Job Title: Education Assistant

( Part-time)

ANTICIPATED SALARY: $15.00 per hour

JVA#: 2023-06 DEPARTMENT: Museums POSTED: June 6, 2023

POSITION SUMMARY: Reporting to the Director of Museums and collaborating with the Curator of Education, this position delivers interactive learning experiences in the academic areas of history and culture on-site and in the classroom to school-age children.

A Position Description and Additional Information may be found on the Town of Wytheville’s Employment Opportunities webpage at https://www.wytheville.org/employment.

MINIMUM DESIRED QUALIFICATIONS: Proven successful experience working with elementary-age children. Knowledge of the history and culture of Wythe County and the Appalachian region. Skilled delivery of history-based activities with grades Pre-K through 6th grade. Willingness to learn programs developed by the Town of Wytheville Museum staff. Proven team player with a positive personality. Quick learner and comfortable switching between grades/lessons throughout the day/week/month as necessary. Ability to learn principles of Museum education and interpretation. Ability to relate to adults, families, and children of all ages. PREFERRED QUALIFICATIONS: Coursework in Elementary Education or Early Childhood Development.

HOW TO APPLY: Applicants must complete an Employment Application to be considered for a Town job opening. Employment applications are available online at https://www.wytheville.org/docs/general/employment-application.pdf, or by visiting the Lobby of the Town of Wytheville Municipal Building at 150 E. Monroe St., Wytheville, VA and obtaining an application packet. Please submit a completed application by mail to Department of Human Resources, Town of Wytheville, P.O. Box 533, Wytheville, VA 24382; by fax at 276-223-3453; or via email to human.resources@wytheville.org.

CLOSING DATE: Position is posted open until filled. Review of applications begins immediately and will continue until the position is filled or the posting is cancelled.

The Town of Wytheville is an Equal Opportunity Employer