

**MINUTES OF THE REGULAR MEETING OF THE WYTHEVILLE TOWN COUNCIL
HELD IN THE COUNCIL CHAMBERS ON MONDAY, FEBRUARY 22, 2010, AT 7:00 P.M.**

Members present: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger

Members absent: H. Judson Lambert

Others present: Town Manager C. Wayne Sutherland, Jr., Assistant Town Manager Stephen A. Moore, Town Clerk Sharon P. Hackler, Police Officer Chris Irvin, Wayne Quesenberry with *Wytheville Enterprise*, Susan Harwood, Wayne Umberger, Hettie Umberger, Edmund Pendleton, Chris Umberger, Ronnie Houseman, Sr.

RE: CALL TO ORDER, QUORUM, PLEDGE

Mayor Crewe called the meeting to order and established that a quorum of Council members was present. The Pledge of Allegiance was led by Councilman Jones.

RE: CONSENT AGENDA

Mayor Crewe presented the consent agenda consisting of the minutes of the regular meeting of February 8, 2010, and the request of the Wytheville Ladies Ruritan Club for a raffle permit for 2010, which the Council found at their place when they arrived. A motion was made by Vice-Mayor King and seconded by Councilman Weisiger to approve the consent agenda consisting of the minutes of the regular meeting of February 8, 2010, and the request of the Wytheville Ladies Ruritan Club for a raffle permit for 2010. Mayor Crewe inquired if there is any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger. Against: None.

RE: PUBLIC HEARING – ENTRANCE CORRIDOR OVERLAY DISTRICT – WEST LEE HIGHWAY

Mayor Crewe stated the meeting constituted a public hearing (due notice having been given) to consider placing the Entrance Corridor Overlay District on West Lee Highway from the B-2 DT General Business District Downtown line approximately midblock between Monroe and North Streets to the Town Corporate Limit Line on West Lee Highway (Route 11 West), regulating properties 200 feet on either side of West Lee Highway. He noted that several citizens have indicated that they wished to speak during the public hearing.

Ms. Susan Harwood was recognized and stated she feels it is a really, really good move, and it is going to be something that future generations will be pleased with. She noted she would like to see this implemented a little slower than it just being approved today, and everybody must comply tomorrow. Ms. Harwood pointed out that everyone knows that a lot of businesses have been lost in Wythe County, not just Wytheville, but Wythe County. She remarked that she feels the Town should be trying to encourage businesses to come in and set up shop and employ people. Ms. Harwood advised that Wythe County has rather high employment. She stated that this is going to be a detriment if the Town states that property owners must do this tomorrow. Ms. Harwood advised that she would like to see it be encouraged for at least a year or two. She noted that when new businesses come in and state they would like to begin operating, the Town could encourage them to do this and tell them why. Ms. Harwood advised that another aspect is to find out from American Electric Power if there are two or three businesses in a row, if they would give them a discount for putting these power lines underground. She noted that regarding the signage, she goes through Charlottesville quite a bit, and she is not sure about this. Ms. Harwood indicated that it is a beautiful idea, but, number one, sometimes a person cannot see the businesses there in Charlottesville, and a person cannot see their signs. She remarked that number two, if a person were approaching any of those intersections, there is a hill, and anything that is this height could impede sight. Ms. Harwood noted if a person is going to pull out and they cannot see, already there are mobile signs that are sitting on this particular roadway that make it difficult to see, especially if a person is in a small car, and they cannot see around the signs. Ms. Harwood advised that these are really her only concerns. She noted that as for the lighting, she does not know. Ms. Harwood summarized that these are her only two comments. She advised that she thinks this is great, but she thinks it needs to be implemented a little slower to encourage people to come in and set up business. Mayor Crewe thanked Ms. Harwood for attending the meeting and for sharing her comments with the Town Council. Mayor Crewe stated he will respond on behalf of himself only, but anyone else can comment, but, basically, a public hearing is for the Town Council to receive information and not to give

information. He noted there were four things that he wrote down that he thought Ms. Harwood stated, and one was implementing it slower. Mayor Crewe indicated that he would point out that it has been through the process with the Planning Commission and then was on the Town Council's agenda to set a public hearing, and then to have the public hearing at this meeting. He noted this has been several months in the workings, but this is the first time that the Council has been called upon to take action on it. Mayor Crewe explained that he did not know what the motion is going to be or what the Council will think, but the Council will vote on this issue in a few minutes. He noted this is the process. Mayor Crewe advised that his experience has been, and the Council asked before about an underground discount if there are two or three businesses going together, and AEP quotes a per foot figure, and if they have to dig a 10 foot ditch, it costs a tenth of what a 100 foot ditch costs, and this is kind of the way they do it. He stated he does not think they would offer a discount, but, certainly, this is something to look into to see, but it is basically a per linear foot charge that they base their charges on. Mayor Crewe advised that as for the signage Ms. Harwood was talking about needing to be more visible and not blocking views, etc., the Town does have a Sign Ordinance that would take visibility and sight distances and things into account. He noted this just limits the maximum height and size of the sign in the overlay corridor. Mayor Crewe stated this overlay district is not the only tool the Town would have to regulate signs, but that is, certainly, something to be considered. He remarked that as for the lighting that Ms. Harwood was talking about, the ordinance does address what lighting has to be where, but it exempts the residential properties from it, so it would only be, basically, commercial kind of lighting and street lighting that the Town would be regulating, and they would regulate the street lighting anyway because the Town installs the street lights with Appalachian Power's control. Mayor Crewe summarized that these are the four things that he shared his thoughts on that he thought Ms. Harwood raised so she would have some feedback on what he thinks, and he is not speaking for anyone else. He thanked Ms. Harwood for attending the meeting and for sharing her thoughts.

Ms. Hettie Umberger was recognized and stated they received a map that shows their property, and it is zoned R-3 Residential. She inquired if this was exempt from the regulations. Mayor Crewe inquired as to where Ms. Umberger's property is located. Ms. Umberger indicated that it is located at 810 West Monroe Street, but it shows just a little tip of it being in the corridor, and inquired if this would be exempt also. Mayor Crewe stated that any residential property, and noted he will rely on Town Manager Sutherland, Assistant Town Manager Moore, and Councilman Jones who serves on the Planning Commission, are exempt from the overlay. Ms. Umberger inquired if that is correct even if there is just a little piece of it in the overlay district. Mayor Crewe stated the only part that would be affected is the 200 feet width, and that is why there is only a little sliver of Ms. Umberger's property in there because it falls within that 200 feet, and the rest of it would not be in the corridor anyway. He noted the part that is in it, if Ms. Umberger is looking at the same map he has which is the color coded map, anything with the "X" in it is residential and not covered by the ordinance, and it is exempt from the provisions of the ordinance because it is residential. Ms. Umberger advised that she does not have an "X" in it, but it is just colored. Town Manager Sutherland viewed the map, and noted to Ms. Umberger that her property would not be affected by these regulations. Ms. Umberger thanked the Council. Mayor Crewe thanked Mr. and Mrs. Umberger for attending the meeting.

Mr. Edmund Pendleton was recognized and stated the piece of property that he has an interest in is the property at the corner of West Ridge and 24th Streets. He advised that his comment is very simply that the line crosses a very minimum part of the lot, if the Council can see where he is talking about. Mayor Crewe inquired if Mr. Pendleton's property is the square lot. Mr. Pendleton noted it is the square, rectangle lot with the part next to Ridge Street. He stated they own the back part next to Ridge Street. Mr. Pendleton advised that his only point is that something minimum like that where a person's property only has a very small portion in the overlay district where there is not enough to make any difference that possibly the Town could ignore a small, little parcel like that. He noted he did not see what cutting the corner would have any advantage within this corridor. Mr. Pendleton stated he did not guess that any restrictions would be anything to concern themselves about because he is not certain what the restrictions are, if any. He indicated there is a small slice of this property at the corner, and he was just curious to know if it is not a meaningful amount of property why it would even be included. Mr. Pendleton stated he did not know if there are going to be any restrictions or anything on that particular location. Mayor Crewe noted the answer he would give Mr. Pendleton is the reason it is in there is the Town simply drew a straight line, and that is what the overlay district would cover, and that is why the line is there. Mr. Pendleton advised that he understands this. Mayor Crewe remarked that in terms of the impact, if he is reading the map correctly, that is B-2 Business property, and there would be some restrictions in terms of lighting, covering utilities, dumpster sites, etc. He pointed out that the overlay district has some requirements in it that would affect that lot. Mr. Pendleton noted it would not affect them if the line was moved to the west slightly. He advised that it is such a minimum amount of property. Mr. Pendleton remarked that he does not have a problem and noted he does not think it is going to be a big issue. He

advised that it seemed to him that when the Town has a situation like this, whether it is on their property or someone else's property, where it is just a minimum amount that it might make more sense, and advised he did not know how the Town would set up the criteria, but it seems to him that for a small amount of property it seems like a worthless situation. Mayor Crewe indicated that he guesses that is true of several small pieces of property that the Council has come across. He noted like the Umberger property that was just discussed, it is the same situation and with a very minimal part of it that is in the overlay district. Mayor Crewe advised that again he will defer to Town Manager Sutherland, Assistant Town Manager Moore, and Councilman Jones who serves on the Planning Commission, if at any point there was something proposed to go in this overlay district that was not strictly in compliance with the overlay, there could be an exception granted, and inquired if that is correct that they could go through the special exception permit procedure, like any other zoning. Assistant Town Manager Moore stated the only thing he could think of that would apply would be if Mr. Pendleton wanted to put a dumpster in the corner of that lot that would fall within the overlay district, and he would have to screen it. Mr. Pendleton advised that it is sort of a residential potential property, and it is not necessarily the type of property for business. He noted this was just a minor question, and he just raised the issue. Mr. Pendleton indicated that he did not want to mess up the 200 feet and he understands the requirement for this, but it seems to him that there may be some consideration for this. He stated that at some future date, the Council could look at this and make a decision based on what it was. Mayor Crewe indicated that it is zoned B-2 Business, but it is, currently, not technically being used as business per se because it is vacant on that back corner. Mr. Pendleton stated that is correct, and it is all vacant. He noted that this was all he had, and he just wanted to bring that point out to see what type of leeway there might be in some future situation, and it could be reviewed he would assume at some point. Mayor Crewe noted that it can be reviewed, and it is certainly one of the options. Mr. Pendleton thanked the Council. Mayor Crewe thanked Mr. Pendleton for attending the meeting.

Mayor Crewe advised that these were the only people on the signup sheet who indicated they desired to speak during the public hearing. He noted if he is missing someone, the Council will be glad to hear from them and give them the opportunity to speak. Mayor Crewe inquired if there are others who wished to address the Council during the public hearing. There being none, he declared the public hearing closed. Mayor Crewe noted he would remind everyone that the Council will consider the matter later in the meeting.

RE: CITIZENS' PERIOD

Mayor Crewe stated the next agenda item is Citizens' Period. He noted he did not have anyone who indicated they wanted to speak to the Council on a topic that is not already on the agenda. There being no one to address the Council during Citizens' Period, Mayor Crewe proceeded with the agenda.

RE: OLD BUSINESS

Under Old Business, Town Manager Sutherland reported the following:

1. The Budget and Finance Committee will meet this week on Thursday morning at the regular time. The Public Works Committee meeting has been canceled in the absence of Councilman Lambert. Councilman Weisiger inquired if he is invited to attend the Budget and Finance Committee meeting. Town Manager Sutherland answered that is correct.

RE: BUDGET AND FINANCE COMMITTEE REPORT

Vice-Mayor King, reporting for the Budget and Finance Committee, reported that the Committee met this past week with Mr. Randy Martin who is the Executive Director of the Wytheville Redevelopment and Housing Authority. She advised that Mr. Martin gave the Committee an overview of the proposed housing project known as Jefferson Union Housing Development. Vice-Mayor King indicated that this housing development will be situated on land bound by 12th, 14th, Jefferson, and Union Streets. She stated the proposed development will consist of 24 dwelling units, 12 which will be handicapped accessible and 12 that are regular residential units. She noted the entire site will be handicapped accessible. Vice-Mayor King remarked that the total cost for the project is approximately \$4.35 million. She stated the Housing Authority has acquired, or has options on, all the land needed to construct these dwelling units. Vice-Mayor King noted that Mr. Martin advised that he has received notice that he would receive approximately \$2.5 million in tax credits. She stated the remaining monies needed for the project will come from several other sources, one including a grant application to the Department of Housing and Community Development for approximately a maximum of \$500,000 in Community Development Block Grant Funds. Vice-Mayor King advised that Mr. Martin requested that the Town act as the fiscal agent for this application noting that he would

write the grant application and would do all of the work associated with administering the grant. She stated that in addition, Mr. Martin has requested that the Town send a letter of endorsement to the Department of Housing and Community Development encouraging the award of these grant funds to the Authority. Vice-Mayor King remarked that it would be the recommendation of the Budget and Finance Committee that the Council authorize the Town Manager to execute all forms that may be necessary for the submittal of the grant application, and, furthermore, that a letter of endorsement be sent by the Council to the Department of Housing and Community Development supporting the award of these grant funds. A motion was made by Vice-Mayor King and seconded by Councilman Jones that the Town Council authorize the Town Manager to execute all forms that may be necessary for the submittal of the grant application, and that a letter of endorsement be sent by the Council to the Department of Housing and Community Development supporting the award of these grant funds. Mayor Crewe indicated that he would take this as a two part motion with one part being that the Town Council authorize the Town Manager to execute all the paperwork, and, two, that the Council send a letter of endorsement supporting the award of the grant funds. Mayor Crewe inquired if there is any discussion on the motion. Town Manager Sutherland advised that he talked to Mr. Martin this afternoon, and an application to the Block Grant Program requires administrative public hearings, and when this action is taken, those will be scheduled. He noted this is not something to be scheduled by the Council, but the public hearings can be done administratively. Mayor Crewe inquired if there is any other discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger. Against: None.

Vice-Mayor King also reported that a number of years ago, primarily at the request of the downtown businesses, the Parking Enforcement Officer was employed to enforce parking regulations around town and, particularly, in the two-hour parking zones in the downtown areas. She stated that the Parking Enforcement Officer also monitors appropriate use of handicap parking spaces throughout town. Vice-Mayor King remarked that recently, the Town has been contacted by several businesses in the downtown area noting that despite the Parking Enforcement Officer's efforts, many business entities in the downtown area continue to park in the two-hour parking spaces along Main Street. She noted that the businesses who have made the enquiries have noted that some merchants in the downtown area go to considerable effort to prevent getting a parking ticket while they continue to park along Main Street. Vice-Mayor King advised that these efforts include removal of the chalk mark from the tires as well as merely moving the vehicle every two hours up or down the street by one space. She remarked that clearly, the intent of the parking regulations in the downtown area is to provide parking for customers of the various entities. Vice-Mayor King stated that though this enquiry did come to the Committee, they would ask that the Public Works Committee continue to look at different procedures that would ensure the enforcement of the parking regulations on Main Street. She noted that the Town does, in fact, have the enforcement procedure for those persons who remove the chalk mark from the tires. Vice-Mayor King commented that the Committee believes it would be helpful for the Public Works Committee to meet with the Police Department to determine what procedures can be implemented that will enforce the parking regulations. Mayor Crewe advised that the Public Works Committee has considered this matter several times, and they will continue to review the matter when Councilman Lambert returns. Mayor Crewe noted he will defer this to the Public Works Committee and see what recommendations they can make. A copy of the Budget and Finance Committee report is attached and made part of these minutes. [Click @ ^} dE](#)

RE: PUBLIC WORKS COMMITTEE REPORT

Councilman Weisiger, reporting for the Public Works Committee, reported that the snow removal efforts continue to be a major priority of the Public Works Department. He stated that as everyone knows, since December 18 of last year, the town has had several significant snowfall events combined with sub-freezing daytime temperatures. Councilman Weisiger indicated that by policy, snow removal is performed on major and arterial streets, and, then, as a second priority, collector streets and neighborhoods are cleared. He explained that with the volumes of snows that the town has received this year, locations to store the plowed snow become an issue. Councilman Weisiger stated that this past week, Public Works crews removed many of the large piles of snow from Main Street. He noted that the Public Works crews also have continued their efforts to widen streets throughout town and to push back snow at intersections to make them more negotiable. Councilman Weisiger advised that the Town's salt supplies are growing low, which will dictate that the remaining salt quantities will be used on major and arterial roadways. He indicated that the Town has one remaining shipment of salt that, as of this date, has not yet been delivered. Councilman Weisiger stated that having said all that, the Committee feels that they should review the policies with regard to snow removal. He pointed out that there are many locations in town where vehicles have parked too close to intersections, have double parked along various streets, etc. which makes snow plowing

extremely difficult. Councilman Weisiger indicated that in some areas of town, it was practically impossible to plow the snow between parked cars. He stated that also, a number of years ago, the Town adopted a snow evacuation route that gives the Town the authority to tow vehicles that are parked in these areas during a large snow event. Councilman Weisiger remarked that some communities require that all vehicles on a street be parked on one side during a snow event. He pointed out that other communities require that all persons with off-street parking have their vehicle in this off-street parking area in times of a snow event. Councilman Weisiger noted that the Committee does not have any specific recommendations but does think it is worthwhile to look at having regulations in place for future years if the Town should face winters with similar snowfall events. He advised that no action is needed by the Council, but the Committee did want to note that they will be reviewing all of the Town's snow removal policies for consideration by the Council. Mayor Crewe noted he thinks he can speak for everybody when he states thanks for this, but everyone hopes this is behind them, and they will not have any more snow.

Councilman Weisiger also reported that the Committee was approached by Mr. Tom Smith seeking for the Town to develop an Urban Archery Program, which is permitted by the Virginia Department of Game and Inland Fisheries. He stated Mr. Smith and DGIF District Wildlife Biologist Bill Bassinger attended the Committee meeting last week to provide an overview of this program. Councilman Weisiger advised that the Virginia Department of Game and Inland Fisheries can issue a permit to a community to allow the Urban Archery Program, which is designed to eliminate the deer herd population within the corporate limits of various communities. He explained that Wytheville, like most other communities, has a prohibition on the discharge of firearms and/or archery devices. Councilman Weisiger stated that under this program, DGIF could give the Town a permit to develop whatever type of regulations it deemed appropriate that would allow for the hunting of deer by use of a bow and arrow. He commented that Mr. Bassinger provided the Committee with models from communities all around the state. Councilman Weisiger noted that Mr. Bassinger noted that Wytheville had a large deer herd population, and it would be beneficial to reduce the herd as much as possible. He stated that Mr. Bassinger noted that an application for a permit must be submitted to them by the end of March. Councilman Weisiger remarked that at the Committee meeting next week, the Committee will review the potential for adoption of a local program. He stated that at this point, the Committee is not suggesting that they would recommend adoption of a program by the Council, but they are noting that if such a program were to be considered that it would have sufficient regulations that would ensure that only qualified hunters could participate in the program and that there would be sufficient regulations to protect the public health and safety. Councilman Weisiger noted that the Committee should have a report to the Council by the next meeting. A copy of the Public Works Committee report is attached and made part of these minutes. [Click here to view the report](#)

RE: ORDINANCE NO. 1245 – PERSONNEL POLICY

Mayor Crewe presented Ordinance No. 1245, an ordinance amending and reenacting Ordinance No. 1028, generally known as Personnel Rules, Regulations, and Policies, Section 4. Pay of Employees, Section 4.6 Overtime Pay, Subsection 4. Public Safety Employees, of the Town of Wytheville, Virginia, on second reading. A motion was made by Vice-Mayor King and seconded by Councilman Jones to adopt Ordinance No. 1245, an ordinance amending and reenacting Ordinance No. 1028, generally known as Personnel Rules, Regulations, and Policies, Section 4. Pay of Employees, Section 4.6 Overtime Pay, Subsection 4. Public Safety Employees, of the Town of Wytheville, Virginia, on second, but not final, reading. Mayor Crewe inquired if there is any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition:

FOR: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger

AGAINST: None

ABSTENTIONS: None

Ordinance No. 1245 was adopted on second, but not final, reading.

RE: ORDINANCE NO. 1246 – ENTRANCE CORRIDOR OVERLAY DISTRICT – WEST LEE HIGHWAY

Mayor Crewe presented Ordinance No. 1246, an ordinance amending and reenacting Ordinance No. 640, generally known as the Zoning Ordinance, to amend Article XVI, General Provisions, amending Section 16-18, Entrance Corridor Overlay District, so as to include the

Entrance Corridor Overlay District over the B-2 DT General Business District Downtown line approximately midblock between Monroe and North Street to the Town Corporate Limit Line on West Lee Highway (Route 11 West), which will regulate properties 200 feet on either side of West Lee Highway, on first reading. He stated the Town Council has the recommendation from the Planning Commission that it be approved with the stipulations listed on the third and fourth pages of the packet. He advised that there are four different parts and subparts underneath it, but the Council has the recommendation that it be adopted on first, but not yet final, reading. He advised that this is what everyone spoke about at this meeting on the overlay. A motion was made by Councilman Jones and seconded by Councilman Weisiger to adopt Ordinance No. 1246, an ordinance amending and reenacting Ordinance No. 640, generally known as the Zoning Ordinance, to amend Article XVI, General Provisions, amending Section 16-18, Entrance Corridor Overlay District, so as to include the Entrance Corridor Overlay District over the B-2 DT General Business District Downtown line approximately midblock between Monroe and North Street to the Town Corporate Limit Line on West Lee Highway (Route 11 West), which will regulate properties 200 feet on either side of West Lee Highway, on first reading. Mayor Crewe advised that the motion is to adopt Ordinance No. 1246 on first, but not final, reading, and it would normally go through three readings. He inquired if there is any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition:

FOR: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger
AGAINST: None
ABSTENTIONS: None

Ordinance No. 1246 was adopted on first, but not final, reading.

RE: RESOLUTION – BOB HUFF CHEVROLET-CADILLAC, INCORPORATED

Mayor Crewe stated the next agenda item is to consider a resolution requesting the General Motors Corporation to overturn its earlier decision to close Bob Huff Chevrolet-Cadillac, Incorporated. A motion was made by Vice-Mayor King and seconded by Councilman Jones to adopt the resolution requesting the General Motors Corporation to overturn its earlier decision to close Bob Huff Chevrolet-Cadillac, Incorporated. Mayor Crewe inquired if there is any discussion on the motion. Councilman Jones inquired if the Town can send information along with the resolution to let them know that Wytheville is not a dead community like they think. Mayor Crewe advised that the Town is trying, and this information has been submitted at least twice before, but that option is not yet foreclosed. Mayor Crewe inquired if there is any other discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger. Against: None.

RE: SUBDIVISION – CLINE

Mayor Crewe stated the next agenda item is to consider the recommendation of the Planning Commission regarding the request of Katherine M. Cline for the subdivision of property located at 1520 Old Stage Road, which is located on the north side of Old Stage Road between Petunia Road and Arrow Lane, in an R-1 Residential District. He explained that the Town Council has the recommendation from the Planning Commission that it be approved. A motion was made by Councilman Jones and seconded by Vice-Mayor King to approve the recommendation of the Planning Commission and approve the request of Katherine M. Cline for the subdivision of property located at 1520 Old Stage Road, which is located on the north side of Old Stage Road between Petunia Road and Arrow Lane, in an R-1 Residential District. Mayor Crewe inquired if there is any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger. Against: None.

RE: SPECIAL EXCEPTION PERMIT – UMBERGER

Mayor Crewe stated the next agenda item is to consider the recommendation of the Planning Commission regarding the request of Mr. Chris Umberger for a special exception permit to conduct an agricultural products concrete casting operation at 2065 West Lee Highway, which is located on the south side of West Lee Highway between Deerfield Lane and Sherwood Forest Road, in a B-2 Business District. He advised that this requires a public hearing. Mayor Crewe advised that Mr. Umberger is attending the meeting to answer any questions, he is sure. He stated that Mr. Umberger is welcome to make any statements, and the Council would be glad to hear from him, but advised that Mr. Umberger, certainly, does not have to speak if he does not

desire to do so. Mayor Crewe advised Mr. Umberger that the Council is glad he is in attendance and they appreciate his attendance. Mr. Umberger indicated that he is attending the meeting to answer any questions. He stated he does not have a prepared statement, but he just wanted to address any questions the Council might have at this time or to be able to fulfill any requests for information at the next meeting. Mayor Crewe inquired if anyone has any questions for Mr. Umberger. Councilman Jones stated that the Planning Commission asked him lots of questions at their meeting. Mayor Crewe indicated that the Council does have the minutes from those meetings. He remarked that if there are no questions, then the Council can get the proper advertisements in and schedule the public hearing for March 22, 2010. He inquired if there are any objections to that. Councilman Jones advised that there are no objections. It was the consensus of the Town Council to schedule a public hearing for the March 22, 2010, meeting to consider the request of Mr. Chris Umberger for a special exception permit to conduct an agricultural products concrete casting operation at 2065 West Lee Highway, which is located on the south side of West Lee Highway between Deerfield Lane and Sherwood Forest Road, in a B-2 Business District.

RE: REVITALIZATION AREAS

Mayor Crewe stated the next agenda item is to consider the recommendation of the Planning Commission regarding the designation of revitalization areas. He noted the Planning Commission has been busy these last few months. Mayor Crewe indicated that this is to review the guidelines to be used and things to be considered. He inquired if there is a motion on the recommendation from the Planning Commission. A motion was made by Councilman Jones to approve the Guidelines for Considering Revitalization Areas as presented. Mayor Crewe advised that the guidelines contain nine different items. The motion was seconded by Councilman Weisiger. Mayor Crewe inquired if there is any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger. Against: None.

RE: SNOW REMOVAL

Vice-Mayor King advised that she has been asked to compliment the Town on the snow removal and what a good job they have done. Mayor Crewe stated they have done a very good job. He noted he hopes the Town is just about through with the snow removal. Mayor Crewe indicated that there are a couple of looming storms still out there, and everyone may have not heard the last of the snow yet, but he would like to commend the Public Works Department for all of their hard work. He requested Town Clerk Hackler to please pass this along to the Public Works Department.

RE: ADJOURNMENT

There being no further business to be discussed, a motion was duly made, seconded, and carried to adjourn the meeting (7:30 p.m.).

Trenton G. Crewe, Jr., Mayor

Sharon P. Hackler, MMC, Clerk of Council

BUDGET AND FINANCE COMMITTEE REPORT

FEBRUARY 22, 2010

1. Our Committee met this past week with Mr. Randy Martin who is the Executive Director of the Wytheville Redevelopment and Housing Authority. Mr. Martin gave us an overview of the proposed housing project known as Jefferson Union Housing Development. This housing development will be situated on land bound by 12th, 14th, Jefferson and Union Streets. The proposed development will consist of 24 dwelling units, 12 which will be handicapped accessible and 12 that are regular residential units. The entire site will be handicapped accessible. The total cost for the project is approximately \$4.35 million. The Housing Authority has acquired, or has options on, all the land needed to construct these dwelling units. Mr. Martin advised that he had received notice that he would receive approximately \$2.5 million in tax credits. The remaining monies needed for the project will come from several other sources, one including a grant application to the Department of Housing and Community Development for approximately a maximum of \$500,000 in Community Development Block Grant Funds. Mr. Martin requested that the Town act as the fiscal agent for this application noting that he would write the grant application and would do all of the work associated with administering the grant. In addition, Mr. Martin has requested that the Town send a letter of endorsement to the Department of Housing and Community Development encouraging the award of these grant funds to the Authority. It would be the recommendation of the Budget and Finance Committee that we authorize the

Town Manager to execute all forms that may be necessary for the submittal of the grant application, and, furthermore, that a letter of endorsement be sent by the Council to the Department of Housing and Community Development supporting the award of these grant funds.

2. A number of years ago, primarily at the request of downtown businesses, the Parking Enforcement Officer was employed to enforce parking regulations around town and, particularly, in the two-hour parking zones in the downtown area. The Parking Enforcement Officer also monitors appropriate use of handicap parking spaces throughout town. Recently, we have been contacted by several businesses in the downtown area noting that despite the Parking Enforcement Officer's efforts, many business entities in the downtown area continue to park in the two-hour parking spaces along Main Street. The businesses who have made the enquiries have noted that some merchants in the downtown area go to considerable effort to prevent getting a parking ticket while they continue to park along Main Street. These efforts include removal of the chalk mark from the tires as well as merely moving the vehicle every two hours up or down the street by one space. Clearly, the intent of the parking regulations in the downtown area is to provide parking for customers of the various entities. Though this enquiry did come to our Committee, we would ask that the Public Works Committee continue to look at different procedures that would ensure the enforcement of the parking regulations on Main Street. We do, in fact, have the enforcement procedure for those persons who

remove the chalk mark from the tires. We believe that it would be helpful for the Public Works Committee to meet with the Police Department to determine what procedures can be implemented that will enforce the parking regulations.

Jacqueline K. King

John W. Jones, Jr.

PUBLIC WORKS COMMITTEE REPORT

FEBRUARY 22, 2010

1. The snow removal efforts continue to be a major priority of the Public Works Department. As everyone knows, since December 18 of last year, we have had several significant snowfall events combined with sub-freezing daytime temperatures. By policy, snow removal is performed on major and arterial streets, and, then, as a second priority, collector streets and neighborhoods are cleared. With the volumes of snows that we have received this year, locations to store the plowed snow become an issue. This past week, Public Works crews removed many of the large piles of snow from Main Street. The Public Works crews also have continued their efforts to widen streets throughout town and to push back snow at intersections to make them more negotiable. The Town's salt supplies are growing low, which will dictate that the remaining salt quantities will be used on major and arterial roadways. We have one remaining shipment of salt that, as of this date, has not yet been delivered. Having said all that, our Committee feels that we should review the policies with regard to snow removal. There are many locations in town where vehicles have parked too close to intersections, have double parked along various streets, etc. which makes snow plowing extremely difficult. In some areas of town, it was practically impossible to plow the snow between parked cars. Also, a number of years ago, the Town adopted a snow

evacuation route that gives the Town the authority to tow vehicles that are parked in these areas during a large snow event. Some communities require that all vehicles on a street be parked on one side during a snow event. Other communities require that all persons with off-street parking have their vehicle in this off-street parking area in times of a snow event. We do not have any specific recommendations but do think it is worthwhile to look at having regulations in place for future years if we should face winters with similar snowfall events. No action is needed by the Council, but we did want to note that we will be reviewing all of the Town's snow removal policies for consideration by the Council.

2. Our Committee was approached by Mr. Tom Smith seeking for the Town to develop an Urban Archery Program, which is permitted by the Virginia Department of Game and Inland Fisheries. Mr. Smith and DGIF District Wildlife Biologist Bill Bassinger attended our Committee meeting last week to provide an overview of this program. The Virginia Department of Game and Inland Fisheries can issue a permit to a community to allow the Urban Archery Program, which is designed to eliminate the deer herd population within the corporate limits of various communities. Wytheville, like most other communities, has a prohibition on the discharge of firearms and/or archery devices. Under this program, DGIF could give the Town a permit to develop whatever type of regulations it deemed appropriate that would allow for

hunting of deer by use of a bow and arrow. Mr. Bassinger provided our Committee with models from communities all around the state. He noted that Wytheville had a large deer herd population, and it would be beneficial to reduce the herd as much as possible. Mr. Bassinger noted that an application for a permit must be submitted to them by the end of March. At our meeting next week, our Committee will review the potential for adoption of a local program. At this point, we are not suggesting that we would recommend adoption of a program by the Council, but we are noting that if such a program were to be considered that it would have sufficient regulations that would ensure that only qualified hunters could participate in the program and that there would be sufficient regulations to protect the public health and safety. We should have a report to the Council by our next meeting.

William B. Weisiger

H. Judson Lambert