



AGENDA
Wytheville Planning Commission
September 12, 2019
6:00 p.m.
Council Chambers
150 East Monroe Street
Wytheville, Virginia 24382

- A. **CALL TO ORDER** — Chairman Brad M. Litton
- B. **ESTABLISHMENT OF QUORUM** — Chairman Brad M. Litton
- C. **CONSENT AGENDA**
 - 1. Minutes of the work session and the regular meeting of August 8, 2019
- D. **PUBLIC HEARING**
 - 1. Consider the request of Mr. Kevin Varney for a Special Exception Permit to operate a Warehouse and Type 1 Warehouse at 2190 West Ridge Road (former A-1 Flea Market property), which is located on the north side of West Ridge Road between the Town Corporate Limit Line and Knollwood Lane, in a B-1 Business Zoning District
- E. **RECOMMENDATION TO TOWN COUNCIL**
 - 1. Consider the request of Mr. Kevin Varney for a Special Exception Permit to operate a Warehouse and Type 1 Warehouse at 2190 West Ridge Road (former A-1 Flea Market property), which is located on the north side of West Ridge Road between the Town Corporate Limit Line and Knollwood Lane, in a B-1 Business Zoning District
- F. **PUBLIC HEARING**
 - 1. Consider amendments to the Zoning Ordinance, Article III - Definitions, to add Section 3-20A Caregiver, Section 3-57C Mentally or Physically Impaired Person and Section 3-81B Temporary Family Health Care Structure; and, to add the use of Temporary Family Health Care Structure to the following Zoning Districts: Article V – Agricultural District A-1; Article VI – Residential District R-1; Article VI-A – Residential District R-1A; Article VI-M – Residential District R-1M; Article VII – Residential District R-2; Article VII-A – Residential District R-2 FH; Article VIII – Residential District R-3; Article VIII-A – Residential District R-3 MH; Article X – Business District B-1; Article XI – Business District B-2 (General); Article XI-A – Business District B-2 DT General Business District – Downtown; and, Article XII – Industrial District M-1

G. RECOMMENDATION TO TOWN COUNCIL

1. Consider amendments to the Zoning Ordinance, Article III - Definitions, to add Section 3-20A Caregiver, Section 3-57C Mentally or Physically Impaired Person and Section 3-81B Temporary Family Health Care Structure; and, to add the use of Temporary Family Health Care Structure to the following Zoning Districts: Article V – Agricultural District A-1; Article VI – Residential District R-1; Article VI-A – Residential District R-1A; Article VI-M – Residential District R-1M; Article VII – Residential District R-2; Article VII-A – Residential District R-2 FH; Article VIII – Residential District R-3; Article VIII-A – Residential District R-3 MH; Article X – Business District B-1; Article XI – Business District B-2 (General); Article XI-A – Business District B-2 DT General Business District – Downtown; and, Article XII – Industrial District M-1

H. PUBLIC HEARING

1. Consider amendments to the Zoning Ordinance, Article III - Definitions, to add Section 3-25A Dog Park; and to amend Article XII – Industrial District M-1 and Article XIII – Industrial District M-2 to add the use of dog park

I. RECOMMENDATION TO TOWN COUNCIL

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J. CITIZENS' PERIOD

K. OTHER BUSINESS

1. Review of 2018-19 Annual Report
2. Continued review of inoperative vehicles and Auto Body, Auto Repair and Towing Service businesses
3. Review of residential housing developments in Business and Industrial Zoning Districts

L. ADJOURNMENT

**MINUTES OF THE WORK SESSION OF THE WYTHEVILLE PLANNING COMMISSION
HELD IN THE COUNCIL CHAMBERS ON THURSDAY, AUGUST 8, 2019, AT 5:00 P.M.**

Members present: Chairman Bradford M. Litton, Vice-Chairman Kenny W. Ervin, Councilwoman Cathy D. Pattison, M. Bradley Tate, John W. Jones, Jr., Kevin L. Varney, Assistant Town Manager Stephen A. Moore, Town Clerk Sharon G. Corvin, Assistant Director of Planning and Development Brian Freeman, Town Attorney Christopher R. Menerick

Members absent: Terrance E. Suarez

Others present: Councilman Mark Bloomfield, Patrol Lieutenant John Claypool, , Shannon Roberts, Andrew Roberts, Rex Roberts, Hal Lewis, Clay Bush, Sara Hedrick, Michael Hedrick, Jack Singleton, Troy Maxwell, Mike Huff

RE: CALL TO ORDER, QUORUM

Chairman Litton called the Work Session to order and established that a quorum was present.

**RE: INOPERATIVE VEHICLES AND AUTO BODY, AUTO REPAIR AND TOWING SERVICE
BUSINESSES**

Chairman Litton noted the purpose of the meeting is to discuss the issue of inoperative vehicles at auto body, auto repair and towing service businesses. He noted that the Town had invited owners of these types of businesses to attend this Work Session to receive their comments regarding inoperative vehicles and to gather ideas of how to control this issue. Assistant Town Manager Moore advised that the Town wants to be fair to businesses, but it also wants to make the town look nice. He noted that in the proposed regulations, only three vehicles would be able to be outside a fence or screened area at an auto body, auto repair or towing business. He reviewed the definition of "inoperable vehicle" and reviewed the screening requirements in M-1 and M-2 Industrial Zoning Districts. Chairman Litton thanked Assistant Town Manager Moore for his comments. He noted that the Planning Commission will now receive comments from those attending the meeting.

Ms. Sara Hedrick with Hedrick's Auto Repair was recognized and stated that they have a difficult time receiving titles for abandoned vehicles from the Department of Motor Vehicles. She explained that allowing only three vehicles outside of a fence would not be good. She noted that it would put her out of business, if she has to construct a fenced area for the number of vehicles that they receive. Ms. Hedrick explained that it also takes time to get parts, etc., and 60 days is not long enough for the businesses to get rid of the vehicles. She pointed out that, often, they get stuck with vehicles due to abandonment from wrecked vehicles they tow to their business. Ms. Hedrick suggested that the Town contact the Department of Motor Vehicles to hold a training class for the businesses regarding how to request titles for abandoned vehicles. She stated that this would be very helpful to the businesses, if the Town could set it up.

Mr. Hal Lewis was recognized and advised that he owns Wythe Muffler and Tire. He stated that three vehicles are easy to accumulate, but they are not always easy to dispose of. He reiterated that 60 days is not long enough to give the businesses to get rid of vehicles. Mr. Lewis remarked that sometimes, they hold a vehicle until the payment is received. He suggested that the Town increase the number of vehicles from three and that more time than 60 days be given. Mr. Varney inquired as to what is the number one reason that Mr. Lewis sees for having a larger number of inoperative vehicles. Mr. Lewis noted that it would be nonpayment. Mr. Varney

inquired of Ms. Hedrick as to her reason for a larger number of inoperative vehicles. Ms. Hedrick noted that it is abandonment. Chairman Litton thanked Mr. Lewis for his comments.

Mr. Jack Singleton was recognized and stated that Mayor Taylor had talked to him about the laws not being enforced. He noted that this large number of inoperative vehicles are at these businesses because the Town has failed to enforce the ordinance against them. Mr. Singleton pointed out that the Town has selectively enforced the law on him, but these businesses have been allowed, through nonenforcement, to accumulate all these inoperative vehicles. He explained that, now, the Town wants to start enforcing the ordinance. He noted that constructing fences would be very expensive for these business owners. He stated that the town is adjacent to the interstates, and towing these vehicles into town is something that is going to happen. He noted that all things are solvable with money. He suggested that the Town remove this ordinance from the Town Code since this issue is going to continue to happen with towing vehicles into the town. Mr. Litton thanked Mr. Singleton for his comments.

Mr. Troy Maxwell with Collins Auto Repair was recognized and stated that he has seen people taking pictures of his site. He noted that he does not know what he is doing right or wrong. He advised that he has been there since 1974, and if he was doing something wrong, someone should have told him long ago. Mr. Maxwell remarked that he is trying to do the best he can do. He noted that he has always tried to maintain a small business. He explained that if he cannot look under the hood of a vehicle without it being inside his garage, he cannot stay in business. Mr. Maxwell stated that he gives free diagnostics. Chairman Litton stated that Mr. Maxwell has possibly six to eight inoperative vehicles at his business. Mr. Maxwell noted that he does not tow vehicles, and this keeps the number of inoperative vehicles low at his business. He noted that he wants his customers to be satisfied and to come back. Chairman Litton thanked Mr. Maxwell for his comments.

Mr. Clay Bush with 103 Towing was recognized and stated that he has been thinking about this issue, and he has some ideas. He suggested that the Town and/or County could have a parcel of property where the businesses could park these inoperative vehicles. He stated that, for example, the Town could pay the businesses a certain amount for the vehicles towed to their property or charge a storage fee, and then the Town could assign to a staff member the responsibility of getting the title and the disposal of the vehicles. Mr. Bush noted that once the vehicle is sold for disposal, the Town would recoup their funds and actually make money off these inoperative vehicles. He stated that this would drastically reduce the number of these vehicles sitting around the town. Mr. Bush noted that 60 days is not long enough for a business to dispose of a vehicle because DMV now requires a business to contact their Richmond office about a title, and they can no longer go to the local DMV office to do this. He advised that only allowing three vehicles is absurd. He stated that after people receive their tax refund money, these businesses can get in three vehicles a day awaiting repair. He noted that some people have to wait until they receive a tax refund to get their vehicles fixed. He noted that the Sheriff can also auction off these inoperative vehicles depending on their value. Mr. Bush indicated that the Town and/or County having a lot for inoperative vehicles moves all the ugliness of them to one lot rather than around the entire town and county. He noted that the City of Richmond has a lot like he is describing. Mr. Bush and Ms. Hedrick noted that these vehicles range in value from \$500 to \$10,000, but most of them are under \$5,000 in value. Mr. Bush stated that he has taken

his towing business off the Town's listing to call for towing because of the number of vehicles that are abandoned. Chairman Litton thanked Mr. Bush for his comments.

Mr. Varney requested the businesses to do what is in their control to make their lots more presentable. He noted that he understands some things, such as the procedures with DMV, are out of their control, but the businesses could take steps for improvement where they have control, such as placing the vehicles in an orderly fashion on their lots.

Mr. Maxwell stated that for out of state cars, there is the Privacy Act that makes it very difficult to obtain information about the vehicles. He also advised that auctions are a lot of work.

Mr. Tate commented that for businesses with asphalt lots, it is difficult to construct a fence for the inoperative vehicles.

Mr. Singleton commented about building fences on sloped property. He noted that this is a towing town, and he likes the idea of using the Town property.

Mr. Rex Roberts with Wythe Auto & Truck Repair stated that they get approximately 100-150 abandoned vehicles per year. He explained that if a towing business refuses more than three times to take a call to tow a vehicle when they are called by dispatch, a business is removed from the towing call list.

Mr. Varney advised the business owners not to leave this meeting worried, and the Town is not trying to hurt their business. Chairman Litton remarked that the Town is trying to be fair, however, something needs to be done about these inoperative vehicles. Assistant Town Manager Moore noted that the Town has been enforcing the ordinance in residential neighborhoods. Mr. Bush indicated that he has been towing some of these vehicles for the Town. Mr. Roberts noted that the Town calls, and they end up with these inoperative vehicles.

Chairman Litton thanked everyone for attending the meeting. He advised that the Planning Commission will continue to study this issue, and they may contact the business owners to hold another meeting with them.

RE: ADJOURNMENT

There being no further business, a motion was duly made, seconded and carried to adjourn the Work Session (5:45 p.m.).

Bradford M. Litton, Chairman

Sharon G. Corvin, CMC, Town Clerk

**MINUTES OF THE REGULAR MEETING OF THE WYTHEVILLE PLANNING COMMISSION
HELD IN THE COUNCIL CHAMBERS ON THURSDAY, AUGUST 8, 2019, AT 6:00 P.M.**

Members present: Bradford M. Litton, Kenny W. Ervin, M. Bradley Tate, Cathy D. Pattison, Kevin L. Varney, John W. Jones, Jr.

Members absent: Terrance E. Suarez

Others present: Assistant Town Manager Stephen A. Moore, Town Clerk Sharon G. Corvin, Town Attorney Christopher R. Menerick, Assistant Director of Planning and Development Brian Freeman

RE: CALL TO ORDER, QUORUM

Chairman Litton called the meeting to order and established that a quorum was present.

RE: CONSENT AGENDA

Chairman Litton presented the consent agenda consisting of the minutes of the regular meeting of July 11, 2019. He inquired of the Commission if there were any additions or corrections to the consent agenda or if there was a motion to approve the consent agenda, as presented. A motion was made by Mr. Jones and seconded by Mr. Tate to approve the minutes of the regular meeting of July 11, 2019, as presented. Chairman Litton inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Bradford M. Litton, Kenny W. Ervin, M. Bradley Tate, Cathy D. Pattison, Kevin L. Varney, John W. Jones, Jr. Against: None.

RE: CITIZENS' PERIOD

Chairman Litton advised that the next agenda item is Citizens' Period. He noted that there are no citizens attending the meeting who requested to address the Commission during Citizens' Period, therefore, he would proceed with the agenda.

RE: SPECIAL EXCEPTION PERMIT REQUEST – KEVIN VARNEY

Chairman Litton advised that the next agenda item is to set a public hearing to consider the request of Mr. Kevin Varney for a Special Exception Permit to conduct warehouse/retail storage on property located at 2190 West Ridge Road (former A-1 Flea Market property), which is located on the north side of West Ridge Road between the Town Corporate Limit Line and Knollwood Lane, in a B-1 Business Zoning District. Assistant Town Manager Moore stated that unless the Planning Commission has any particular questions for Town staff, all of the information regarding Mr. Varney's request is located in the Staff Report. Councilwoman Pattison inquired of Mr. Varney as to what he would be doing differently at the location than what was previously operating in the building. Mr. Varney stated that he would like to conduct warehouse storage, which will be climate controlled. He noted that there will be some RV and automotive storage. He noted that on the lower end of the property, he is contemplating constructing office space. Chairman Litton inquired if the vehicles and/or RV's would be stored outside or strictly inside. Mr. Varney commented that he could not give a definite answer to that question, but as a former RV owner, he would not want anyone having access to his RV, which is why people have approached him about these types of units. He noted that if he were to store automobiles and/or RV's outside of the units, he would probably install a fence that would be at least 12 feet high and not six feet high so that people would not be able to look over the fence. He continued to explain his thoughts regarding his vision for the property located at 2190 West Ridge Road. A motion was made by Councilwoman Pattison and seconded by Mr. Jones to set a public hearing for the September 12, 2019, Planning Commission meeting at 6:00 p.m., in the Council Chambers, to consider the request of Mr. Kevin Varney for a Special Exception Permit to conduct Warehouse and Type 1 Warehouse at 2190 West Ridge Road (former A-1 Flea Market property), which is located on the north side of West Ridge Road between the Town Corporate Limit Line and Knollwood Lane, in a B-1 Business Zoning District. Chairman Tate inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Bradford M. Litton, Kenny W. Ervin, M. Bradley Tate, Cathy D. Pattison, Kevin L. Varney, John W. Jones, Jr. Against: None.

RE: INOPERATIVE VEHICLES AND AUTO BODY, AUTO REPAIR AND TOWING SERVICE BUSINESSES

Chairman Litton advised that the next agenda item is the review of Work Session information regarding inoperative vehicles and Auto Body, Auto Repair and Towing Service businesses. Assistant Town Manager Moore commented that as the Commission is aware from the earlier

discussion, this is not as simple as it sounds. Discussion pursued regarding a suggestion at the Work Session for the Town to open a towing lot on the former landfill Town owned property, which is against Department of Environmental Quality (DEQ) regulations. The Commission continued to discuss the auto body, auto repair and towing service businesses possibly pulling together to boycott the proposed regulations by the Town, which would leave abandoned vehicles along the roadsides everywhere. Assistant Town Manager Moore remarked that Town staff could discuss with the Council the possibility of the Town opening a lot for the businesses to house the inoperative vehicles, however, he is not sure this is the solution to the problem, and he is not sure that the Council will be in favor of this idea. Discussion ensued regarding the Town enforcing the inoperative vehicles in the past and in the future. Assistant Town Manager Moore commented that one problem is, for instance, when a vehicle is sitting on the lot of an auto repair shop and the vehicle is tagged, but it is waiting to be serviced and, technically, the vehicle is not inoperable. Assistant Town Manager Moore stated that in his opinion, the inoperable vehicle problem has developed in the last year and a half or two years. He commented that there are a number of auto businesses in town that have operable vehicles sitting on their lots with a broken window glass or something else and the vehicle is operable because it is fully licensed, but the vehicles have not been serviced for one reason or another. He noted that if the Town enforced the Inoperable Vehicle Ordinance on those particular vehicles, they would not qualify because they are actually tagged vehicles that can be driven. Mr. Varney stated that during the Work Session, three of the business owners noted that the majority of their inoperable vehicles come from nonpayment, abandonment and out of state vehicles. He inquired of Town staff how the businesses legitimately can get rid of these vehicles within 60 days. Mr. Varney continued to express his thoughts regarding the business owners' problems with inoperative vehicles. Discussion continued regarding the inoperable vehicles and conversations that were held during the Work Session in regard to the business owners relocating vehicles from their lots. Vice-Chairman Ervin inquired if there is a regulation that could be enforced to screen who is bringing the vehicles to the auto repair shops. Mr. Varney suggested that the businesses start charging a deposit to vehicle owners, etc. for leaving vehicles over a certain period. He continued to express his thoughts regarding the Planning Commission helping the businesses with a business plan to help the owners with the inoperative vehicle problem at their location. Discussion ensued regarding the auto businesses removing themselves from the tow list that the Town uses whenever there is an accident, etc., and the fact that if the businesses keep dropping off of the list, Town staff will end up towing vehicles due to the strict regulations being enforced on these businesses. Mr. Freeman remarked that he feels like some of the issues the businesses are having with the amount of inoperable vehicles on their lots have been brought on by themselves. He commented that the businesses take these vehicles from customers knowing that they do not have the means to pay for the work that needs to be performed on the vehicles and then they get stuck with them. Mr. Varney reiterated that he would be willing to discuss a business plan with the auto businesses because he feels that the businesses can control the number of inoperable vehicles that they receive, however, the business owners do not see the issue as something that they can control. He noted that they need someone to help them understand a way to control the issue. Mr. Tate advised that it is not the Planning Commission's responsibility to create a Business Plan for all of the garages that are apparently inadequate to operate. He stated that he has been giving business to Hedrick's Automotive, who are very reasonably priced, however, they may be taking on too much volume. Mr. Tate remarked that in reviewing the list of auto businesses, there are only 10 to 20 percent of these businesses that really got the Planning Commission's attention regarding the number of vehicles located on the lots and the disarray of the lots. He commented that poor management of the auto businesses is the cause of these problems. Mr. Tate noted that no matter how many regulations the Town tries to enforce, the reality of the matter is that the problems will not be fixed because of the poor management of the businesses. He expressed that the auto businesses who are abiding by the rules and have clean lots are going to have the regulations enforced on their businesses. Mr. Tate inquired of Assistant Town Manager Moore how the regulations would be enforced, if the ordinance is adopted. Assistant Town Manager Moore stated that it has been difficult to police and enforce as the ordinance is written now. He commented that there is a major violation of the industrial zone screening requirement that has just been recognized, and that is a business located off Industry Road and Marshall Street. Assistant Town Manager Moore explained that this business has gotten out of control in the last year, which has grown into a junkyard. He remarked that he feels like one of the things Town staff needs to do is speak with the Police Department to see what it takes to get a vehicle processed through the Department of Motor Vehicles (DMV), and what they can do to help speed the process up, if they can, which he doubts is a possibility. Mr. Tate recommended Town staff research with other localities such as Christiansburg, Blacksburg, Smyth County and Washington County as to how they regulate inoperable vehicles. Assistant Town Manager Moore stated that Town staff contacted Blacksburg and Abingdon regarding this topic. He noted that Blacksburg never responded, and Abingdon commented that they really did not have a problem with inoperable vehicles, etc. Assistant Town Manager Moore advised that Town staff will contact Christiansburg and Blacksburg to see what regulations they enforce regarding inoperable vehicles. Chairman Litton remarked that the short term solution to the problem would be for the Town to revisit the auto businesses, give them three months to clean up their lots to

avoid the strict regulations and see if any progress is made on the lots. Assistant Town Manager Moore commented that the letter that was sent to the businesses about the Work Session was the first approach to any of the businesses about the proposed regulations, therefore, they are beginning to see that the Town is policing their properties and that they need to do something about them. Mr. Freeman suggested that it would be beneficial if the businesses each took an inventory of the vehicles located on their property, why the vehicles are still there and how long the vehicle has been stored on the property. Discussion continued regarding the direction that the Planning Commission would like to see the inoperable vehicle regulations go. Mr. Varney inquired if Town staff could research through the DMV what the legal procedure is regarding an inoperable vehicle. He inquired if a checklist needs to be produced for the businesses stating what they need to do and what the Town will be enforcing. Assistant Town Manager Moore noted that this was actually Mr. Freeman's idea. It was the consensus of the Planning Commission for Town staff to produce a list for the business owners. Discussion continued regarding the businesses moving the inoperable vehicles from their properties, organizing the vehicles on their lots, etc. Chairman Litton inquired of the Planning Commission if they would agree to have Town staff create a letter to send to the auto body, auto repair and towing businesses regarding the discussion held at the Planning Commission Work Session. Assistant Town Manager Moore stated that Town staff could create such a letter to send to the business owners. Mr. Varney continued to express his thoughts regarding the inoperable vehicles, garages located in nice areas of town, which is what the Commission does not want. He remarked that the Council could grandfather the garages that are already located in these areas, but they could create an ordinance that would not allow new businesses like these in certain areas. Mr. Ervin commented that the Planning Commission has regulations to follow, and he does not think it is the Town's duty to help the businesses with a business plan because he is afraid the businesses may turn it around on the Town. Discussion continued regarding the Planning Commission helping the businesses with a plan to clean up their lots and future regulation suggestions. Assistant Town Manager Moore stated that Town staff would produce a work list for the business owners before the next meeting. Mr. Freeman commented that it is a simple process for the businesses with abandoned vehicles, however, the businesses just do not want to follow the process. Discussion continued regarding the process for abandoned vehicles. There being no further discussion regarding the inoperative vehicles, Chairman Litton proceeded with the agenda.

RE: TEMPORARY FAMILY HEALTH CARE STRUCTURES

Chairman Litton advised that the next agenda item is review of proposed amendments to the Zoning Ordinance regarding Temporary Family Health Care Structures. Assistant Town Manager Moore explained the revisions to the draft ordinance that the Commission requested Town staff to make at the last meeting. Chairman Litton inquired if it would be necessary to schedule a public hearing to amend the Zoning Ordinance regarding Temporary Family Health Care Structures. Assistant Town Manager Moore stated that is correct. He noted that there is a large agenda scheduled for public hearings at the September meeting, and this would be the third public hearing scheduled for that date. A motion was made by Mr. Jones and seconded by Mr. Tate to schedule a public hearing for the Thursday, September 12, 2019, Planning Commission meeting, at 6:00 p.m., in the Council Chambers, to consider amendments to the Zoning Ordinance, Article III - Definitions, to add Section 3-20A Caregiver, Section 3-57C Mentally or Physically Impaired Person and Section 3-81B Temporary Family Health Care Structure; and, to add the use of Temporary Family Health Care Structure to the following Zoning Districts: Article V – Agricultural District A-1; Article VI – Residential District R-1; Article VI-A – Residential District R-1A; Article VI-M – Residential District R-1M; Article VII – Residential District R-2; Article VII-A – Residential District R-2 FH; Article VIII – Residential District R-3; Article VIII-A – Residential District R-3 MH; Article X – Business District B-1; Article XI – Business District B-2 (General); Article XI-A – Business District B-2 DT General Business District – Downtown; and, Article XII – Industrial District M-1.. Chairman Litton inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Bradford M. Litton, Kenny W. Ervin, M. Bradley Tate, Cathy D. Pattison, Kevin L. Varney, John W. Jones, Jr. Against: None.

RE: PLANNING COMMISSIONER SEMINAR

Assistant Town Manager Moore advised that the Planning Commission Seminar scheduled for October 29-30, 2019, on the campus of the Virginia Commonwealth University in Richmond, has been canceled. Discussion ensued regarding the cancellation of the meeting. Assistant Town Manager Moore stated that he would report to the Commission, if the seminar is rescheduled. Chairman Litton inquired if there was any further discussion regarding the seminar. There being none, he proceeded with the agenda.

RE: OXYGEN STORAGE

Assistant Town Manager Moore advised that the Town has received a complaint from a citizen regarding the storage of oxygen in certain zones that could be considered hazardous. He noted that the citizen would like for the Planning Commission to review the complaint. Assistant Town Manager Moore stated that Town staff would research the complaint, and he would present it to the Commission at the next meeting.

RE: ADJOURNMENT

There being no further business, a motion was duly made, seconded and carried to adjourn the meeting (7:26 p.m.).

Bradford M. Litton, Chairman

Sharon G. Corvin, CMC, Town Clerk