF THE WYTHEVILLE TOWN COUNCIL
HELD IN THE COUNCIL CHAMBERS ON MONDAY, AUGUST 28, 2017, AT 7:00 P.M.**

Members present: Trenton G. Crewe, Jr., Jacqueline K. King, Joseph E. Hand, Jr., Beth A. Taylor

Members absent: Thomas F. Hundley

Others present: Town Manager C. Wayne Sutherland, Jr., Town Clerk Sharon G. Corvin, Assistant Town Manager Stephen A. Moore, Rhonda Sechrest, Police Officer Troy Cockram

RE: CALL TO ORDER, QUORUM, PLEDGE

Mayor Crewe called the meeting to order and established that a quorum of Council members was present. The Pledge of Allegiance was led by Vice-Mayor King.

RE: CONSENT AGENDA

Mayor Crewe presented the consent agenda consisting of the minutes of the regular meeting of August 14, 2017. He inquired of the Council if there was a motion to approve the consent agenda as presented or to somehow be amended. A motion was made by Vice-Mayor King and seconded by Councilman Hand to approve the consent agenda consisting of the minutes of the regular meeting of August 14, 2017, as presented. Mayor Crewe inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting results: For: Jacqueline K. King, Joseph E. Hand, Jr., Beth A. Taylor. Against: None. Abstention: Trenton G. Crewe, Jr. Mayor Crewe advised that he is abstaining because he was absent from the last Council meeting.

RE: CITIZENS' PERIOD

Mayor Crewe thanked the citizens for attending the Council meeting. He advised that Ms. Rhonda Sechrest noted on the sign in sheet that she did not wish to address the Council at this meeting, however, if she changes her mind, he would reserve the right to revisit Citizens' Period. There being no one else attending the meeting to speak, he proceeded with the agenda.

RE: OLD BUSINESS

Under Old Business, Town Manager Sutherland reported the following:

1. A Council Work Session will be held on Tuesday, August 29, 2017, at 7:00 a.m., in the Council Conference Room.
2. The Town of Wytheville Municipal Offices will be closed on Monday, September 4, 2017, due to the Labor Day holiday, and all services will be curtailed. He noted that the Council could decide at the next Work Session which day they would like to meet next week since Monday is a holiday.

RE: BUDGET AND FINANCE COMMITTEE REPORT

Vice-Mayor King, reporting for the Budget and Finance Committee, stated that, recently, the Police Department presented the Council with information about a new process of issuing summons and tickets by a digital method. She noted that with this procedure, the computerization in the police cars issues the ticket, and communicates with the court system by setting court dates, etc. Vice-Mayor King explained that Virginia State Law provides that any entity can assess a fee of \$5.00 per ticket that can be used for the purchase of equipment and the development of this program. She commented that later in the meeting, the Council will consider an ordinance which authorizes the implementation of this program. Vice-Mayor King advised that it would be the recommendation of the Budget and Finance Committee that the ordinance be adopted on first and final reading when it is considered.

Vice-Mayor King, also, reported that later in the meeting, the Council will consider amendments to the Town's current mowing regulations. She stated that as the Council discussed at the last meeting, the Town has spent considerable time, energy and money improving the entrances into the community, and the Council thinks that the corridors leading into the town should be properly maintained. Vice-Mayor King commented that the ordinance that is being considered at this meeting will require properties along these entrance corridors to be mowed on a routine basis. She explained that the ordinance will require that all properties along these corridors

within 100 feet of the rights of way be mowed on a monthly basis. Vice-Mayor King advised that when the ordinance is considered later in the meeting, it would be the recommendation of the Budget and Finance Committee that it be approved on first, but not final, reading. A copy of the Budget and Finance Committee report is attached and made part of these minutes.

RE: PUBLIC WORKS COMMITTEE REPORT

Councilwoman Taylor, reporting for the Public Works Committee, stated that the Public Works Committee wanted to take this opportunity to make everyone aware of the upcoming community shredding event. She noted that the Town has provided this service on six previous occasions. Councilwoman Taylor explained that the seventh shredding event will be held on Saturday, October 14, 2017, between the hours of 10:00 a.m. and 2:00 p.m. She commented that the document destruction services will be provided by Southwest Shredding. Councilwoman Taylor expressed that due to the volume of documents that was received previously, the Town will, again, impose the standard that no one can bring anything in excess of what would be held by a 55 gallon container. Councilwoman Taylor advised that the event is limited to town residents only, and businesses are not allowed to participate. She stated that the event will be held at 150 East Monroe Street in the parking lot of the Town Municipal Offices.

Councilman Hand, also, reported that several meetings ago, the Council approved the purchase of equipment that will effectively burn the brush collected in its Brush Collection Program. He noted that as it has been discussed before, the disposal of the brush is one of the major problems associated with the brush program. Councilman Hand explained that the burning of brush was often a concern due to the smoke created by the process, which was objectional by the citizens. He remarked that at the July 24, 2017, meeting of Council, the purchase of this equipment was authorized. Councilman Hand commented that this piece of equipment, known as a Refractory Lined FireBox, is manufactured by a company named Air Burners, Incorporated of Palm City, Florida. He expressed that this equipment has been approved by virtually all governmental agencies as being an effective environmental piece of equipment. Councilman Hand stated that the Town has now received notice that the equipment will be delivered to Wytheville on Friday, September 8, 2017. He noted that the Town is, currently, in the process of arranging for a crane to offload the equipment once it arrives. Councilman Hand commented that this equipment is very heavy and weighs approximately 27 tons. He advised that the Council is very excited about the prospect of having this new piece of equipment, and they look forward to its new effective way to dispose of the Town's brush. A copy of the Public Works Committee report is attached and made part of these minutes.

RE: ORDINANCE NO. 1327

Mayor Crewe presented Ordinance No. 1327, an ordinance enacting the Electronic Summons System Cost Assessment, on first reading. A motion was made by Vice-Mayor King and seconded by Councilwoman Taylor to suspend the rules and adopt Ordinance No. 1327, an ordinance enacting the Electronic Summons System Cost Assessment, on first and final reading. Mayor Crewe inquired if there was any discussion on the motion to adopt the ordinance on first and final reading. There being none, the motion was approved with the following voting in favor and there being no opposition:

FOR: Trenton G. Crewe, Jr. Jacqueline K. King, Joseph E. Hand, Jr., Beth A. Taylor

AGAINST: None

ABSTENTIONS: None

Ordinance No. 1327 was adopted on first and final reading. He noted that it is effective immediately.

RE: ORDINANCE NO. 1328

Mayor Crewe presented Ordinance No. 1328, an ordinance amending and reenacting Chapter 12, Solid Waste Collection and Disposal, Article VI. Condition of Premises, Division 2. Removal of Weeds, Etc., Section 12-91. Duty of Owner of Property, of the Code of the Town of Wytheville, Virginia, on first reading. A motion was made by Vice-Mayor King and seconded by Councilwoman Taylor to approve Ordinance No. 1328, an ordinance amending and reenacting Chapter 12, Solid Waste Collection and Disposal, Article VI. Condition of Premises, Division 2. Removal of Weeds, Etc., Section 12-91. Duty of Owner of Property, of the Code of the Town of Wytheville, Virginia, on first, but not final, reading. Mayor Crewe inquired if there was any

discussion on the motion to adopt the ordinance on first, but not final, reading. There being none, the motion was approved with the following voting results:

FOR: Jacqueline K. King, Joseph E. Hand, Jr., Beth A. Taylor

AGAINST: Trenton G. Crewe, Jr.

ABSTENTIONS: None

Ordinance No. 1328 was approved on first, but not final, reading. Mayor Crewe advised that he voted nay because he felt the ordinance change is not necessary.

RE: PLANNING COMMISSION ANNUAL REPORT

Mayor Crewe advised that the next agenda item is the Planning Commission Annual Report for Fiscal Year 2016-17. Mayor Crewe inquired of Councilman Hand if he had any comments regarding the 18 page report. Councilman Hand advised that he is very pleased to report that the Planning Commission was able to check off a lot of the items that were on the list a year ago. He noted that there are lots of other exciting things that the Planning Commission is working on in regard to the East Main Street entrance corridor. Mayor Crewe commented that the Planning Commission does a lot of work for the Council, and the Council appreciates all that they do. He inquired if there were any further comments or questions regarding the Planning Commission's Annual Report. Vice-Mayor King expressed that she thinks the Planners do a good job. It was the consensus of the Council to approve the Wytheville Planning Commission Annual Report for Fiscal Year 2016-17.

RE: SMYTH WYTHE AIRPORT COMMISSION

Mayor Crewe advised that two months of the Smyth Wythe Airport Commission minutes were at each of the Council members' seats when they arrived at this meeting. He noted that the minutes are for informational purposes.

RE: ADJOURNMENT

There being no further business to be discussed, a motion was duly made, seconded and carried to adjourn the meeting (7:08 p.m.).

Trenton G. Crewe, Jr., Mayor

Sharon G. Corvin, Town Clerk

BUDGET AND FINANCE COMMITTEE REPORT

AUGUST 28, 2017

1. Recently, the Police Department presented us with information about a new process of issuing summons and tickets by a digital method. With this procedure, the computerization in the police cars issue the ticket, and communicates with the court system by setting court dates, etc. Virginia State Law provides that any entity can assess a fee of \$5.00 per ticket that can be used for the purchase of equipment and the development of this program. Later in the meeting, the Council will consider an ordinance which authorizes the implementation of this program. It would be the recommendation of the Budget and Finance Committee that the ordinance be approved on first and final reading when it is considered.
2. Later in the meeting, the Council will consider amendments to our current mowing regulations. As we discussed at the last meeting, the Town has spent considerable time, energy and money improving the entrances into the community, and we think that the corridors leading into the town should be properly maintained. The ordinance that is being considered this evening will require properties along these entrance corridors to be mowed on a routine basis. The ordinance will require that all properties along these corridors within 100 feet of the rights of way be mowed on a monthly basis. When the ordinance is considered later in the meeting, it would be the recommendation of the Budget and Finance Committee that it be adopted on first, but not final, reading.

Jacqueline K. King

Beth A. Taylor

PUBLIC WORKS COMMITTEE REPORT

AUGUST 28, 2017

1. We wanted to take this opportunity to make everyone aware of the upcoming community shredding event. The Town has provided this service on six previous occasions. The seventh shredding event will be held on Saturday, October 14, 2017, between the hours of 10:00 a.m. and 2:00 p.m. The document destruction services will be provided by Southwest Shredding. Due to the volume of documents that was received previously, we will, again, impose the standard that no one can bring anything in excess of what would be held by a 55 gallon container. The event is limited to town residents only, and businesses are not allowed to participate. The event will be held at 150 East Monroe Street in the parking lot of the Town Municipal Offices.
2. Several meetings ago, the Council approved the purchase of equipment that will effectively burn the brush collected in our Brush Collection Program. As it has been discussed before, the disposal of the brush is one of the major problems associated with the brush program. The burning of brush was often a concern due to the smoke created by the process, which was objectional by the citizens. At the July 24, 2017, meeting of Council, the purchase of this equipment was authorized. This piece of equipment, known as a Refractory Lined FireBox, is manufactured by a company named Air Burners, Incorporated of Palm City, Florida. This equipment has been approved by virtually all governmental agencies as being an effective environmental piece of equipment. We have now received notice that the equipment will be

delivered to Wytheville on Friday, September 8, 2017. We are, currently, in the process of arranging for a crane to offload the equipment once it arrives. This equipment is very heavy and weighs approximately 27 tons. We are very excited about the prospect of having this new piece of equipment, and we look forward to its new effective way to dispose of our brush.

Thomas F. Hundley

Joseph E. Hand, Jr.