



AGENDA
Wytheville Town Council
January 8, 2018
7:00 p.m.
Wytheville Municipal Building
150 East Monroe Street
Wytheville, Virginia 24382

- A. INVOCATION—MAYOR TRENTON G. CREWE, JR.**
- B. CALL TO ORDER—MAYOR TRENTON G. CREWE, JR.**
- C. ESTABLISHMENT OF QUORUM—MAYOR TRENTON G. CREWE, JR.**
- D. PLEDGE OF ALLEGIANCE—COUNCILMAN THOMAS F. HUNDLEY**
- E. CONSENT AGENDA**
 - 1. Minutes of the regular meeting of December 11, 2017
- F. CITIZENS' PERIOD**
- G. OLD BUSINESS—TOWN MANAGER C. WAYNE SUTHERLAND, JR.**
- H. COMMITTEE REPORTS**
 - 1. Budget and Finance
 - a. Proposed insurance requirements for companies operating taxicabs
 - b. Proposed regulations to permit the uses of breweries, microbreweries and distilleries in B-1 Business and B-2 Business Districts
 - 2. Public Works
 - a. Resolution regarding the Fair Housing Act
 - b. Ordinance regarding placement of Town vehicle decals
- I. ORDINANCES/RESOLUTIONS**
 - 1. Ordinance No. 1332, an ordinance amending and reenacting Chapter 7, Licenses and Business Regulations, Article III. Taxicabs, Division 1. Generally, Section 7-83. Liability Insurance, of the Code of the Town of Wytheville, Virginia, on first reading

2. Ordinance No. 1333, an ordinance amending and reenacting Chapter 8, Motor Vehicles and Traffic, Article II. Local Vehicle License, Section 8-40. License Tags or Plates, Stickers or Decals, of the Code of the Town of Wytheville, Virginia, on first reading
3. Resolution regarding the Fair Housing Act

J. ADJOURNMENT



Meeting Date:	Monday, January 8, 2018
Item Name:	Committee Reports
Item Number:	H-1
Subject:	Budget and Finance

SUMMARY:

The Budget and Finance Committee will report on the following matters:

- a. Proposed insurance requirements for companies operating taxicabs
- b. Proposed regulations to permit the uses of breweries, microbreweries and distilleries in B-1 Business and B-2 Business Districts

BUDGET AND FINANCE COMMITTEE REPORT

JANUARY 8, 2018

1. At our meeting in December, we considered the Certificates of Public Convenience and Necessity for taxicab operations within the corporate limits. At that time, it was noted that all of the applicants met the required insurance thresholds, but it was noted that the Council believed the minimum insurance requirements should be raised. We feel that companies operating here who are transporting the public should have sufficient insurance coverage to handle situations if they should occur. As such, we believe that the minimum threshold limit should be at least \$1 million. This evening, the Council will consider an ordinance that changes the existing threshold and raises it to a standard minimum limit of \$1 million. The companies that were approved in December will not be subject to these new standards until they apply for renewal in December 2018. The companies that make application to operate from this point forward, assuming that the ordinance is adopted, will necessarily have to meet the standards. It would be the recommendation of the Budget and Finance Committee that Ordinance No. 1332 be adopted on first and final reading.
2. During the past year, provisions that allowed breweries, microbreweries and distilleries were considered as an addition to the Zoning Ordinance. Currently, these are permitted uses in the B-2 DT Business Zoning District, as well as M-1 Industrial and M-2 Industrial Zoning Districts. Given the popularity of these operations, we believe that it is reasonable that these uses be permitted in other

districts such as the B-1 Business and B-2 Business Zoning Districts. We have received several inquiries about developing microbrewies, and we would like to accommodate these requests. To do so, it would require that the Zoning Ordinance be amended to allow breweries, microbreweries and distilleries in both of those business districts. We would like to expedite this as much as possible and would suggest that the Council hold a public hearing with the Planning Commission. The earliest that we could accommodate such a meeting, and meet the publication standards, would be February 8, 2018. It would be the recommendation of the Budget and Finance Committee that we schedule a joint public hearing with the Planning Commission for February 8, 2018.

Jacqueline K. King

Beth A. Taylor

- 10-1.30 Accessory buildings, structures, and/or apparatus permitted as defined; however, garages, carports or other accessory structures attached to the main building shall be considered part of the main building. No accessory building may be closer to any property line as provided hereinafter, with exception that this shall not apply to an alley line. Accessory buildings are permitted in rear yards only. The total ground area occupied by accessory buildings may not exceed twenty-five percent (25%) of the rear yard area. Accessory buildings on corner lots may not be closer to the street line than the minimum side yard for a dwelling on such lots.⁴⁰ Satellite dish antennas larger than three (3) feet in diameter shall be considered accessory structures and shall be setback at least five (5) feet from the property line.⁴⁹
- 10-1.30A Semi-trailers which are licensed shall be permitted as defined in the Definitions section of this ordinance.⁵⁷
- 10-1.30B Shipping containers shall be permitted as defined in the Definitions section of this ordinance.⁵⁷
- 10-1.31 Signs permitted under Chapter 21 of this Ordinance regulating outdoor advertising.²⁴
- 10-1.32 Deleted 4-27-87.²⁴
- 10-1.33 Off-street parking as required by this Ordinance.
- 10-1.34 Automobile display and sales (with no repair or maintenance service).³⁴
- 10-1.35 Medical Office⁸⁹
- 10-1.36 Brewery**

10-1.37 Brewery, Craft or Pub; Brewery, Micro

10-1.38 Distillery; Distillery, Alcoholic Beverage

10-2 AREA REGULATIONS

None, except for off-street parking which shall be in accordance with the provisions contained herein and for uses utilizing individual sewage disposal systems for which the required area shall be approved by the health official. The administrator may require a greater area if considered necessary by the health official. For dwellings, the minimum lot area shall be the same as in Residential District R-3.⁷

10-3 SETBACK REGULATIONS

Structures, except dwellings, shall be located fifteen (15) feet or more from any street right of way which is fifty (50) feet or greater in width, or thirty (30) feet or more from the center line of any street right of way less than fifty (50) feet in width, except that signs advertising sale or rent of premises may be erected up to the property line. This shall be known as the "setback line". For dwellings, the minimum setback shall be the same as in Residential District R-3.

10-4 FRONTAGE AND YARD REGULATIONS

For permitted uses, except dwellings, the minimum side yard adjoining or adjacent to a residential or agricultural district shall be ten (10) feet or more and off-street parking shall be in accordance with the provisions contained

Measurement of Distance: All distances specified herein shall be measured from the property line of one use to another. The distance between an adult use and another adult use or a residentially zoned or agriculturally zoned district shall be measured from the property line of the use to the nearest point of the boundary line of another adult use, residentially zoned use, or agriculturally zoned use.⁶⁴

11-1.46 Wholesale and retail grain and feed sales.⁷⁷

11-1.47 Indoor archery range⁷⁸

11-1.48 Indoor shooting range⁷⁸

11-1.49 Clinic - Medical, Psychiatric or Surgical⁸⁹

11-1.50 Medical Office⁸⁹

11-1.51 Outpatient Substance Abuse Treatment Center⁸⁹

11-1.52 Brewery

11-1.53 Brewery, Craft or Pub; Brewery, Micro

11-1.54 Distillery; Distillery, Alcoholic Beverage

11-2 AREA REGULATIONS

None, except for off-street parking required by this Ordinance and for permitted uses utilizing individual sewage disposal systems, the required area for any such use shall be approved by the health official. The administrator may require a greater area if considered necessary by the health official. For dwellings, the minimum lot area shall be the same as in Residential District R-3.⁷



Meeting Date:	Monday, January 8, 2018
Item Name:	Committee Reports
Item Number:	H-2
Subject:	Public Works

SUMMARY:

The Public Works Committee will report on the following matters:

- a. Resolution regarding the Fair Housing Act
- b. Ordinance regarding placement of Town vehicle decals

PUBLIC WORKS COMMITTEE REPORT

JANUARY 8, 2018

1. The Town is a recipient of State and Federal funding, and we must provide certain assurances to the State and Federal governments that the Town is complying with various facets of law. One of the assurances that the Town Council must provide is that the Town endorses the concept of fair housing and calls upon the citizens of Wytheville, along with those in the banking and housing industries to join and work together in observance of free and equal housing treatment for all. Later in the meeting, a resolution will be considered by the Council endorsing these concepts, and it would be the recommendation of the Public Works Committee that it be adopted.
2. Virginia State law recently changed and now requires that all State inspection stickers be placed on the bottom left hand side of the windshield as viewed from inside the vehicle. The Town's Code, currently, provides that Town decals shall be affixed to the vehicle at a location prescribed by the superintendent of the Virginia State Police. Given that the State inspection sticker will now be relocated, it is necessary that we amend our local ordinance to parallel the new State law. Later this evening, the Council will consider an ordinance which will require that the Town's vehicle decal be affixed on the bottom left hand side of the windshield and placed to the immediate right of the Virginia State inspection sticker when viewed from inside the vehicle. State inspection stickers will go through this relocation process during the entire calendar year of 2018. The effective date for the relocation

of the State inspection sticker must be completed by January 1, 2019. This will give Town citizens until January 1, 2019, to relocate the Town vehicle decal. When Ordinance No. 1333 is considered later this evening, it would be the recommendation of the Public Works Committee that it be approved on the first of three readings.

Thomas F. Hundley

Joseph E. Hand, Jr.



Meeting Date:	Monday, January 8, 2018
Item Name:	Ordinances/Resolutions
Item Number:	I-1
Subject:	Ordinance No. 1332

SUMMARY:

Please find enclosed Ordinance No. 1332, an ordinance amending and reenacting Chapter 7, Licenses and Business Regulations, Article III. Taxicabs, Division 1. Generally, Section 7-83. Liability Insurance, of the Code of the Town of Wytheville, Virginia. As the Council is aware, this ordinance increases the insurance requirements for companies operating taxicabs to carry a minimum of \$1 million for property and automobile liability insurance. These new insurance amounts will not affect the current, approved taxicab companies operating in the town during 2018. However, new taxicab businesses who begin operation during 2018 will be required to carry these insurance amounts. Beginning January 1, 2019, all taxicab companies operating within the town will be required to carry these insurance amounts. This ordinance is before the Town Council on first reading.

ORDINANCE NO. 1332

At a regular meeting of the Town Council of the Town of Wytheville, Virginia, held in the Council Chambers on the 8th day of January, 2018, at 7:00 p.m.

Present:

Absent:

**AN ORDINANCE AMENDING AND REENACTING CHAPTER 7,
LICENSES AND BUSINESS REGULATIONS, ARTICLE III. TAXICABS,
DIVISION 1. GENERALLY, SECTION 7-83. LIABILITY INSURANCE,
OF THE CODE OF THE TOWN OF WYTHEVILLE, VIRGINIA**

BE IT ORDAINED by the Town Council of the Town of Wytheville, Virginia, that Chapter 7, Licenses and Business Regulations, Article III. Taxicabs, Division 1. Generally, Section 7-83. Liability Insurance, of the Code of the Town of Wytheville, Virginia, be amended and reenacted, as follows:

CHAPTER 7

LICENSES AND BUSINESS REGULATIONS

ARTICLE III. TAXICABS.

Section 7-83. Liability insurance.

(a) Each owner shall keep in effect at all times on each taxicab a policy of liability insurance, in some duly licensed insurance company authorized to do business in the state, covering liability incurred on account of any injury to persons or damages to property resulting from the operation of such taxicab in the following amounts:

(1) Commercial Automobile Liability and Property Damage Liability insurance shall be as follows:

(A) For split limits:

Minimum of one million dollars (\$1,000,000.00) or bodily injury for one (1); one million dollars (\$1,000,000.00) for bodily injury for the occurrence; one million dollars (\$1,000,000.00) for property damage; or,

**(B) For single limits:
Minimum of one million dollars (\$1,000,000.00).**

(b) Each such policy of insurance shall contain a clause whereby the policy may not be cancelled until after thirty (30) days' notice of intention to cancel shall have been given to the town manager.

(c) Each owner shall file with the town manager such policy or policies of insurance or, in lieu thereof, a certificate issued by the insurance company to the effect that such insurance is in force and the term or terms thereof.

(d) The insured shall authorize, empower, direct, and request the insurance carrier that upon the termination of coverage, the insurance company will give notice to the town manager.



Meeting Date:	Monday, January 8, 2018
Item Name:	Ordinances/Resolutions
Item Number:	I-2
Subject:	Ordinance No. 1333

SUMMARY:

Please find enclosed Ordinance No. 1333, an ordinance amending and reenacting Chapter 8, Motor Vehicles and Traffic, Article II. Local Vehicle License, Section 8-40. License Tags or Plates, Stickers or Decals, of the Code of the Town of Wytheville, Virginia, on first reading. As the Council is aware, State law was recently changed to require all State inspection stickers to be placed on the bottom left hand side of the windshield. This revision will require the Town vehicle decal be affixed on the bottom left hand side of the windshield, and placed to the immediate right of the Virginia State inspection sticker when viewed from inside the vehicle. This ordinance is before the Town Council on first reading.

ORDINANCE NO. 1333

At a regular meeting of the Town Council of the Town of Wytheville, Virginia, held in the Council Chambers on the 8th day of January, 2018, at 7:00 p.m.

Present:

Absent:

**AN ORDINANCE AMENDING AND REENACTING CHAPTER 8,
MOTOR VEHICLES AND TRAFFIC, ARTICLE II. LOCAL VEHICLE LICENSE,
SECTION 8-40. LICENSE TAGS OR PLATES, STICKERS OR DECALS,
OF THE CODE OF THE TOWN OF WYTHEVILLE, VIRGINIA**

BE IT ORDAINED by the Town Council of the Town of Wytheville, Virginia, that Chapter 8, Motor Vehicles and Traffic, Article II. Local Vehicle License, Section 8-40. License Tags or Plates, Stickers or Decals, of the Code of the Town of Wytheville, Virginia, be amended and reenacted, as follows:

CHAPTER 8

MOTOR VEHICLES AND TRAFFIC

ARTICLE II. LOCAL VEHICLE LICENSE

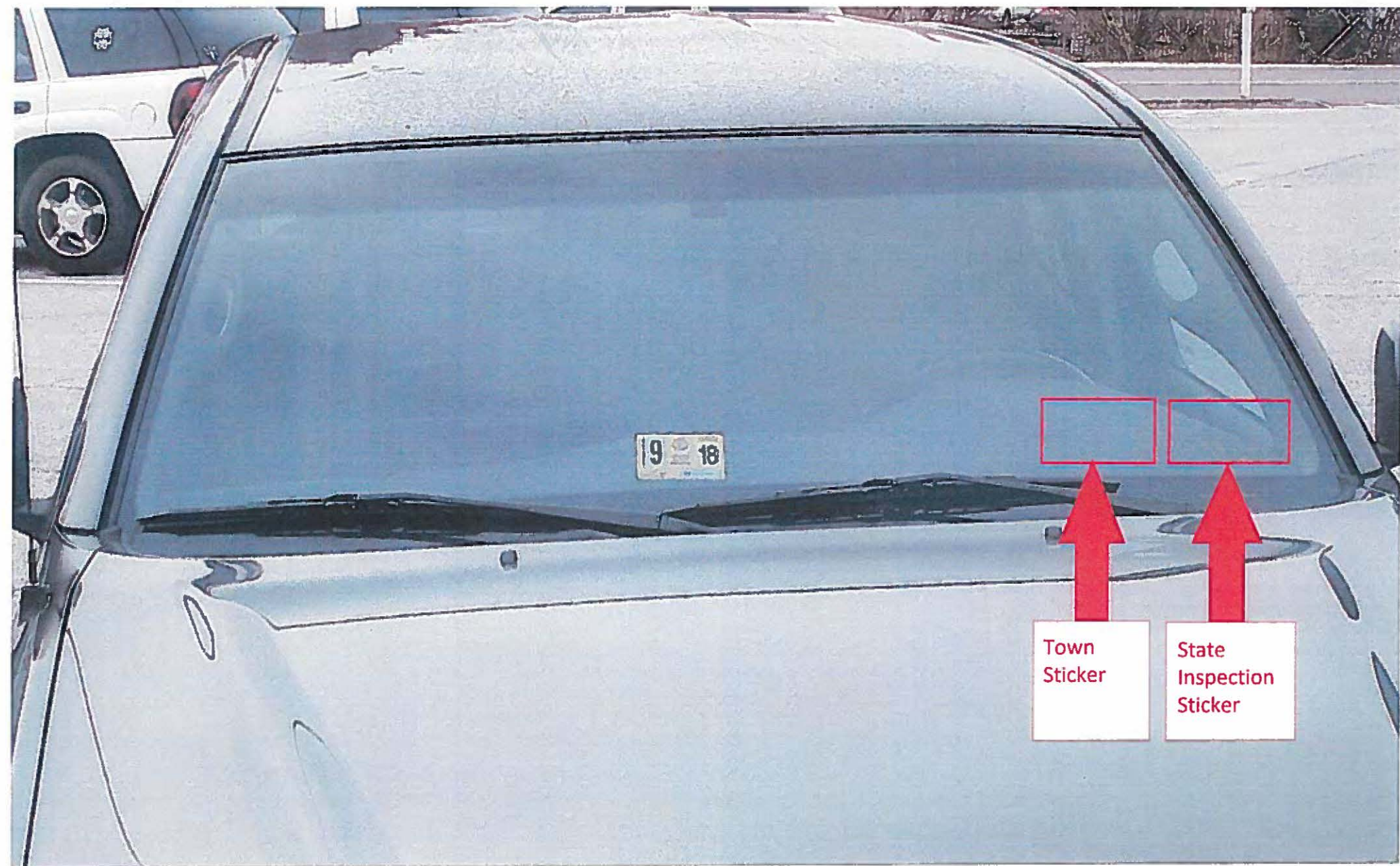
Section 8-40. License tags or plates, stickers or decals.

Wherever the term "licenses," "plates" or "tags" is used in this article, such will be construed to also include stickers or decals. A license tag or plate, sticker or decal shall be furnished by the town treasurer to each licensee, which tag or plate, sticker or decal shall be displayed as follows:

- (1) In the event of a tag or plate, such shall be displayed on the front or rear of the vehicle, so as to be clearly visible.
- (2) Stickers or decals shall be affixed on the bottom left hand side of the windshield and placed to the immediate right of the Virginia State inspection sticker, when viewed from inside the vehicle. Failure to display the license tag, plate, sticker or decal properly shall subject the owner of the vehicle to the same penalty as failure of the owner of the vehicle to obtain the license. No license tag or plate, sticker or decal shall be placed upon any vehicle other than that for which it was issued. However, such

license tag, plate, sticker or decal may be transferred from the vehicle for which it was issued to another vehicle by presenting the tag or plate, sticker or decal (or the remains thereof) to the town treasurer, along with the state registration card. Such transfer shall then be made, upon payment of a fee of two dollars (\$2.00).

- (3) Under the authority of Code of Virginia, § 46.2-753(G), it shall be unlawful for any owner of a motor vehicle, trailer or semitrailer to display upon such motor vehicle, trailer or semitrailer any license plates, tags or decals of the town after the expiration date of such license plate, tag or decal. Violation of this section shall constitute a separate violation from that of failure to properly display license plates, tag or decals as provided in subsection (b) herein.
- (4) The display of a tag or plate denoting the word "Wytheville" with no expiration date or designated year shall not be construed as a violation of this section provided it is not in violation of state law.



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Town
Sticker

State
Inspection
Sticker



Meeting Date:	Monday, January 8, 2018
Item Name:	Ordinances/Resolutions
Item Number:	I-3
Subject:	Resolution – Federal Fair Housing Act

SUMMARY:

Each year, the Town must adopt a resolution that endorses the concept of providing fair housing. By adopting this resolution, the Town, as a recipient of State and Federal funding, provides certain assurances to the State and Federal governments that we are complying with various facets of law. One of the assurances that we must provide is that the Town endorses the concept of fair housing and calls upon the citizens of Wytheville, along with those in the banking and housing industries, to join and work together in the observance of free and equal housing treatment for all.

Resolution



WHEREAS, the Congress has enacted the Federal Fair Housing Act of 1968 as amended; and,

WHEREAS, federal and state law provide equal housing opportunities for all citizens regardless of race, color, religion, national origin, sex, age, familial status or handicap; and,

WHEREAS, the Town of Wytheville, Virginia, has provided programs to assist the development of decent, affordable housing for citizens of all incomes, for the year of 2018.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Wytheville, Virginia, does endorse the concept of fair housing and calls upon the citizens of Wytheville and government officials along with those in the banking and housing industries to join and work together in this observance for free and equal housing treatment for all.

Adopted this 8th day of January, 2018.

Trenton G. Crewe, Jr., Mayor

ATTEST:

Sharon G. Corvin, Town Clerk

**MINUTES OF THE REGULAR MEETING OF THE WYTHEVILLE TOWN COUNCIL
HELD IN THE COUNCIL CHAMBERS ON MONDAY, DECEMBER 11, 2017, AT 7:00 P.M.**

Members present: Trenton G. Crewe, Jr., Jacqueline K. King, Thomas F. Hundley, Joseph E. Hand, Jr., Beth A. Taylor

Others present: Town Manager C. Wayne Sutherland, Jr., Assistant Town Manager Stephen A. Moore, Town Clerk Sharon G. Corvin, Town Attorney Christopher R. Menerick, Becky Grubb, Ethan Lavalley, Rhonda Sechrest, Police Officer Blaine Grubb

RE: CALL TO ORDER, QUORUM, PLEDGE

Mayor Crewe called the meeting to order and established that a quorum of Council members was present. The Pledge of Allegiance was led by Councilman Hand.

RE: CONSENT AGENDA

Mayor Crewe presented the consent agenda consisting of the minutes of the regular meeting of November 27, 2017, and the request of the Concerned Citizens Network for waiver of fees for use of the Heritage Preservation Center and to conduct the Dr. Martin Luther King Day March on Sunday, January 14, 2018, at 2:00 p.m. He inquired of the Council if there was a motion to approve the consent agenda as presented or to somehow be amended. A motion was made by Councilman Hundley and seconded by Councilwoman Taylor to approve the consent agenda consisting of the minutes of the regular meeting of November 27, 2017, and the request of the Concerned Citizens Network for waiver of fees for use of the Heritage Preservation Center and to conduct the Dr. Martin Luther King Day March on Sunday, January 14, 2018, at 2:00 p.m., as presented. Mayor Crewe inquired if there was any discussion on the motion to approve the consent agenda. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, Thomas F. Hundley, Joseph E. Hand, Jr., Beth A. Taylor. Against: None.

RE: PUBLIC HEARING – CERTIFICATES OF PUBLIC CONVENIENCE AND NECESSITY

Mayor Crewe advised the next agenda item is a public hearing (due notice having been given) to consider renewing the Certificates of Public Convenience and Necessity during 2018 for Guardian Emergency Medical Services, Incorporated; Richardson Ambulance Service, LLC; 276 Express, LLC; and, D-19 Transportation Service, Incorporated for the operation of taxicabs. He noted that this public hearing has been advertised. Mayor Crewe inquired if there is anyone attending the meeting who wished to speak in regard to this topic. There being no one present to speak, Mayor Crewe declared the public hearing closed. Mayor Crewe stated that if anyone comes in later during the meeting, he will reserve the right to revisit this agenda item to allow them to speak.

RE: CITIZENS' PERIOD

Mayor Crewe advised that the next agenda item is Citizens' Period. He noted that no one stated on the sign in sheet that they wished to address the Council during Citizens' Period, however, if anyone would like to address the Council, now is the time to do so. He thanked everyone for attending the meeting. Mayor Crewe advised that there being no one to address the Council, he would proceed with the agenda.

RE: OLD BUSINESS

Under Old Business, Town Manager Sutherland reported the following:

1. The Council Work Session will be held on Tuesday, December 12, 2017, at 7:00 a.m., in the Council Conference Room.
2. The Council Personnel Committee will meet Friday, December 15, 2017, at 8:15 a.m., at the Waste Water Treatment Plant. He noted that this meeting will be the first meeting that Councilman Hand and Councilwoman Taylor will be attending for this time period. He remarked that they will remain on the Committee for the next six months.
3. The New River Regional Water Authority will meet on Thursday, December 21, 2017, at 9:30 a.m., in the Council Chambers.

4. The Town of Wytheville Municipal Offices will be closed and all services curtailed on Friday, December 22, 2017, and Monday, December 25, 2017, in observance of the Christmas holiday.

RE: BUDGET AND FINANCE COMMITTEE REPORT

Councilwoman Taylor, reporting for the Budget and Finance Committee, stated that the Council has developed new incentives for restaurants and eateries, which will be located outside of the downtown area. She noted that earlier this year, the Council developed incentives for restaurants and eateries in the downtown area and it seemed equitable that incentives proposed be provided for other areas in the town. Councilwoman Taylor explained that attached is the policy that has been proposed. She noted that the incentive period can last for a period of up to five years and establishes revenue thresholds that must be achieved by the restaurant for those periods to be eligible for the incentives. Councilwoman Taylor remarked that to be eligible for the incentives, the restaurant or eatery will necessarily have to increase its sales during the five year period. She stated that the Council believes that these incentives will stimulate new restaurants at various locations throughout town. She advised that it would be the recommendation of the Budget and Finance Committee that the incentive program for restaurants and eateries outside of the downtown area be adopted, and to retroactively make the effective date November 1, 2017. A motion was made by Councilwoman Taylor and seconded by Vice-Mayor King to adopt the local incentive program for restaurants and eateries outside the downtown area and to retroactively make the effective date November 1, 2017. He inquired if there was any discussion on the motion to adopt the local incentive program for restaurants and eateries outside the downtown area. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, Thomas F. Hundley, Joseph E. Hand, Jr., Beth A. Taylor. Against: None.

Councilwoman Taylor, also, reported that the Town is very actively involved in the HEAL Initiative (Healthy Eating/Active Living) and the Town continues to take steps to improve its program. She explained that as it was reported at the last Council meeting, there are many activities underway including a focus on providing safe, adequate walking trails and sidewalks. Councilwoman Taylor remarked that the latest initiative would be to include some outdoor exercise equipment in Withers Park to be used by people walking in the park. She commented that the current year's budget has \$25,000 appropriated for activities associated with the HEAL Program. Councilwoman Taylor stated that two pieces of equipment that are being considered will cost \$10,890.00. She noted that one piece of equipment will accommodate four people performing lower body combination exercises and the second piece of equipment will be a two person, wheelchair accessible chest press. Councilwoman Taylor commented that the Council believes that these will be very helpful in the exercise regime for people utilizing Withers Park. She expressed that there will be some small adjustments made to Withers Park near the current playground area to accommodate this equipment, and, most likely, this will not occur until after the winter weather is finished. Councilwoman Taylor advised that in any event, it would be the recommendation of the Budget and Finance Committee that the Council proceed with the purchase of this equipment and ask the Public Works Department to make the necessary provisions to install this equipment in Withers Park. A motion was made by Councilwoman Taylor and seconded by Vice-Mayor King to authorize the expenditure of \$10,890.00 for the purchase of two pieces of outdoor exercise equipment and request the Public Works Department to make the necessary provisions to install this equipment in Withers Park. Mayor Crewe inquired if there was any discussion on the motion to authorize the expenditure of \$10,890.00 for the purchase of the equipment and installation. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, Thomas F. Hundley, Joseph E. Hand, Jr., Beth A. Taylor. Against: None. A copy of the Budget and Finance Committee report is attached and made part of these minutes.

RE: PUBLIC WORKS COMMITTEE REPORT

Councilman Hundley, reporting for the Public Works Committee, stated that at the last two meetings of Council, the Council has considered an ordinance that establishes regulations for picketing and other types of demonstrations. He explained that this ordinance will set standards for picketing and other types of demonstrations that go on within the corporate limits. Councilman Hundley remarked that generally speaking, the requirements are that any groups of 10 or more who are planning an event must go through a registration process with the Town. He expressed that these regulations are intended to provide public safety for all people involved in any type of demonstration regardless of their point of view. Councilman Hundley advised that it is the recommendation of the Public Works Committee that Ordinance No. 1331 be adopted on third and final reading and that it become effective immediately.

Councilman Hundley, also, reported that the Council would like to take this opportunity to review the activities from last weekend. He explained that they were two very eventful days beginning with activities on Friday evening with live music from local artists, carriage rides and the lighting of the tree in Withers Park. Councilman Hundley stated that it was a very enjoyable event for children and families. He noted that Saturday, there were many events going on in the downtown area such as visiting with Mr. and Mrs. Claus at the Farmers' Market. Councilman Hundley expressed that, likewise, on Saturday, there were carriage rides that were very popular with all of those in attendance. He noted that Saturday evening, prior to the Christmas Parade, the Town Council took the opportunity for a ribbon cutting ceremony to celebrate the completion of the streetscape program. Councilman Hundley stated, subsequently, there was the annual Christmas Parade with thousands of people on hand to view the parade. He explained that the Council thinks that these were very enjoyable events, and the Council wanted to congratulate all of those who were involved with making that weekend so entertaining. Councilman Hundley stated that there was involvement by Downtown Wytheville, Incorporated, as well as Town staff and other volunteers. He stated that the Council would like to express its appreciation to everyone and looks forward to even bigger and better festivities and events next year. He noted that in 2018, the events will take place on Friday, November 30, and Saturday, December 1. A copy of the Public Works Committee report is attached and made part of these minutes.

RE: ORDINANCE NO. 1331

Mayor Crewe presented Ordinance No. 1331, an ordinance amending and reenacting Chapter 9, Offenses-Miscellaneous, Article I. In General, by adding Division 3. Picketing and Demonstrations, of the Code of the Town of Wytheville, Virginia, on third reading. A motion was made by Councilman Hundley and seconded by Councilman Hand to adopt Ordinance No. 1331, an ordinance amending and reenacting Chapter 9, Offenses-Miscellaneous, Article I. In General, by adding Division 3. Picketing and Demonstrations, of the Code of the Town of Wytheville, Virginia, on third and final reading. Mayor Crewe inquired if there was any discussion on the motion to adopt the ordinance on third and final reading. Councilman Hundley stated that he wanted to make certain that if there is ever any infraction of this ordinance in the future, the Town will review the number of people picketing and/or demonstrating. He noted that he still feels like the number 10 for the amount of people to register a picket/demonstration with the Town is a large number, but, obviously that is the number being adopted. Mayor Crewe remarked that five people could cause just as much disruption as ten people. Councilman Hundley stated that is correct. He commented that it also takes twice as much enforcement. Councilman Hundley noted that the Council saw what chaos three people can do, which occurred during the Chautauqua Festival, therefore, this is something that he would like for the Council to continually review for the safety of the Town citizens. Mayor Crewe inquired if there was any further discussion on the motion to adopt the ordinance. There being none, the motion was approved with the following voting in favor and there being no opposition:

FOR: Trenton G. Crewe, Jr., Jacqueline K. King, Thomas F. Hundley, Joseph E. Hand, Jr., Beth A. Taylor

AGAINST: None

ABSTENTIONS: None

Ordinance No. 1331 was adopted on third and final reading. He noted that the ordinance is effective immediately.

RE: CERTIFICATES OF PUBLIC CONVENIENCE AND NECESSITY

Mayor Crewe advised the next agenda item is to consider the issuance of Certificates of Public Convenience and Necessity during 2018 for Guardian Emergency Medical Services, Incorporated; Richardson Ambulance Service, LLC; 276 Express, LLC; and, D-19 Transportation Service, Incorporated for the operation of taxicabs. He noted that the Council packets reflect that all vehicles listed have been inspected by the Police Department. Mayor Crewe remarked that all of the taxi businesses have the proper amount of insurance required by the Town ordinance. He inquired if there is a motion concerning the Certificates of Public Convenience and Necessity. Councilwoman Taylor stated that she would like to note so the Council is aware that D-19 Transportation Service, Incorporated only has three vehicles approved to operate in the Town of Wytheville. Mayor Crewe noted that the vehicles listed on the permits are the only vehicles approved to operate. He inquired if there was any further discussion concerning the certificates. Councilman Hundley stated that Town Attorney Menerick has been able to do some research regarding this agenda item. He noted that he has brought this to the Council's attention since 2010, but, he feels as though the insurance limits on some of the taxicabs are extremely low and dangerous for the Town's citizens. Councilman Hundley

remarked that Town Attorney Menerick has found that throughout the State of Virginia, there are different communities and municipalities/cities that offer or have limits that they require for taxicabs. He advised that he would like for the Council to entertain this next year when considering these permits. Councilman Hundley noted that it is too late to change the required insurance amount for 2018, but this is something that he feels is necessary to protect the Town's citizens in the future. He remarked that having a taxi service with insurance of the State minimum required amount does not seem like a good idea to him. Mayor Crewe commented that there has been a Bill several times to increase the State minimum, but, for whatever reason, it has never made it to the House. He stated that he agrees with Councilman Hundley that the dollar amount required by the State is low. Mayor Crewe stated that the Council would keep this in mind next year. He inquired if there was any further discussion regarding the Certificates of Public Convenience and Necessity. Mayor Crewe inquired if there is a motion to issue the Certificates of Public Convenience and Necessity during 2018 to the specified businesses. A motion was made by Councilwoman Taylor and seconded by Vice-Mayor King to issue Certificates of Public Convenience and Necessity during 2018 to Guardian Emergency Medical Service, Incorporated; Richardson Ambulance Service, LLC; 276 Express, LLC; and, D-19 Transportation Service, Incorporated for the operation of taxicabs. Mayor Crewe inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, Thomas F. Hundley, Joseph E. Hand, Jr., Beth A. Taylor. Against: None.

RE: ADJOURNMENT

There being no further business to be discussed, a motion was duly made, seconded and carried to adjourn the meeting (7:15 p.m.).

Trenton G. Crewe, Jr., Mayor

Sharon G. Corvin, CMC, Town Clerk

BUDGET AND FINANCE COMMITTEE REPORT

DECEMBER 11, 2017

1. We have developed new incentives for restaurants and eateries, which will be located outside of the downtown area. Earlier this year, we developed incentives for restaurants and eateries in the downtown area and it seemed equitable that incentives proposed be provided for other areas in the town. Attached is the policy that has been proposed. Note that the incentive period can last for a period of up to five years and establishes revenue thresholds that must be achieved by the restaurant for those periods to be eligible for the incentives. To be eligible for the incentives, the restaurant or eatery will necessarily have to increase its sales during the five year period. We believe that these incentives will stimulate new restaurants at various locations throughout town. It would be the recommendation of the Budget and Finance Committee that the incentive program for restaurants and eateries outside of the downtown area be adopted, and to retroactively make the effective date November 1, 2017.
2. The Town is very actively involved in the HEAL Initiative (Healthy Eating/Active Living) and we continue to take steps to improve our program. As it was reported at the last Council meeting, there are many activities underway including a focus on providing safe, adequate walking trails and sidewalks. The latest initiative would be to include some outdoor exercise equipment in Withers Park to be used by people walking in the park. The current year's budget has \$25,000 appropriated for activities associated with the HEAL Program. Two pieces of

equipment that are being considered will cost \$10,890.00. One piece of equipment will accommodate four people performing lower body combination exercises and the second piece of equipment will be a two person, wheelchair accessible chest press. We believe that these will be very helpful in the exercise regime for people utilizing Withers Park. There will be some small adjustments made to Withers Park near the current playground area to accommodate this equipment, and, most likely, this will not occur until after the winter weather is finished. In any event, it would be the recommendation of the Budget and Finance Committee that we proceed with the purchase of this equipment and ask the Public Works Department to make the necessary provisions to install this equipment in Withers Park.

Jacqueline K. King

Beth A. Taylor

PUBLIC WORKS COMMITTEE REPORT

DECEMBER 11, 2017

1. At the last two meetings of Council, we have considered an ordinance that establishes regulations for picketing and other types of demonstrations. This ordinance will set standards for picketing and other types of demonstrations that go on within the corporate limits. Generally speaking, the requirements are that any groups of 10 or more who are planning an event must go through a registration process with the Town. These regulations are intended to provide public safety for all people involved in any type of demonstration regardless of their point of view. It is the recommendation of the Public Works Committee that Ordinance No. 1331 be adopted on third and final reading and that it become effective immediately.
2. We would like to take this opportunity to review the activities from last weekend. They were two very eventful days beginning with activities on Friday evening with live music from local artists, carriage rides and the lighting of the tree in Withers Park. It was a very enjoyable event for children and families. Saturday there were many events going on in the downtown area such as visiting with Mr. and Mrs. Claus at the Farmers' Market. Likewise, on Saturday, there were carriage rides that were very popular with all of those in attendance. Saturday evening, prior to the Christmas Parade, the Town Council took the opportunity for a ribbon cutting ceremony to celebrate the completion of the streetscape program. Subsequently, there was the annual Christmas Parade with thousands of people on hand to view the parade. We think that these were very enjoyable events, and we want to

congratulate all of those who were involved with making that weekend so entertaining. There was involvement by Downtown Wytheville, Incorporated, as well as Town staff and other volunteers. We would like to express our appreciation to everyone and look forward to even bigger and better festivities and events next year.

Thomas F. Hundley

Joseph E. Hand, Jr.