

JOB OPENING

PART-TIME EDUCATION ASSISTANT

Applications will be received by the Human Resource Manager of the Town of Wytheville for the part-time position of Education Assistant with the Department of Museums.

Desired Qualifications: Applicants should be able to participate in the preparation and presentation of Heritage Education Outreach Programs and Museum tours for students of all ages, have knowledge and experience in utilizing educational methods and procedures, have strong verbal, organizational and interpersonal skills. Ability to travel to area schools and work as part of a team. Hours and schedule varies, some weekend hours as well.

Education and Experience: Graduation from an accredited two or four-year college with a degree in Education or at least three years' experience teaching and developing curriculum for grade levels between Pre-K and High School. Any equivalent combination of education and experience is accepted. **Required Qualification:** Possess a valid state driver's license.

Salary Range: Depends on experience and qualifications. Application packages are available from the Human Resource Department in the Town Municipal Building, 150 East Monroe Street, between the hours of 8:00 a.m. and 5:00 p.m. or on the Town's Website at www.wytheville.org. Applications will be accepted until position is filled.

The Town of Wytheville is an Equal Opportunity Employer.