

JOB OPENING

PART-TIME COUNSELOR FOR THE AFTER SCHOOL KIDS PROGRAM

Applications will be received by the Human Resources Manager of the Town of Wytheville, for the part-time position of Counselor for the After-School Kids Program at the Wytheville Community Center. **Desired Qualifications:** The successful candidate should be able to supervise a group of children, assist the After School Kids Program Supervisor with planning and carrying out activities, coordinate various activities, confirm arrangements, assist in preparing paperwork, gather supplies, prepare areas to be used, enforce all safety rules, etc. **Education and Experience:** High school diploma or GED preferred. Experience working with children. **Required Qualification:** Must be at least 16 years of age, have a valid state driver's license or the ability to acquire one, due to travel for work. Experience and/or certifications in the areas of children's programs. CPR, First Aid, & AED Certification preferred or have the ability to obtain training and any other training scheduled by the department. **Salary Range:** \$11.00 per hour. Application packages are available from the Human Resources Department at the Town Office, 150 East Monroe Street, between the hours of 8:00 A.M. and 5:00 P.M. weekdays or on the Town's Web site at www.wytheville.org. Applications will be accepted until position is filled. **The Town of Wytheville is an Equal Opportunity Employer.**