

**AGENDA**  
**Wytheville Town Council**  
**Monday, July 24, 2006**  
**7:00 P.M.**  
**Wytheville Municipal Building**  
**150 East Monroe Street**  
**Wytheville, Virginia 24382**

- A. **CALL TO ORDER**—MAYOR TRENTON G. CREWE, JR.
- B. **ESTABLISHMENT OF QUORUM**—MAYOR TRENTON G. CREWE, JR.
- C. **INVOCATION**—COUNCILMAN WILLIAM B. WEISIGER
- D. **PLEDGE OF ALLEGIANCE**—COUNCILMAN JUDSON LAMBERT
- E. **CONSENT AGENDA**
  - 1. Minutes of the regular meeting of July 10, 2006
  - 2. Request of the Southwest Virginia Solid Waste Management for waiver of fee for use of the Community Center on December 13, 2006, for a quarterly meeting
  - 3. Request of the American Cancer Society for waiver of fee for use of the Community Center on September 14, 2006, for a Men's Health Night
- F. **CITIZENS' PERIOD**
- G. **OLD BUSINESS**—TOWN MANAGER C. WAYNE SUTHERLAND, JR.
- H. **COMMITTEE REPORTS**
  - 1. Budget and Finance
    - a. Resolution regarding long-range transportation planning
  - 2. Public Works
    - a. Naming of new connector road serving the new community/meeting center and establishing a street address

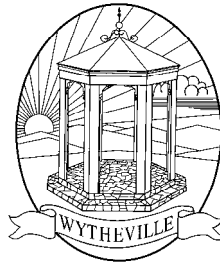
**I. APPOINTMENTS**

1. Appointment to the Building Code Appeals Board to fill the expiring term of Mr. Phil Tobelmann (term expires 7/26/06)
2. Notification of appointment to the Board of Zoning Appeals to fill the expiring term of Mr. Steve Irvin (term expires 9/10/06)

**J. OTHER BUSINESS**

1. Annual report of the Wytheville Planning Commission

**K. ADJOURNMENT**



<b>Meeting Date:</b>	Monday, July 24, 2006
<b>Item Name:</b>	Consent Agenda
<b>Item Number:</b>	E-2
<b>Subject:</b>	Waiver of fee—SWVA Solid Waste Management

**SUMMARY:**

Enclosed is the request of the Southwest Virginia Solid Waste Management for waiver of fee for use of the Community Center on December 13, 2006, for a dinner/meeting. The group meets the criteria for waiver of fee and Recreation Director Showalter has also approved the request.



Town of Wytheville  
Department of Parks and Recreation

Request for Waiver of Fees

Name of Organization: SWVA Solid Waste Management Non-Profit / Profit

Date of Activity: Dec. 13, 2006 Tax-exempt No: \_\_\_\_\_

Purpose of Activity: Quarterly meeting

<u>Request of Area</u>	<u>Hours</u>	<u>Use Fee</u>	<u>Additional Information</u>
Gym			
Bingo Room	<u>9-1 4hrs.</u>	<u>\$33</u>	
Room			
Withers Park			
Elizabeth Park			

Number of Persons in Attendance: 50

Requirements

- The activity provides a direct recreational, educational or entertainment value to the participants.
- Alcoholic beverages will not be sold, served, or consumed.
- The activity was scheduled through the Department of Recreation at least one month in advance of the date of the event.
- Group requesting waiver of fees is a public agency, or group incorporated by the Commonwealth of Virginia as non-profit organization.
- Proceeds raised will be donated to: NA  
(The generation of funds for a charitable or worthy cause shall not, of itself, be deemed as a reason for waiver of Center or Park use fees).

Organization Representative: Roger Repass

Address: 169 Kents Ln

City/State: Wytheville, VA Zip Code: 24382

Day Phone: 278-4907 Night Phone: 637-3659

Signature: [Signature] Date: 6/21/06

Approval

Director of Recreation: [Signature] Date: 7-6-06

Comments: \_\_\_\_\_

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

Town of Wytheville  
**Parks & Recreation Department**

250 S Fourth St  
 Wytheville, VA 24382  
 Phone: 276-223-3378  
 Fax: 276-223-3364

**Facility Use Agreement**

Representative Name: Roger Repass

Organization Name: SHWA Solid Waste Management

Address: 169 Kents Ln

City: Wytheville State: VA ZIP: 24382

Day Phone: 637-3659 Night Phone: 228-4907

Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Activity Date: Dec 13, 2006

Area Requested: BR

Purpose of Activity: Quart. meeting

Classification: NP

**Activity Details**

Persons: 50 TIME IN: 9 TIME OUT: 1

Activity Time: \_\_\_\_\_ TOTAL HOURS: 4

Tables:  Chairs:  Easel: \_\_\_\_\_

Coffee Urn: \_\_\_\_\_ Storage: \_\_\_\_\_ PA: \_\_\_\_\_

Caterer's Name: \_\_\_\_\_ Arrival: \_\_\_\_\_

Alcohol Use Officer: \_\_\_\_\_ Time: \_\_\_\_\_

I (We) understand that permission for use is granted on condition that all rules and regulations pertaining to the use shall be followed and understand that permission for use may be revoked at any time for failure to do so. Upon request I have read the facility policies and agree to abide by them. The Town of Wytheville Parks and Recreation Department reserves the right to cancel or change facility rentals as needed.

**This agreement is subject to the details, terms, conditions and policies of the facility.**

Representative's Signature: Roger Repass DATE: 6/21/06

Staff Signature: [Signature] DATE: 6-21-06

**Fees**

Paid Set Up: \_\_\_\_\_ (staff)

Paid Clean Up: \_\_\_\_\_ (staff)

Room/Area Rental Fees: \$ 33

Kitchen: \$ \_\_\_\_\_

Security Deposit: \$ 25

P.A. Rental: \$ \_\_\_\_\_

Set Up Fee: \$ \_\_\_\_\_

Police Officer Fees: \$ \_\_\_\_\_

Other: \$ \_\_\_\_\_

**TOTAL:** \$ 58

Total Paid: \$ \_\_\_\_\_

Date: \_\_\_\_\_ Rec. No. \_\_\_\_\_  
 \_\_\_\_\_ Check \_\_\_\_\_ Cash

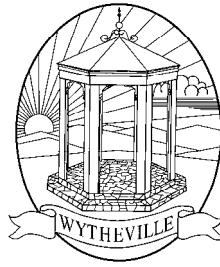
BALANCE: \$ \_\_\_\_\_ DUE BY: \_\_\_\_\_

Balance Paid: \$ \_\_\_\_\_ Date: \_\_\_\_\_

Rec. No. \_\_\_\_\_ Check \_\_\_\_\_ Cash

Handbook Provided: \_\_\_\_\_  
 Police Dept. Contacted: \_\_\_\_\_  
 ABC Application: \_\_\_\_\_

Refund Amount: \_\_\_\_\_ Date: \_\_\_\_\_  
 Police Officer Pd: \_\_\_\_\_ Date: \_\_\_\_\_  
 Staff Pd: \_\_\_\_\_ Date: \_\_\_\_\_



<b>Meeting Date:</b>	Monday, July 24, 2006
<b>Item Name:</b>	Consent Agenda
<b>Item Number:</b>	E-3
<b>Subject:</b>	Waiver of Fee—American Cancer Society

**SUMMARY:**

Also enclosed is the request of the American Cancer Society for waiver of fee for use of the Community Center on September 14, 2006, for a Men’s Health Night. The Cancer Society meets the criteria for waiver of fee and Recreation Director Showalter has also approved this request.



Town of Wytheville
Department of Parks and Recreation

Request for Waiver of Fees

Name of Organization: American Cancer Society Non-Profit / Profit
Date of Activity: 9-14-2006 Tax-exempt No: 580659875
Purpose of Activity: Men's Health Night - Educate Men concerning Prostate Cancer.

Table with 4 columns: Request of Area, Hours, Use Fee, Additional Information. Rows include Gym, Bingo Room, Room, Withers Park, Elizabeth Park.

Number of Persons in Attendance: 100

Requirements

- The activity provides a direct recreational, educational or entertainment value to the participants.
Alcoholic beverages will not be sold, served, or consumed.
The activity was scheduled through the Department of Recreation at least one month in advance of the date of the event.
Group requesting waiver of fees is a public agency, or group incorporated by the Commonwealth of Virginia as non-profit organization.
Proceeds raised will be donated to: NA

Organization Representative: Jane Roberts

Address: PO Box 246

City/State: Abingdon, VA Zip Code: 24212

Day Phone: 276-496-6010 Night Phone: 276-496-5321

Signature: Jane Roberts Date: 7-6-06

Approval Director of Recreation: [Signature] Date: 7-7-06

Approved By: Comments:

Town of Wytheville  
Parks & Recreation Department

250 S Fourth St  
Wytheville, VA 24382  
Phone: 276-223-3378  
Fax: 276-223-3364

Facility Use Agreement

Representative Name: Jane Roberts  
Organization Name: American Cancer Society  
Address: PO Box 246  
City: Abingdon State: VA ZIP: \_\_\_\_\_  
Day Phone: 276-496-6010 Night Phone: 276-496-5321  
Fax: 276-496-6010 E-Mail: J.Roberts1@cancer.org

Activity Date: 9-14-2006  
Area Requested: Gym  
Purpose of Activity: Men's Health Night  
Classification: NP

Activity Details

Persons: 100 TIME IN: 1 PM TIME OUT: 9 PM  
Activity Time: \_\_\_\_\_ TOTAL HOURS: 8  
Tables: \_\_\_\_\_ Chairs: \_\_\_\_\_ Easel: \_\_\_\_\_  
Coffee Urn: \_\_\_\_\_ Storage: \_\_\_\_\_ PA: \_\_\_\_\_  
Caterer's Name: \_\_\_\_\_ Arrival: \_\_\_\_\_  
Alcohol Use Officer: \_\_\_\_\_ Time: \_\_\_\_\_

I (We) understand that permission for use is granted on condition that all rules and regulations pertaining to the use shall be followed and understand that permission for use may be revoked at any time for failure to do so. Upon request I have read the facility policies and agree to abide by them. The Town of Wytheville Parks and Recreation Department reserves the right to cancel or change facility rentals as needed.

This agreement is subject to the details, terms, conditions and policies of the facility.

Representative's Signature: Jane Roberts  
Staff Signature: Ally B. Wilton

DATE: 7-6-06  
DATE: 7-6-06

Fees

Paid Set Up: \_\_\_\_\_ (staff)  
Paid Clean Up: \_\_\_\_\_ (staff)

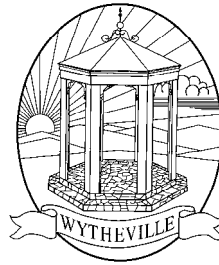
Room/Area Rental Fees: \$ 69  
Kitchen: \$ \_\_\_\_\_  
Security Deposit: \$ 110 180  
P.A. Rental: \$ \_\_\_\_\_  
Set Up Fee: \$ 70  
Police Officer Fees: \$ \_\_\_\_\_  
Other: \$ \_\_\_\_\_

TOTAL: \$ 249  
Total Paid: \$ \_\_\_\_\_  
Date: \_\_\_\_\_ Rec. No. \_\_\_\_\_  
\_Check \_Cash

BALANCE: \$ \_\_\_\_\_ DUE BY: \_\_\_\_\_  
Balance Paid: \$ \_\_\_\_\_ Date: \_\_\_\_\_  
Rec. No. \_\_\_\_\_ Check \_\_\_\_\_ Cash \_\_\_\_\_

Handbook Provided: \_\_\_\_\_  
Police Dept. Contacted: \_\_\_\_\_  
ABC Application: \_\_\_\_\_

Refund Amount: \_\_\_\_\_ Date: \_\_\_\_\_  
Police Officer Pd: \_\_\_\_\_ Date: \_\_\_\_\_  
Staff Pd: \_\_\_\_\_ Date: \_\_\_\_\_



<b>Meeting Date:</b>	Monday, July 24, 2006
<b>Item Name:</b>	Committee Reports
<b>Item Number:</b>	H-1
<b>Subject:</b>	Budget and Finance

**SUMMARY:**

The Budget and Finance Committee will report on the following matters:

- a. Resolution regarding long-range transportation planning

## **BUDGET AND FINANCE COMMITTEE REPORT**

**JULY 24, 2006**

1. Recently, we received a notice from Delegate Anne B. Crockett-Stark advising that the Speaker of the House of the Virginia General Assembly is conducting a work session on July 27 in Richmond with members of the House of Delegates to look at issues and alternatives that will be addressed by the full General Assembly regarding transportation funding in Virginia. Transportation funding was a very controversial topic during the last session of the General Assembly with the net result being that no solutions were developed that would address Virginia's growing transportation crisis. Throughout Virginia, there are many unfunded projects that are critical to various areas. Increased construction expenses combined with declining State funds and declining Federal funds mean that identified projects cannot be constructed in the foreseeable future. As a matter of fact, Virginia is facing financial problems in all areas of transportation, not just in the construction of highways. We think it is important that the Town note to Delegate Crockett-Stark the importance of the State finding a solution to these transportation issues by establishing funding for these projects that is not taken from the State's General Fund. Using monies from the State's General Fund to pay for transportation improvements merely erodes the availability of funding to all other statewide projects including education. We have attached, for your review, a resolution that we would recommend that the Council adopt noting the need for solutions

for transportation funding. If the Council adopts this resolution, we would suggest that it be sent immediately to Delegate Crockett-Stark so that she can share it with other members attending the work session.

---

Jacqueline K. King

---

John W. Jones, Jr.

H:\COUNCIL\BFCOMMIT.RPT\2006\BFJUL24.doc

# Resolution



**WHEREAS**, improved transportation systems are vital to Virginia and the Town of Wytheville's economic growth and development; and,

**WHEREAS**, long-range transportation planning by the Commonwealth addresses the transportation system's future conditions, needs, and requirements for overall growth and development; and,

**WHEREAS**, the Town of Wytheville, as a result of its strategic location to Interstates 77 and 81, depends on an efficient, effective and safe interstate system; and,

**WHEREAS**, it is essential that the Virginia General Assembly takes an aggressive leadership role in coordinating the state, regional, and local responsibilities in resolving transportation issues; and,

**WHEREAS**, even though current state revenues are constrained, additional funding is essential to finance needed transportation infrastructure improvement in the Town of Wytheville and throughout the Commonwealth.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Wytheville, Virginia, supports a workable comprehensive long-term funding plan for transportation.

**BE IT FURTHER RESOLVED** that the Wytheville Town Council elucidates that this funding plan should not include the use of capital from the general fund.

Adopted by the Town Council of the Town of Wytheville, Virginia, on the 24th day of July, 2006.

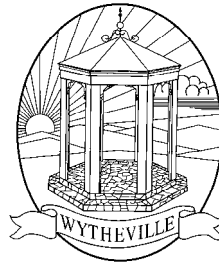
---

Trenton G. Crewe, Jr., Mayor

ATTEST:

---

Sharon P. Hackler, MMC, Clerk of Council



<b>Meeting Date:</b>	Monday, July 24, 2006
<b>Item Name:</b>	Committee Reports
<b>Item Number:</b>	H-2
<b>Subject:</b>	Public Works

**SUMMARY:**

The Public Works Committee will report on the following matters:

- a. Naming of new connector road serving the new community/meeting center and establishing a street address

## **PUBLIC WORKS COMMITTEE REPORT**

**JULY 24, 2006**

1. As the Council knows, the Town has recently purchased right-of-way and constructed a roadway from Peppers Ferry Road southeastwardly to the new community center building. In the future, this roadway will continue beyond the new community center crossing the community college property and then proceeding eastwardly to connect with Lithia Road. This roadway was scheduled to be under construction this year, but because of budgetary constraints by the Department of Transportation, as reported by the Budget and Finance Committee, construction of the remaining portion of this roadway has been delayed. In any event, this roadway will, at some point in the future, connect Peppers Ferry Road with Lithia Road. Until now, this roadway has merely been named "connector" road, but now that the community center and hotels are being constructed along this portion of newly constructed roadway, it is important that we establish a name and address for our facility and the other facilities that are being constructed. When considering the name for this new roadway, it became apparent that a number of community facilities, that is the community/meeting center and the community college, would abut this roadway, and that it was reasonable that the name of the roadway have the word "community" in it. This new roadway, when constructed all the way through, will be an attractive section of roadway with sidewalks and bike paths. As such, we have determined that the name "Community Boulevard" would be appropriate. We asked our Engineering Department to establish the street address of the new community center building, and they determined that it would be an odd

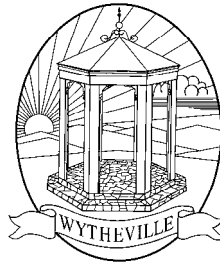
number in the 300 block range. Under our system of numbering, structures situated on the west side of the roadway would necessarily have an odd number. After discussing this, we have determined that the best street address for the new community center would be 333. It would be the recommendation of the Public Works Committee that this newly constructed section of roadway serving our community center be named Community Boulevard and that we establish the street address for the new community center as 333. Stated differently, we would recommend that the address for the new community center be 333 Community Boulevard.

---

William B. Weisiger

---

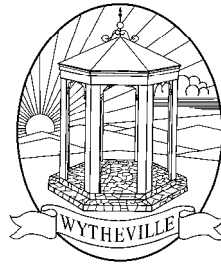
H. Judson Lambert



<b>Meeting Date:</b>	Monday, July 24, 2006
<b>Item Name:</b>	Appointments
<b>Item Number:</b>	I-1
<b>Subject:</b>	Building Code Appeals Board

**SUMMARY:**

As was noted at the previous meeting, the term of Mr. Tobelmann to the Building Code Appeals Board will expire July 26, 2006. Mr. Tobelmann is not eligible for reappointment; however, no other applications have been received. The Town Code does set forth that if there are no other qualified candidates the individual can be reappointed for another term.



<b>Meeting Date:</b>	Monday, July 24, 2006
<b>Item Name:</b>	Appointments
<b>Item Number:</b>	I-2
<b>Subject:</b>	Board of Zoning Appeals

**SUMMARY:**

The term of Mr. Steve Irvin to the Board of Zoning Appeals will expire September 10, 2006. Mr. Irvin is not eligible for reappointment, but to date no other applications have been received. The Town is required by State Code to notify the court at least thirty days in advance of the expiration of any term of office. We would request that Town Attorney Kaase notify the Circuit Court of Mr. Irvin's impending expiration of term.



<b>Meeting Date:</b>	Monday, July 24, 2006
<b>Item Name:</b>	Other Business
<b>Item Number:</b>	J-1
<b>Subject:</b>	Planning Commission annual report

**SUMMARY:**

Attached is the 2005-06 annual report of the Wytheville Planning Commission. Councilman Jones, as the Council liaison on the Commission, will summarize the activities of the Planning Commission.

**WYTHEVILLE PLANNING COMMISSION  
2005-2006 ANNUAL REPORT**

The Wytheville Planning Commission respectfully submits this report for Fiscal Year 2005-2006 to the Wytheville Town Council.

The Planning Commission membership is presently composed of the following members: Mr. Richard W. Martel, Mr. John W. Jones, Jr., Mr. Scot S. Farthing, Dr. William F. Snyder, Mr. David T. Bush, Mr. Kenny W. Ervin, Mrs. Linda P. DiYorio.

Over the past year, Mr. David T. Bush served as Chairperson, and Mr. Richard W. Martel served as Vice-Chairperson. In January 2006, Mr. Richard W. Martel was elected as Chairperson, and Mr. Kenny W. Ervin was elected as Vice-Chairperson.

The Planning Commission has met monthly since the last annual report with agendas consisting of ordinance revisions and additions, subdivision requests, special exception permit requests, and rezonings. In addition, John W. Jones, Jr., Richard W. Martel, David T. Bush, Kenny W. Ervin, and Linda P. DiYorio attended the 2005 Commonwealth Land Use & Zoning Conference in Roanoke in October 2005. Dr. William F. Snyder and Mr. Richard W. Martel attended the Planning Commissioner's Graduate Seminar in Richmond in November 2005. Mrs. Linda P. DiYorio attended the Certified Planning Commissioner's Program and became a Certified Planning Commissioner in August 2005.

The following is a condensed bimonthly summary of the Planning Commission's activities. The Planning Commission will be glad to update the Council on any particulars of this report if there are any questions, comments, or concerns.

**July and August 2005**

Held a public hearing to consider the request of Mr. Joseph E. Hale for a special exception permit to replace a singlewide mobile/manufactured home with a doublewide manufactured home on property located at 2264 West Ridge Road, which is located on the north side of Ridge Road between Knollwood Lane and the intersection of Ridge Road and Petunia Road. Consensus of the Planning Commission to postpone any action on the matter for one year to give Mr. Hale time to decide what he would prefer to do with his property, and if he would like to proceed with his special exception permit request at the end of the one year time frame.

Gave final approval, with several stipulations, to the request of Glenhaven Associates, LLC for Phase I of a planned unit development to be known as "Chestnut Ridge" to be located on property on the west side of 11<sup>th</sup> Street between Mountain View Drive and Umberger Street, in an R-2 Residential District.

Set and held a public hearing to consider the request of Turner & Turner LLC for a special exception permit to construct a climate controlled storage facility on the north side of East Lexington Street between 11<sup>th</sup> Street and Chapman Road in an R-3 Residential District. Recommended to the Town Council that this request be denied.

Held a discussion regarding adult-oriented businesses as well as regulations from other localities regarding this type of use. Reviewed a draft adult use ordinance and sent to the Town Attorney for his review and comments.

Reviewed and approved the request of King and King Enterprises for the subdivision of property located on the north side of Old Stage Road between Grayson Road and Arrow Lane in an R-1 Residential District pending technical compliance with the Subdivision Ordinance. Recommended to the Town Council that they give preliminary approval to this request.

Reviewed the future land use map for inclusion in the Comprehensive Plan.

Approved the 2004-2005 Annual Report and forwarded it to the Town Council for their review.

Discussion was held regarding the 2005 Commonwealth Land Use & Zoning Conference scheduled in Roanoke on October 9-11, 2005.

### **September and October**

Recommended final approval, pending final technical compliance, for the request of King and King Enterprises for the subdivision of property located on the north side of Old Stage Road between Grayson Road and Arrow Lane in an R-1 Residential District.

Reviewed State zoning law revisions.

Held a public hearing and recommended to the Town Council that several sections of the Town of Wytheville Zoning Ordinance be amended to include revisions regarding adult uses.

Discussion was held regarding the progress of the update of the Comprehensive Plan.

Discussion was held regarding adopting a Code of Conduct and a Code of Ethics for the Planning Commission.

Discussion was held regarding the progress of some proposed projects in the town including the High Meadows apartment complex near the Holiday Inn, the development near Asbury Center at Birdmont (Carrington Place), and the King and King Enterprises subdivision off Old Stage Road.

## **November and December**

Adopted a Code of Conduct and a Code of Ethics for the Planning Commission members.

Reviewed the draft Comprehensive Plan and discussed a date for setting a public hearing after the first of 2006.

Dispensed with the December 2005 meeting due to the Christmas holidays.

Discussion was held regarding the 2005 Planning Commissioner's Graduate Seminar to be held on November 29, 2005. Dr. William F. Snyder and Mr. Richard W. Martel attended the Planning Commissioner's Graduate Seminar in Richmond in November 2005.

Discussion was held regarding the covenants expiring in the Fairview Industrial Park, and the Joint Industrial Development Authority forming a committee to study a possible rezoning of the industrial park to M-1M Industrial.

## **January and February 2006**

Held annual officer elections. Mr. Richard W. Martel was elected as Chairperson and Mr. Kenny W. Ervin was elected as Vice-Chairperson.

Gave preliminary sketch approval to the request of The Crown Companies for the subdivision of property located on the east side of North Fourth Street between Interstate 81 and Ridge Road (Builder's Supermarket property) with the stipulation that The Crown Companies conduct a traffic study and submit it with their next submittal.

Set and held a public hearing to consider the request of Mr. Patrick D. Umberger for the rezoning of a portion of property located on the south side of West Lee Highway between West End Cemetery and Petunia Road (former Smith property) from R-1 Residential to B-2 Business. Recommended to the Town Council that the request be approved with a proffer regarding trees being planted on the backside of the property as well as the removal of all junked vehicles.

Recommended to the Town Council to give final approval to the request of Unlimited Construction, Incorporated for the High Meadows planned unit development to be located on property on the north side of East Main Street between Holiday Inn property and K-Mart property in a B-2 Business zone with the stipulation that the development meet all the technical requirements.

Continued to review the draft Comprehensive Plan.

Reviewed news articles regarding sprawl.

Set and held a public hearing regarding the request of the Joint Industrial Development Authority of Wythe County, Wytheville, and Rural Retreat for the rezoning of Parcels A, B, C in the Fairview Industrial Park, which is located on the north side of North Fourth Street between Stafford Umberger Drive and Tremough Drive, from M-1 Industrial to R-3 Residential. Recommended to the Town Council that this rezoning be approved.

Set a public hearing for the March meeting to consider the request of Mr. Frank Harden for a special exception permit to place a doublewide manufactured home at 895 South Fourteenth Street.

Discussion was held regarding the proposed M-1M Industrial District. Set a public hearing for the March meeting to consider including the proposed M-1M Industrial District in the Town Zoning Ordinance.

### **March and April**

Held a public hearing to consider the request of Mr. Frank D. Harden for a special exception permit to locate a doublewide manufactured home at 895 South 14<sup>th</sup> Street, which is located on the west side of 14<sup>th</sup> Street between Jackson and Madison Streets. Recommended to the Town Council that this request be approved with several stipulations regarding the roof, siding, and foundation.

Held a public hearing and recommended approval regarding amending the Town Zoning Ordinance to include the M-1M Industrial District.

Set and held a public hearing to consider the updated Comprehensive Plan. Recommended to the Town Council to adopt the new Comprehensive Plan.

Upon request by Wythe County, reviewed and approved a request by Marvin and Marlene Winters for the subdivision of property outside the Town corporate limits on Atkins Mill Road.

Received an update from Town staff regarding The Crown Companies subdivision located on the former Builder's Supermarket property.

Discussion was held regarding the status of the High Meadows project to be located on Main Street between Holiday Inn property and K-Mart property.

### **May and June**

Recommended final approval, pending final technical compliance with the Town Subdivision Ordinance, to the request of The Crown Companies for the subdivision of property located on the east side of North Fourth Street between Interstate 81 and Ridge Road (Builder's Supermarket property).

Set and held a public hearing to consider rezoning certain properties located in the Fairview Industrial Park, which is located on the north side of North Fourth Street between Stafford Umberger Drive and Tremough Drive, from M-1 Industrial to M-1M Industrial. Recommended to the Town Council to deny this rezoning request.

Recommended final approval, pending final technical compliance with the Town Subdivision Ordinance, to the request of Vandelay Industries, LLC for approval of the subdivision of property to be known as College Park, which is located on the west side of Pleasant View Drive between Cassell Road and Longview Drive.

Gave preliminary approval to the request of David E. Schmidt, Christopher L. Coles, and Natalie K. Klaawonn for a planned unit development to be located on the south side of East Liberty Street between 11<sup>th</sup> Street and Thompson Lane.

**MINUTES OF THE REGULAR MEETING OF THE WYTHEVILLE TOWN COUNCIL  
HELD IN THE COUNCIL CHAMBERS ON MONDAY, JULY 10, 2006, AT 7:00 P.M.**

Members present: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert

Members absent: None

Others present: Town Manager C. Wayne Sutherland, Jr., Assistant Town Manager Stephen A. Moore, Town Clerk Sharon P. Hackler, Town Attorney Robert P. Kaase, Director of Parks and Recreation Rick Showalter, Town Treasurer Mike Stephens, Police Officer Tommy Lester, Frankie Scott, Dickie Boyles, Lorelei Umberger, Becky Grubb, Sue Sprano, Peter Sprano, Danny Gordon with WYVE/WXBX

**RE: CALL TO ORDER, QUORUM, INVOCATION, PLEDGE**

Mayor Crewe called the meeting to order and established that a quorum of Council members was present. The invocation was given by Councilman Jones followed by the Pledge of Allegiance led by Vice-Mayor King.

**RE: REORGANIZATION OF COUNCIL**

Mayor Crewe stated that on May 2, 2006, there was an election, and he, Councilman Jones, and Councilman Weisiger were re-elected to the Council at that time. He noted that according to State law, this requires the Council to reorganize itself after the election. Mayor Crewe explained that the Council will need to elect a Vice-Mayor and appoint a Town Manager, Town Clerk, Town Treasurer, and Town Attorney, and reorganize the Committees. He inquired if there is a motion for the election of the Vice-Mayor. A motion was made by Councilman Jones and seconded by Councilman Weisiger to elect Jacqueline K. King as Vice-Mayor. Mayor Crewe inquired if there are any other nominations. There being none, he moved that the nominations be closed, and noted that the Council will elect a Vice-Mayor by acclamation. The motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert. Against: None.

Mayor Crewe stated the next item is the reappointment or the appointment of the Town Manager, Town Clerk, Town Treasurer, and Town Attorney. He noted the Council can appoint all of these positions at one time or separately. A motion was made by Vice-Mayor King and seconded by Councilman Jones to reappoint C. Wayne Sutherland, Jr. as the Town Manager, Sharon P. Hackler as the Town Clerk, Michael G. Stephens as the Town Treasurer, and Robert P. Kaase as the Town Attorney. Mayor Crewe inquired if there is any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert. Against: None. Mayor Crewe noted that all of these positions have been reappointed. Town Manager Sutherland thanked the Town Council. Mayor Crewe thanked the Town staff for their efforts.

Mayor Crewe advised that the next item is to appoint the Budget and Finance Committee and the Public Works Committee members. He noted this is, technically, his appointments. He stated he has not had the opportunity to discuss this with most of the Council. Mayor Crewe inquired if anyone wishes to switch committees or inquired if they desired to remain on the Committees, and noted the Committees seem to be functioning fairly well the way they are now established. Mayor Crewe stated the Budget and Finance Committee will consist of Vice-Mayor King and Councilman Jones, and the Public Works Committee will consist of Councilman Weisiger and Councilman Lambert.

Mayor Crewe explained that there are several other appointments the Council needs to make. He advised they need to appoint someone to the Planning Commission, and this position is currently held by Councilman Jones, who is a certified Planning Commissioner. Mayor Crewe remarked that the Council can consider these appointments individually or do all nine of them. He inquired of Councilman Jones if he is willing to continue to serve on the Planning Commission. Councilman Jones indicated he was willing to serve on the Planning Commission. A motion was made by Vice-Mayor King and seconded by Councilman Weisiger to reappoint Councilman Jones to the Planning Commission. Mayor Crewe inquired if there is any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert. Against: None.

Mayor Crewe noted the next appointment is a liaison for the Recreation Commission, and noted that, currently, Vice-Mayor King holds this position. A motion was made by Councilman Weisiger and seconded by Councilman Lambert to reappoint Vice-Mayor King to the Recreation Commission. Councilman Jones inquired if the Council can also reappoint Vice-Mayor King to the Wall of Honor Committee. A motion was made by Councilman Weisiger and seconded by Councilman Lambert to reappoint Vice-Mayor King to the Wall of Honor Committee. Mayor Crewe inquired if there is any discussion on the motions. There being none, the motions were approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert. Against: None.

Mayor Crewe advised that the next appointment is to the Board of Architectural Review, and noted that Councilman Lambert currently holds this position. A motion was made by Councilman Jones and seconded by Vice-Mayor King to reappoint Councilman Lambert to the Board of Architectural Review. Mayor Crewe inquired if there is any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert. Against: None.

Mayor Crewe advised that the next appointment is a liaison to the Wytheville Redevelopment and Housing Authority. He noted that Councilman Weisiger currently holds this position, but there have been discussions that this is one meeting Councilman Weisiger is having a difficult time attending at noon. A motion was made by Councilman Jones and seconded by Vice-Mayor King to appoint Town Manager C. Wayne Sutherland, Jr. to the Wytheville Redevelopment and Housing Authority. Mayor Crewe inquired if there is any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert. Against: None.

Mayor Crewe noted that the next appointments are to the New River Regional Water Authority for a four year term, the District Three Governmental Cooperative for a one year term, and the Willow Brook Jackson/Umberger Homestead Museum Advisory Board for a four year term. He noted that Councilman Weisiger currently serves on all three boards. A motion was made by Councilman Jones and seconded by Vice-Mayor King to reappoint Councilman Weisiger to the New River Regional Water Authority for a four year term, to the District Three Governmental Cooperative for a one year term, and to the Willow Brook Jackson/Umberger Homestead Museum Advisory Board for a four year term. Mayor Crewe inquired if there is any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert. Against: None.

Mayor Crewe stated the Council also needs to appoint an alternate member to the District Three Governmental Cooperative, and Councilman Lambert currently holds this position. A motion was made by Councilman Jones and seconded by Vice-Mayor King to reappoint Councilman Lambert as the alternate member to the District Three Governmental Cooperative. Mayor Crewe inquired if there is any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert. Against: None.

#### **RE: CONSENT AGENDA**

Mayor Crewe presented the consent agenda consisting of the minutes of the regular meeting of June 26, 2006. A motion was made by Vice-Mayor King and seconded by Councilman Lambert to approve the consent agenda consisting of the minutes of the regular meeting of June 26, 2006. Mayor Crewe inquired if there is any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert. Against: None.

#### **RE: CITIZENS' PERIOD**

Mayor Crewe stated the next item on the agenda is Citizens' Period. He noted he did not see anyone on the sign up sheet who indicated they wanted to speak. Mayor Crewe inquired if there are persons present who wish to address the Council during Citizens' Period, and noted the Council would be glad to hear from them. There being no one who desired to address the Town Council during Citizens' Period, Mayor Crewe proceeded with the agenda.

## **RE: OLD BUSINESS**

Under Old Business, Town Manager Sutherland reported the following:

1. There was a public hearing scheduled for the July 24, 2006, meeting of Council to consider the boundary adjustment proposed by Country Club Heights, LLC. The Town had some difficulty obtaining an exact boundary description prepared for publication, and the public hearing has been delayed until August. Mr. Glass advised that there is no time constraint, and the Town still has plenty of time to conduct the public hearing during August. The goal is to have a January 1, 2007, effective date for the boundary adjustment. Mayor Crewe stated the County has to, likewise, participate and approve having the public hearing. Town Manager Sutherland stated that is correct.
2. Both Council Committees are meeting on their regular schedule this week.
3. Mayor Crewe advised it has come to his attention that at the June meeting of the Treasurer's Association that Mr. Mike Stephens received an award he did not tell anyone about, but the Town has their ways of finding things out. At the annual meeting of the Treasurer's Association, when they met in Williamsburg, they presented Town Treasurer Michael Stephens with a Community Service Award. Among the qualifications that earned him this award is his service to the Town, and to the various organizations in the town; he has been a deacon at First Christian Church for over 20 years; he has been the Captain of the Relay for Life Team for First Christian Church; he has served on the Wythe Relay for Life Organizing Committee; he has coached tee ball, baseball, and soccer for the Recreation Department; he is a Scout Leader; a member of Wytheville Lions Club; Director of the Mountain CAP Community Action Program; a member and president of the George Wythe High School Booster Club where he helped paint the football field and to raise funds; he has been a member of the After Prom Committee at George Wythe High School; and, recently, he was named by the Wythe County School Board as a Standout Volunteer on behalf of George Wythe High School. Mayor Crewe stated the Town of Wytheville is lucky to have Mr. Stephens as an employee, and the Council appreciates all of his efforts. He noted it is nice that someone notices the things that Mr. Stephens is doing outside the Town payroll that bring accolades both to Mr. Stephens and the Town of Wytheville. Mayor Crewe advised that the Council congratulates Town Treasurer Stephens on receiving this award. Vice-Mayor King noted that the Council is very proud of Town Treasurer Stephens. Mayor Crewe reiterated that the Council appreciates Town Treasurer Stephens' hard work.

## **RE: BUDGET AND FINANCE COMMITTEE REPORT**

Councilman Jones, reporting for the Budget and Finance Committee, reported that over the past several months, the Town has been considering a number of operational matters related to the opening of the new community center. He noted that while an exact date has not yet been established for occupying the new building, the Town anticipates it will be ready for use sometime during the first quarter of 2007. Councilman Jones indicated that the building is comprised of three major types of uses. He explained that the most southerly end of the building has the meeting and convention facilities, the middle portion of the building contains all of the various types of recreational activities including the aquatic center, and the most northerly end of the building houses the child care facility. Councilman Jones noted that one of the most commonly asked questions is the user fees that will be associated with these various uses. He advised that the Committee has had a number of meetings with Rosa Jude, the Director of Public Information and Tourism, and Director of Parks and Recreation Rick Showalter to review fees and various operational regulations. Councilman Jones indicated that the fees and regulations that the Town has established are comparable to all surrounding recreation and meeting spaces. He noted the new community center, when open, will be one of the most modern meeting and recreation facilities in southwest Virginia. He advised that the Committee would note that the Town wants to keep the fees as low as possible, but, obviously, the expenses associated with operating a building of this magnitude will require user fees. Councilman Jones noted that attached, please find a schedule of hours of operation and the various pass plans that are proposed to be adopted. He remarked that the Committee has several comments with regard to this schedule. Councilman Jones noted the hours of operation that are depicted for the recreational component of the community center may be revised after the building becomes operational. He advised that the Council understands that operating the new building will be a learning curve, and the hours that are reflected in this schedule may be more than are needed or may be less than are needed. Councilman Jones stated that these types of decisions will necessarily be reached after the building is occupied. He remarked that the Committee would note, also, that there are three types of pass plans to the new facility. Councilman Jones explained that these pass plans provide different levels of service and,

obviously, reflect different amounts of user fees. He stated that also, provisions have been made for periodic visitors who may want to use the facility on an occasional basis. Councilman Jones remarked that the Town is in the process of making arrangements where the fees can be paid in a variety of fashions, including the use of credit cards. He noted that, also, please find attached a schedule of fees for the use of the various meeting spaces and other recreational spaces, including the pool. Councilman Jones remarked that the other major component in the building is the meeting and convention facility. He stated to please find attached a schedule of fees concerning the use of various spaces within this portion of the building, as well as regulations governing the catering operations within the building. Councilman Jones indicated that similar to the recreational fees, these fees are comparable with other meeting spaces in the general area. Councilman Jones noted it would be the recommendation of the Budget and Finance Committee that the user fees as attached and the other guidelines and operational hours be approved by the Town Council. A motion was made by Councilman Jones and seconded by Vice-Mayor King that the Council approve the user fees, guidelines, and operational hours for the new Community Center. Mayor Crewe pointed out that there was a page missing out of the schedule that the Council found at their seating when they arrived that would complete the fees listing. Councilman Weisiger inquired if this was just a missing page and not a change in the fees. Mayor Crewe stated that is correct. He inquired if there is any discussion on the motion. He noted that both Committees have reviewed this information and studied it for quite awhile. There being no discussion on the motion, it was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert. Against: None. Mayor Crewe advised that the schedule of fees, guidelines, and hours are approved. Councilman Jones remarked that the Council appreciates the work that Rick Showalter and Rosa Jude put into all the planning and preparation in getting this information ready. Mayor Crewe stated that Council appreciates having the guidelines, and noted going with some of the competitors, etc. in the surrounding areas was very helpful. Town Manager Sutherland advised that there are several copies of this information available for anyone who desires to have one. Mayor Crewe advised that for anyone who did not receive the Council packet and would like to see the schedules, fees, etc., there are copies available at this meeting. He noted the easiest summary he thinks he can answer that covers this is \$604 is the highest priced family plan for everything in the building, and advised that the price decreases depending on the level of service, if it is for individual couples, adults, etc. Mayor Crewe reiterated that the most expensive plan is \$604 per year for a family plan including everything. Councilman Lambert inquired if these fees will be published in the Wytheville Enterprise. Mayor Crewe stated that the Town can only hope it will be in the newspaper. Town Manager Sutherland advised that the Town newsletter will be published in the near future, and the fees will be included in the newsletter. Mayor Crewe noted that in any publication the Town is producing, the fees can be placed in it, and the Town can request the Wytheville Enterprise to place the fees in the newspaper. He advised that Mr. Justin Harmon with the newspaper is not in attendance at the meeting, but he has expressed some interest in it and may be able to do a story on it. Mayor Crewe indicated that the Council cannot guarantee that the rates will be in the newspaper, but reiterated that the Town can request that they be placed in there. He stated he can be reasonably assured that this will be mentioned on the radio because Mr. Gordon is attending the meeting and taping it, and the Council appreciates it. Mayor Crewe pointed out that the fees are a hot topic, and a lot of people want to know how much it is going to cost and when it will be opened. He noted the Town is looking for the new Community Center to be operational in early 2007, but the schedule of fees is something that people want to know about.

Councilman Jones also reported that Mrs. Frances Emerson, Director of the Department of Museums, has asked the Council to consider modest increases in user fees for certain programs within that department. He advised that first, Mrs. Emerson would propose that the cost of tickets to visit various museum facilities be increased slightly. Councilman Jones indicated that the Committee has attached for the Council's review a schedule that denotes the current price of tickets to various museum programs as well as the proposed rates. He stated that as the Council will note, these increases are all one dollar or less. He stated that secondly, Mrs. Emerson has requested that a schedule be established for the use of the Heritage Center for a business or commercial type of meeting. Councilman Jones advised that this request is in response to an increase in usage from the business community and for which there has not previously been an established fee schedule. He stated the Committee thinks the increases are appropriate and would recommend to the Council that the schedule of proposed fees as presented by the Department of Museums be adopted and that the schedule of fees be effective immediately. A motion was made by Councilman Jones and seconded by Vice-Mayor King that the Council approve the schedule of proposed fees as presented by the Department of Museums and that the schedule of fees be effective immediately. Mayor Crewe inquired if there is any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert. Against: None. Mayor Crewe

noted that the schedule of fees will be effective immediately. A copy of the Budget and Finance Committee Report is attached and made part of these minutes. ([Attachment](#)).

## **RE: PUBLIC WORKS COMMITTEE REPORT**

Councilman Weisiger, reporting for the Public Works Committee, stated that last year, the General Assembly adopted regulations that require local governments to adopt plans with regard to regional water systems. He advised that this planning process will be administered by the Virginia Department of Environmental Quality. Councilman Weisiger remarked that under this legislation, all counties, cities and towns in the Commonwealth must submit a local water supply plan or shall participate in a regional planning activity identifying the potential for a regional water supply. He explained that the Mount Rogers Planning District Commission is acting as the regional coordinator in the development of these planning documents. Councilman Weisiger indicated that this regional water supply plan must be completed and submitted to the Department of Environmental Quality by November 2, 2011. He stated that even though the Town of Wytheville, the County of Wythe, and the County of Carroll have created a regional water authority, the Town will, under State law, still have to participate in this planning process. Councilman Weisiger noted that the Mount Rogers Planning District Commission has requested that each jurisdiction adopt a resolution designating them as the planning agent for the area and, also, to seek grants that may be available for administering these new programs. He stated that the Committee has attached this resolution for the Council's review, and it would be the recommendation of the Public Works Committee that it be adopted. A motion was made by Councilman Weisiger and seconded by Councilman Lambert that the Council adopt the resolution authorizing the Mount Rogers Planning District Commission to develop the grant application for water supply planning grant funds and to develop the regional water supply plan that meets the mandated regulations. Mayor Crewe inquired if there is any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert. Against: None.

Councilman Weisiger also reported that for a number of years, the Town has provided a monthly service to dispose of tree trimmings, brush, and leaves from residential properties. He stated that while this program is very much appreciated by a majority of citizens, the Town finds that there are some citizens who continue to violate the rules of this program. Councilman Weisiger remarked that the date for pickup of this debris is always scheduled for the last week of the month. He noted that the Town finds that some residents are piling debris at the street for almost one month prior to the scheduled pickup date. Councilman Weisiger remarked that the Town does not have the resources to pick up debris on an ongoing basis, and that is why the last week of the month has been scheduled for pickup. He stated that secondly, the Town continues to have problems with where the brush is being piled. Councilman Weisiger noted that at many locations in town, the debris is piled on the street, which impacts vehicular movement on the street. He advised that in addition, this brush and debris being piled in the street often is washed into drainage structures during rain events. Councilman Weisiger indicated that finally, the regulations provide that the Town will collect up to one truckload at each residence. He explained that the Town is finding some citizens are having major tree trimming performed by professional tree trimmers and merely leaving all of this brush along the street for the Town to dispose of. He pointed out that the intent of this program was for the convenience of the disposal of trimmings and brush at a residence, but was never intended to serve as the disposal service for professional tree trimmings. Councilman Weisiger advised that having said all of this, the Town wants to remind citizens about the regulations associated with this pickup program. He stated that the Town reiterates, debris should not be placed along the edge of the street until the scheduled pickup date, the amount of debris shall not exceed one truckload, and the debris is not to be placed on the street pavement. Councilman Weisiger noted that for those residents who continue to violate the regulations, the Town will necessarily have to take measures enforcing the provisions. He remarked that no action is required of the Council at this time, but the Committee did want to make everyone aware that these problems continue to exist. Councilman Weisiger advised that the Committee would note this is one of the most popular public works programs the Town provides, and the Council does not want to have to make policy revisions because some residents fail to comply with the regulations. Councilman Weisiger inquired if "one truckload" is one Town dump truck load. It was noted that is correct. Mayor Crewe noted that a word to the wise should be sufficient, and residents should place their brush out the last week like they are supposed to, not place it out too early, not place it in the street, and not put out more than one truckload. He noted if everyone would do that, this probably is the last that anyone will ever hear about it, but if they do not, the Council will have to take some other actions. Mayor Crewe reiterated that, hopefully, a word to the wise should be sufficient. A copy of the Public Works Committee report is attached and made part of these minutes. ([Attachment](#)).

Mayor Crewe noted that he would remind everyone of the Public Works Committee meeting in the morning at 7:00 a.m., and the Budget and Finance Committee meeting on Thursday morning at 7:00 a.m.

**RE: APPOINTMENT – BUILDING CODE APPEALS BOARD**

Mayor Crewe stated the next agenda item is the notification of an appointment to the Building Code Appeals Board to fill the expiring term of Mr. Phil Tobelmann whose term expires July 26, 2006. He noted that because Mr. Tobelmann has served two terms, he is not eligible for reappointment. Mayor Crewe remarked that anyone who is interested in serving on the board needs to complete an application. He advised that Mr. Tobelmann will continue to serve until a replacement is appointed. Mayor Crewe noted that unless someone else has a motion, his term does not expire until July 26, and the Council can wait until the next meeting to see if anyone expresses an interest in serving on the board. He noted since there is no motion, the Council will wait until the next meeting on this matter.

**RE: ADJOURNMENT**

There being no further business to be discussed, a motion was duly made, seconded, and carried to adjourn the meeting (7:30 p.m.).

---

Trenton G. Crewe, Jr., Mayor

---

Sharon P. Hackler, MMC, Clerk of Council

## **BUDGET AND FINANCE COMMITTEE REPORT**

**JULY 10, 2006**

1. Over the past several months, we have been considering a number of operational matters related to the opening of the new community center. While an exact date has not yet been established for occupying the new building, we anticipate that it will be ready for use sometime during the first quarter of 2007. The building is comprised of three major types of uses. The most southerly end of the building has the meeting and convention facilities, the middle portion of the building contains all of the various types of recreational activities including the aquatic center, and the most northerly end of the building houses the child care facility. One of the most commonly asked questions is the user fees that will be associated with these various uses. We have had a number of meetings with Rosa Jude, the Director of Public Information and Tourism, and Director of Parks and Recreation Rick Showalter to review fees and various operational regulations. The fees and regulations that we have established are comparable to all surrounding recreation and meeting spaces. The new community center, when open, will be one of the most modern meeting and recreation facilities in southwest Virginia. We would note that we want to keep the fees as low as possible, but, obviously, the expenses associated with operating a building of this magnitude will require user fees.

Attached, please find a schedule for the hours of operation and the various pass plans that are proposed to be adopted. We have several comments with regard to

this schedule. The hours of operation that are depicted for the recreational component of the community center may be revised after the building becomes operational. We understand that operating the new building will be a learning curve, and the hours that are reflected in this schedule may be more than are needed or may be less than are needed. These types of decisions will necessarily be reached after the building is occupied. We would note, also, that there are three types of pass plans to the new facility. These pass plans provide different levels of service and, obviously, reflect different amounts of user fees. Also, provisions have been made for periodic visitors who may want to use the facility on an occasional basis. We are in the process of making arrangements where the fees can be paid in a variety of fashions, including the use of credit cards. Also, please find attached a schedule of the fees for the use of the various meeting spaces and other recreational spaces, including the pool.

The other major component in the building is the meeting and convention facility. Please find attached a schedule of fees concerning the use of various spaces within this portion of the building, as well as regulations governing the catering operations within the building. Similar to the recreational fees, these fees are comparable with other meeting spaces in the general area.

It would be the recommendation of the Budget and Finance Committee that the user fees as attached and the other guidelines and operational hours be approved by the Town Council.

2. Frances Emerson, Director of the Department of Museums, has asked the Council to consider modest increases in user fees for certain programs within that department. First, Mrs. Emerson would propose that the cost of tickets to visit various museum facilities be increased slightly. We have attached for your review a schedule that denotes the current price of tickets to various museum programs as well as the proposed rates. As you will note, these increases are all one dollar or less. Secondly, Mrs. Emerson has requested that a schedule be established for the use of the Heritage Center for a business or commercial type of meeting. This request is in response to an increase in usage from the business community and for which there has not previously been an established fee schedule. We think the increases are appropriate, and we would recommend to the Council that the schedule of proposed fees as presented by the Department of Museums be adopted and that the schedule of fees be effective immediately.

---

Jacqueline K. King

---

John W. Jones, Jr.

## **PUBLIC WORKS COMMITTEE REPORT**

**JULY 10, 2006**

1. Last year, the General Assembly adopted regulations that require local governments to develop plans with regard to regional water systems. This planning process will be administered by the Virginia Department of Environmental Quality. Under this legislation, all counties, cities and towns in the Commonwealth must submit a local water supply plan or shall participate in a regional planning activity identifying the potential for a regional water supply. The Mount Rogers Planning District Commission is acting as the regional coordinator in the development of these planning documents. This regional water supply plan must be completed and submitted to the Department of Environmental Quality by November 2, 2011. Even though the Town of Wytheville, the County of Wythe and the County of Carroll have created a regional water authority, we will, under State law, still have to participate in this planning process. The Mount Rogers Planning District Commission has requested that each jurisdiction adopt a resolution designating them as the planning agent for the area and, also, to seek grants that may be available for administering these new programs. We have attached this resolution for your review, and it would be the recommendation of the Public Works Committee that it be adopted.
2. For a number of years, the Town has provided a monthly service to dispose of tree trimmings, brush, and leaves from residential properties. While this program is very much appreciated by the majority of citizens, we find that there are some citizens who continue to violate the rules of this program. The date for pickup of this debris is

always scheduled for the last week of the month. We find that some residents are piling debris at the street for almost one month prior to the scheduled pickup date. We do not have the resources to pick up debris on an ongoing basis, and that is why the last week of the month has been scheduled for pickup. Secondly, we continue to have problems with where the brush is being piled. At many locations in town, the debris is piled on the street, which impacts vehicular movement on the street. In addition, this brush and debris being piled in the street often is washed into drainage structures during rain events. Finally, the regulations provide that we will collect up to one truckload at each residence. We are finding that some citizens are having major tree trimming performed by professional tree trimmers and merely leaving all of this brush along the street for the Town to dispose of. The intent of this program was for the convenience of the disposal of trimmings and brush at a residence, but was never intended to serve as the disposal service for professional tree trimmings.

Having said all of this, we want to remind citizens about the regulations associated with this pickup program. We reiterate, debris should not be placed along the edge of the street until the scheduled pickup date, the amount of debris shall not exceed one truckload, and the debris is not to be placed on the street pavement. For those residents who continue to violate the regulations, the Town will necessarily have to take measures enforcing the provisions. No action is required of the Council at this time, but we did want to make everyone aware that these problems continue to exist. We would note this is one of the most popular public works programs that the Town provides, and we do not want to have to make policy revisions because some

residents fail to comply with the regulations.

---

William B. Weisiger

---

H. Judson Lambert

H:\COUNCIL\PWCOMMIT.RPT\2006\PWJUL10.doc