

The Town of Wytheville is accepting bids from qualified printing companies for printing services for the Wytheville Visitors Guide. All bids must be received in writing and must specifically outline the bid requirements as are listed below. Bid proposals should be sent to the attention of Rosa Lee Jude via email at [rosaj@wytheville.org](mailto:rosaj@wytheville.org) or via fax at 276-223-3506. Bid deadline is 5:00 p.m. on Monday, March 15, 2010.

The Town of Wytheville reserves the right to accept or reject any or all bids, to waive informalities in the bids, and to negotiate with the low bidder in the event that the bids received exceed the project budget. All work must be performed by bidding company, no sub-contracting.

### **Wytheville Visitors Guide**

Project: multipage brochure

Page Size: 16" x 9" folds to 8" x 9", stitches on 9" way and soft folds to 4" x 9"

No. of Pages: 36 pages self-cover

Stock: 45# gloss text

Materials supplied: digital files via disk

Colors: 4/4, heavy coverage, full bleeds

Proof required: HP & Epson Digital Prepress Proofs: contract press proof plus folded, stitched and trimmed color proof

Bindery: saddle stitch 9" way; soft fold to 4 x 9

Packing and Distribution: Box not to exceed 10 lbs., include distribution fees for box shipments (if available)

Quantity: Please quote price for each: 150M, 160M, 170M, 180M, 190M, 200M

Shipping: price must include shipping to Wytheville 24382, inside delivery, include storage options (if available)