



AGENDA
Wytheville Town Council
Monday, January 11, 2010
7:00 P.M.
Wytheville Municipal Building
150 East Monroe Street
Wytheville, Virginia 24382

- A. **INVOCATION**—VICE-MAYOR JACQUELINE K. KING
- B. **CALL TO ORDER**—MAYOR TRENTON G. CREWE, JR.
- C. **ESTABLISHMENT OF QUORUM**—MAYOR TRENTON G. CREWE, JR.
- D. **PLEDGE OF ALLEGIANCE**—COUNCILMAN JOHN W. JONES, JR.
- E. **CONSENT AGENDA**
 - 1. [Minutes](#) of the regular meeting of December 14, 2009
- F. **CITIZENS' PERIOD**
- G. **OLD BUSINESS**—TOWN MANAGER C. WAYNE SUTHERLAND, JR.
- H. **COMMITTEE REPORTS**
 - 1. [Budget and Finance](#)
 - a. [Request](#) of HOPE, Inc. for donation equaling real estate taxes
 - b. [Receipt](#) of financial report from the auditors
 - 2. [Public Works](#)
 - a. [Fair Housing](#) Resolution
 - b. [Wytheville Redevelopment](#) and Housing Authority submits application for Jefferson Union housing project
- I. **ORDINANCES/RESOLUTIONS**
 - 1. [Resolution](#) recognizing the achievements of the George Wythe High School Football Team
 - 2. [Resolution](#) endorsing the concept of providing fair housing
- J. **ADJOURNMENT**



Meeting Date:	Monday, January 11, 2010
Item Name:	Committee Reports
Item Number:	H-1
Subject:	Budget and Finance

SUMMARY:

The Budget and Finance Committee will report on the following matters:

- a. [Request](#) of HOPE, Inc. for donation equaling real estate taxes
- b. [Receipt](#) of financial report from auditors

BUDGET AND FINANCE COMMITTEE REPORT

JANUARY 11, 2010

1. We have received a request from the HOPE, Incorporated Board requesting reimbursement for the real estate property tax paid on their office facility located at 680 West Main Street. HOPE, Incorporated occupies the space formerly owned by the Appalachian Power Company that was purchased by Mr. and Mrs. George Keck of Ceres, Virginia. It has been the practice of the Council in past years to reimburse HOPE, Incorporated the value of their real estate taxes. This year, the value of the real estate taxes was \$820.64. HOPE, Incorporated, who currently owns the building, has paid these taxes but would seek a donation equivalent to that amount. It would be the recommendation of the Budget and Finance Committee that we honor the request of HOPE, Incorporated and make a donation to them in the amount of \$820.64. We would note, however, that we would recommend that we impose the same caveat that has been approved in prior years. Specifically, that is at any time during the upcoming year, if the vacant parcel of land immediately adjacent to the HOPE, Incorporated building is sold, that the value of those taxes will be reimbursed to the Town.
2. Our auditors, Robinson, Farmer, Cox Associates, have advised that they have completed their audit of the fiscal year 2008-2009 finances. The auditing standards for local governments have changed commencing with last year when it was required that a certified public accounting firm prepare financial statements that will be reviewed by the auditors. This year, the financial statement, or the so-called "pre-audit," was prepared by Goodman and Company, Certified Public Accountants.

Under the new standards, the audit report must be submitted to the governing body at a regular meeting. We have requested the auditors to appear at the January 25 meeting of Council to deliver the audit report and to review any management concerns that were detected. It is the recommendation of the Budget and Finance Committee that we request Robinson, Farmer, Cox Associates to be present at the next meeting of Council to deliver the audit report for fiscal year 2008-2009.

Jacqueline K. King

John W. Jones, Jr.

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Helping Overcome Poverty's Existence, Inc.

(formerly Mountain Shelter, Inc.)

P.O. Box 743, 680 W. Main Street, Wytheville, VA 24382

Toll Free: (877) 818-8680 Phone: (276) 228-6280 Fax: (276) 228-0508

Web site: www.wythehope.org

Board of Directors

Mike Hall
Chair

Brad Simpson
Vice-chair

Mary Henlee
Secretary

Bruce Stephens
Treasurer

Carol Bruniv

Stacey Callahan

Roberta Clay

Pat Helton

Josh Hullette

Treva Adams

Wade Lephew

Randy Moler

Linda Powers

Amy Sharitz

Paulette Turpin

Brenda Viars

Working mission

Facilitate initiatives, coordinate services, aimed at improving individual and family well-being... to increase self-sufficiency, promote healthy lifestyles, and enhance quality of life

Serving the counties of Bland, Wythe, Smyth, Carroll and Grayson and the City of Galax.



Andy Kegley
Executive Director
akegley@wythehope.org

Mr. Trent Crewe, Mayor
Town of Wytheville
PO Box 533
Wytheville, Va. 24382

December 14, 2009

Dear Mr. ^{Mr.}Crewe,

A couple of remarkable statistics jump out of our annual report which I would like to highlight for you and members of Town Council, as HOPE presents its annual request for reimbursement of property taxes paid on the HOPE Ministry Center. As trying as this past year has been, and with prospects for recovery being as important to you and the Town's mission as it is to the staff and board of HOPE, there are some bright spots—even if some are good news/bad news kind of propositions.

For one, through most of this current calendar year, HOPE has developed five out of the entire six building permits issued by the Town of Wytheville. As bad as the credit markets may be, there is an abundance of affordable home buying financing available through USDA's Rural Development 502 program. And the interest in first time purchasers of homes continues to be steadily growing, as we complete the first phase of our Deerfield subdivision, and are working on the second phase with an additional 13 lots. It's been said many times over the last 1 1/2 years that it takes the first time home buyer to 're-charge' the real estate market, and this theory seems to be proving out at least here locally. We are also excited that a performance goal issued by HOPE two years ago has at least been partially met—to develop and finance at least 10% of the first time home buyers in our service area, even if it is only within the Town at this point.

Another dashboard metric worth noting is a compilation of the last three year's financials, as they pertain to revenue from individuals, foundations, and government grants, and the expenses for staff and program. You'll notice the steady decline in revenue from individuals, foundations and non profits (through the first of December for the current fiscal year).

Year	FY 09-10 to date (12-01-09)	FY 2008-09	FY 2007-08
Individual donors	16,193	39,133	91,457
Foundations	0	17,580	51,900
Non profit grants	18,189	32,706	117,929
Federal grants	32,620	128,986	81,994
State grants	289,592	181,887	181,705
Local govt. grants	0	7,025	3,026
TOTAL Revenue	390,971	697,951	957,325
Client assistance	260,108	416,153	552,231
Staffing	102,182	257,802	235,353
Other expenses	51,252	114,884	121,744
TOTAL Expense	413,542	788,839	909,328


You will also see the increase in federal and state grants, with the current fiscal year not completely booked, as HOPE did receive a half million dollar Recovery Act grant to help residents from becoming evicted due to economic hardship. Most of the state and federal grants

are restricted for client assistance, and for their specific program administrators. This increase in restricted support, is a good thing generally, and is obviously making up some of the shortfall in revenue. But it is the unrestricted donations which cover the staff not involved in direct program administration, as well as the creative financing and gap filling so necessary to cover the emergency needs of clients. An example of this gap filling is our financing the move of a single wide manufactured home from the Little Creek to a mobile home park in Wytheville, as the owner was evicted in court after being sued by family members. This single mother was unable to sell the home where it was, as the only buyers were her estranged family members, who weren't going to pay anything near fair market value on this five year old home. Without being able to move her home, she risked losing her entire investment, made on just disability monthly income. She'll make a nominal monthly payment to HOPE of \$50 for five years to cover the expense of moving (and saving) the home. We're also setting up another double wide home for a family which had lived in an extremely unsafe, 46-year old single wide home. Unrestricted financing is making this deal possible.

We have greatly appreciated the past contribution by the Town of the property taxes paid by HOPE, and sincerely hope that the current year taxes of \$820.64 might similarly be reimbursed. Being able to show local government participation and investment in the work of our housing programs is always important, and now more than ever. Should you need additional information, please do not hesitate to visit our website for our financial statement, give me a call, or drop by anytime for a visit.

I wish you and your fellow Council members the best of holiday seasons, and a great new year.

Sincerely



Andy Kegley
Executive Director

HELPING OVERCOME POVERTY'S 07/00
EXISTENCE, INC.
 PH. 276-228-6280
 680 W. MAIN STREET, P. O. BOX 743
 WYTHEVILLE, VA 24382-0743

BB&T
 BRANCH BANKING AND TRUST COMPANY
 1-800-BANK BBT BBT.com
 68-426/514

5402

12/7/2009

PAY TO THE ORDER OF Town of Wytheville

\$ ****1,080.04**

One Thousand Eighty and 04/100*****

DOLLARS

Treasurer, Town of Wytheville
 P.O. Box 533
 Wytheville, VA 24382-0533

MEMO

[Handwritten Signature]
 AUTHORIZED SIGNATURE

⑈005402⑈ ⑆051404260⑆000523204824⑈

HELPING OVERCOME POVERTY'S EXISTENCE, INC.
 Town of Wytheville

12/7/2009

5402

Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
10/5/2009	Bill	Ticket #1199	40.00	40.00		40.00
10/5/2009	Bill	Ticket #1198	215.20	215.20		215.20
10/14/2009	Bill	Ticket #2276	4.20	4.20		4.20
10/15/2009	Bill	Ticket #2041	192.00	192.00		192.00
10/15/2009	Bill	Ticket #2042	628.64	628.64		628.64
				Check Amount		1,080.04

BB&T-Ops (8214)

1,080.04

HELPING OVERCOME POVERTY'S EXISTENCE, INC.
 Town of Wytheville

12/7/2009

5402

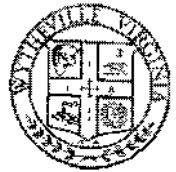
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BB&T-Ops (8214)

1,080.04

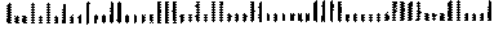
TOWN OF WYTHEVILLE
 PO BOX 533
 WYTHEVILLE VA 24382-0533

**2009 REAL ESTATE
 TAX STATEMENT**
 Town of Wytheville
 Michael G. Stephens
 (276) 223-3333



*****AUTO**ALL FOR AADC 240
 13E3687 5045-PPT 00002572 002572 2822

KECK GEORGE A & HELEN S
 PO BOX 10
 CERES VA 24318-0010



*9/14
 12/15/09*

19344	2041	041A-001-0056-0001
DUE DATE: 12/15/2009		192.00

Real Estate Tax

- The Town Treasurer has no authority to make any assessment or adjustments. If you feel there is an error in the assessments, please address your inquiry to the Commissioner of Revenue Office 276-223-6015
- Real Estate taxes are due by DECEMBER 15, 2009. The 10% PENALTY will be charged if not paid by DECEMBER 15, 2009. Interest will be charged at the rate of 10% per year beginning January 1, 2010

PAYMENT OPTIONS

- Pay By Mail** Use the enclosed envelope or Mail check or money order to:
 Town of Wytheville, PO Box 533, Wytheville, Va 24382
- Payment Drop Box** Located in front of the Municipal Building
- Please send a self addressed stamped envelope if you need a receipt.**

CODE A number printed in this box means a bill has been sent to your mortgage company

CURRENT YEAR ASSESSMENT INFORMATION

.16	120,000	120,000	COR MAIN & 12TH	0.52	
2009	041A-001-0056-0001	192.00			192.00

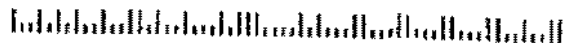


Return this stub with payment
 DO NOT STAPLE THE RETURN PORTION(S) TO THE CHECK

KECK GEORGE A & HELEN S		2041	19344	12/15/2009
2009	041A-001-0056-0001	192.00		192.00

AMOUNT ENCLOSED \$ 192.00

MAKE CHECK PAYABLE AND REMIT TO:



NAME (please print): _____
 ADDRESS: _____
 CITY, STATE, ZIP: _____
 SIGNATURE: _____

TOWN OF WYTHEVILLE
 PO BOX 533
 WYTHEVILLE VA 24382-0533



TOWN OF WYTHEVILLE
PO BOX 533
WYTHEVILLE VA 24382-0533

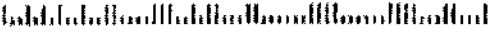
**2009 REAL ESTATE
TAX STATEMENT**
Town of Wytheville
Michael G. Stephens
(276) 223-3333



*****AUTO**ALL FOR AADC 240
1322687 5045-RP1 00022973 007573 2573

11540 2042 041A-001-0056-0002
DUE DATE: 12/15/2009 628.64

KECK HELEN S & GEORGE A
PO BOX 10
CERES VA 24318-0010



Handwritten signature and date: 10/15/09

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- Payment Drop Box** Located in front of the Municipal Building
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CODE

A number printed in this box means a bill has been sent to your mortgage company

CURRENT YEAR ASSESSMENT INFORMATION

16	77,600	315,300	392,900	APPALACHIAN POWER OFFICE		
2009	041A-001-0056-0002		628.64			628.64

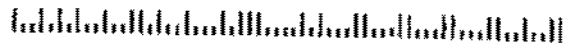


Return this stub with payment
DO NOT STAPLE THE RETURN PORTION(S) TO THE CHECK

KECK HELEN S & GEORGE A			2042	11540	12/15/2009
2009	041A-001-0056-0002		628.64		628.64

AMOUNT ENCLOSED \$628.64

MAKE CHECK PAYABLE AND REMIT TO:



NAME (please print): _____
ADDRESS: _____
CITY, STATE, ZIP: _____
SIGNATURE: _____

TOWN OF WYTHEVILLE
PO BOX 533
WYTHEVILLE VA 24382-0533





Meeting Date:	Monday, January 11, 2010
Item Name:	Committee Reports
Item Number:	H-2
Subject:	Public Works

SUMMARY:

The Public Works Committee will report on the following matters:

- a. [Fair Housing](#) Resolution
- b. [Wytheville Redevelopment](#) and Housing Authority submits application for Jefferson Union housing project

PUBLIC WORKS COMMITTEE REPORT

JANUARY 11, 2010

1. When the Town receives grants and/or loans from Federal or State agencies, we make a number of assurances of our support for equal opportunities. One of these areas of support involves our endorsement of equal housing opportunities for all citizens. A resolution is required to be adopted on an annual basis which affirms our support. Later this evening, the Council will consider such a resolution, and it would be the recommendation of our Committee that the resolution be adopted.
2. At the November 9 meeting of Council, certain actions were taken to facilitate an effort by the Wytheville Redevelopment and Housing Authority to construct 24 new dwelling units that are to be situated on a site bounded by Union, Jefferson, 12th and 14th Streets. The project consists of 12 handicap housing units and 12 regular housing units. At the prior meeting, the Council authorized the Town Manager to execute all documents associated with the Housing Authority's application process. Secondly, the Council authorized the Town Manager to apply for Community Development Block Grant funding with the stipulation that the Housing Authority would prepare the grant application and handle the administration of the funds. Finally, the Council authorized the waiving of 60 percent of the water and sewer tap fees

associated with this project. All of these applications have now been submitted to the appropriate financial agencies, and it is anticipated that notification of the approval or disapproval of the grant fund applications should be received within about ninety days. We hope that the Housing Authority is successful with these efforts because they have noted to us that there are far more eligible applicants on the waiting list for public housing than the amount of housing that is available. No action is required by the Council, but we did want to advise that all of the applications have been submitted as authorized by the Council.

William B. Weisiger

H. Judson Lambert



Meeting Date:	Monday, January 11, 2010
Item Name:	Ordinances/Resolutions
Item Number:	I-1
Subject:	George Wythe High School Football Team

SUMMARY:

Enclosed is a resolution recognizing the achievements of the George Wythe High School Football Team.

Resolution



WHEREAS, the George Wythe High School Football Team completed their 2009 season with an overall record of 7-3; and,

WHEREAS, the George Wythe High School Football Team was District Champions in regular season play in the Hogoheegee District with a 5-0 record; and,

WHEREAS, the George Wythe High School Football Team was the number one seed in the Region C Tournament; and,

WHEREAS, the players and coaches of the George Wythe High School Football Team through their outstanding display of athletic ability, team play, and sportsmanship have reflected great credit upon the school and upon the Town.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Wytheville, Virginia, officially commends the George Wythe High School Football Team, its first year head coach, Mr. H. S. Ingo, its Assistant Coaches, and other high school officials concerned for the outstanding record of the football team.

BE IT FURTHER RESOLVED that a copy of this resolution be presented to the George Wythe High School Football Team, the coaches, other officials concerned, and the news media.

Adopted this 11th day of January 2010.

Trenton G. Crewe, Jr., Mayor

ATTEST:

Sherry G. Corvin, Chief Deputy Clerk



Meeting Date:	Monday, January 11, 2010
Item Name:	Ordinances/Resolutions
Item Number:	I-2
Subject:	Fair Housing

SUMMARY:

As was recommended by the Public Works Committee, enclosed is the resolution that endorses the concept of providing fair housing.

Resolution



WHEREAS, the Congress has enacted the Federal Fair Housing Act of 1968 as amended; and,

WHEREAS, federal and state law provide equal housing opportunities for all citizens regardless of race, color, religion, national origin, sex, age, familial status, or handicap; and,

WHEREAS, the Town of Wytheville, Virginia, has provided programs to assist the development of decent, affordable housing for citizens of all incomes, for the year of 2010.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Wytheville, Virginia, does enforce the concept of fair housing and calls upon the citizens of Wytheville and government officials along with those in the banking and housing industries to join and work together in this observance for free and equal housing treatment for all.

Adopted this 11th day of January, 2010.

Trenton G. Crewe, Jr., Mayor

ATTEST:

Sherry G. Corvin, Chief Deputy Clerk

**MINUTES OF THE REGULAR MEETING OF THE WYTHEVILLE TOWN COUNCIL
HELD IN THE COUNCIL CHAMBERS ON MONDAY, DECEMBER 14, 2009, AT 7:00 P.M.**

Members present: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert

Members absent: None

Others present: Town Manager C. Wayne Sutherland, Jr., Assistant Town Manager Stephen A. Moore, Town Clerk Sharon P. Hackler, Town Attorney Robert P. Kaase, Police Officer Brandon Smith, Danny Gordon with WYVE/WXBX, Wayne Quesenberry with *Wytheville Enterprise*, Agnes Eades, Jon Paul Lunsford

RE: CALL TO ORDER, QUORUM, PLEDGE

Mayor Crewe called the meeting to order and established that a quorum of Council members was present. The Pledge of Allegiance was led by Councilman Lambert.

RE: CONSENT AGENDA

Mayor Crewe presented the consent agenda consisting of the minutes of the regular meeting of November 23, 2009, and the request of the Concerned Citizens Network for issuance of a parade permit for the Dr. Martin Luther King Day March on Sunday, January 17, 2010, at 2:00 p.m. and for waiver of fees for use of the Heritage Preservation Center. A motion was made by Councilman Jones and seconded by Vice-Mayor King to approve the consent agenda consisting of the minutes of the regular meeting of November 23, 2009, and the request of the Concerned Citizens Network for issuance of a parade permit for the Dr. Martin Luther King Day March on Sunday, January 17, 2010, at 2:00 p.m. and for waiver of fees for use of the Heritage Preservation Center. Mayor Crewe inquired if there is any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert. Against: None.

RE: PUBLIC HEARING – CERTIFICATES OF PUBLIC CONVENIENCE AND NECESSITY

Mayor Crewe stated the meeting constituted a public hearing (due notice having been given) to consider renewing the Certificates of Public Convenience and Necessity during 2010 for City Cabs of Wytheville, LLC for the operation of taxicabs and for Guardian Ambulance Service, Inc. for the operation of public vehicles. He noted he did not see anyone who had signed up indicating that they wanted to speak regarding this subject. He inquired if there are persons present who wished to address the Council during the public hearing. Mayor Crewe stated that the Council will consider this matter later on the agenda. He advised that the vehicles have been inspected by the Police Department, and the Council has that report. Mayor Crewe indicated that the Council has the verification of the necessary insurance that is in the packet for the Council's consideration. There being no one who desired to address the Council, he declared the public hearing closed. Mayor Crewe advised that the public hearing is subject to be reopened if someone arrives later who desires to address the Council.

RE: CITIZENS' PERIOD

Mayor Crewe stated the next agenda item is Citizens' Period. He noted that, likewise, he did not have any indication that anyone would like to address the Council during Citizens' Period. He inquired if anyone would like to address the Council during Citizens' Period. There being none, Mayor Crewe noted that the Council is glad to have citizens in attendance at the meeting and thanked them for attending.

RE: OLD BUSINESS



Under Old Business, Town Manager Sutherland reported the following:

1. Both Council Committees will meet on their regular day and time this week, and those will be the last Committee meetings for the remainder of the year.
2. The New River Regional Water Authority will meet Thursday morning at 9:30 a.m. in the Council Chambers.

3. Thursday, December 24, and Friday, December 25, will be the observed holidays for Town employees.

RE: BUDGET AND FINANCE COMMITTEE REPORT

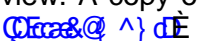
Vice-Mayor King, reporting for the Budget and Finance Committee, reported that the Committee met, last week, with representatives of the Wythe County Board of Supervisors to review the concept of cooperative efforts on certain recreational programs. She stated that both the Council and the representatives from the Board agree that in times of declining revenues, it is important that they explore opportunities wherein savings could be achieved by not duplicating efforts. Vice-Mayor King explained that examples of these types of duplicative services would be the annual Easter egg programs, the opportunities for combined senior citizen programs and combined efforts on programs such as Kidventure. She stated that the Council and the Wythe County representatives believe that these discussions are worthwhile and would ask that the Town Manager and the County Administrator assemble information on all of the programs offered by the Town and County Recreation Departments. Vice-Mayor King remarked that once this information is developed, the Council and Wythe County representatives will be in a position to create some type of study committee to explore opportunities that could save money and enhance the programs. She advised that hopefully, this information can be assembled and the Council and Wythe County representatives can begin their review shortly after the beginning of the new year.

Vice-Mayor King also reported that the District Three Governmental Cooperative has for many years provided bus transportation services for the Town of Wytheville. She stated that funding for providing the bus services is primarily federal, though approximately twenty percent of the expenses associated with the bus service are from local revenues. Vice-Mayor King noted, therefore, it is important the bus system is operated as efficiently as possible. She advised that representatives from District Three met with Town staff last week to provide an overview of certain revisions they would like to make to their operations. Vice-Mayor King stated that currently, the bus system is operated on a "demand" arrangement wherein the patrons using the bus system call the bus service and make arrangements to be picked up by the bus. She noted that there continues to be growth in the number of persons wanting to use the bus system, and the demand system is not particularly efficient. Vice-Mayor King advised that District Three proposed that at some point in time after the first of the year that it is going to have both a demand call system as well as a fixed route system. She explained that currently, the plans would continue the "demand call system" in the morning hours with the fixed route schedule in the afternoons. She stated that District Three is confident that a fixed route schedule in the afternoons will provide better service to more patrons than the current demand system. She stated the Council agrees with District Three and thinks that it is worthwhile to pursue these operational revisions. Vice-Mayor King advised that no specific date has been established for the change in operations, though, tentatively, it is scheduled to occur around February 1, 2010. She noted that District Three has advised that they will give adequate notice to all patrons and the community before making any revisions. Vice-Mayor King stated that the Council believes that these changes will result in a more efficient operation of the bus system. A copy of the Budget and Finance Committee report is attached and made part of these minutes.  

RE: PUBLIC WORKS COMMITTEE REPORT

Councilman Lambert, reporting for the Public Works Committee, reported that the Committee met, last week, with representatives from the Wythe County Board of Supervisors to continue their discussions on consolidation of dispatching services. He stated the efforts to consolidate dispatching services had previously included the County of Bland and the Virginia State Police who both have now determined that it is not in their best interest to participate. Councilman Lambert explained that consolidation of dispatching services would create one entity that would receive E911 calls and dispatch the appropriate response agency. He noted that the Virginia Information Technology Agency has offered to Wythe County and Wytheville a grant in the amount of \$800,000 that could be used toward the purchase of equipment needed for a consolidated dispatching effort. Councilman Lambert pointed out that, obviously, as they move toward developing this dispatching center, there will be topics that will need to be determined such as its location, the governmental unit that will act as the fiscal agent, and the governance of the dispatching center. He stated that the Virginia Information Technology Agency has requested that both local governments adopt resolutions indicating that the Town and County are committed to a cooperative effort and that they are creating working groups that will discuss all of these topics. Councilman Lambert advised that the adoption of these resolutions will put the State on notice that the Town and County's efforts are ongoing and protect these funds from being expended somewhere else in the state. He stated that attached, the Council will find the two resolutions described above. Councilman Lambert advised it would be the motion of the Public Works Committee that both resolutions be adopted and that copies of the resolutions be

forwarded to the Virginia Information Technology Agency and to the Wythe County Board of Supervisors. A motion was made by Councilman Lambert and seconded by Councilman Weisiger to adopt the two resolutions indicating that the Town and County are committed to a cooperative effort and that they are creating working groups that will discuss all of these topics and that the two resolutions be forwarded to the Virginia Information Technology Agency and Wythe County. Mayor Crewe stated that the thing that jumped out at him, in the second resolution, is that it states, "Now, Therefore, Be It Resolved, by the Town Council of the Town of Wytheville Virginia, that the Town Council hereby agrees to commit to participate in the establishment of...." Mayor Crewe stated he knows they are not spending any money and the Council has not jumped into anything, but this sentence seemed to be a little more firm than simply investing in "the establishment of...." or something like that. He advised that he does not know what the County thinks about this. Mayor Crewe indicated that the Council has to adopt the resolution the way it was presented, and the County Board of Supervisors and the Town Council have to adopt identical resolutions. He remarked that all indications are that the Town is going this route, but if something happens, they can change their mind. Mayor Crewe advised that it is just a resolution that states the Town Council commits to participate in the establishment. Town Manager Sutherland stated that is correct. Mayor Crewe indicated that he thinks the Council can stop at any point. Town Manager Sutherland pointed out that if the Council chose not to participate, they would not get paid \$800,000. Mayor Crewe thanked Town Manager Sutherland for that clarification. Mayor Crewe inquired if there is any other discussion on the motion to adopt both resolutions. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert. Against: None.

Councilman Lambert also reported that the Committee has received several inquiries with regard to traffic and traffic control devices and would like to note these for the Council. He stated that first, the Town has had concerns expressed about both speed and accidents on Fisher Road, particularly regarding its intersection with both Pine Street and Spiller Street. Councilman Lambert noted that there have, in fact, been several accidents at Fisher Road and Pine Street, and there is no doubt that there is a sight distance problem at the intersection of Fisher Road and Spiller Street. He remarked that the Committee would note that this intersection does have signs that indicate that there is limited sight distance in this area. Councilman Lambert indicated that the Committee has requested additional traffic data from the Police Department and will be making recommendations concerning these intersections in the very near future. He stated that secondly, the Town has received complaints about speeding at various locations on Mountain View Drive. Councilman Lambert commented that the Committee has requested the Police Department to electronically monitor the speeds along Mountain View Drive and to take appropriate enforcement action if necessary. He stated that finally, the Committee would note that the Town has received a request for the installation of curb and gutter on 13th Street between North Street and Peppers Ferry Road. Councilman Lambert advised that the Committee has asked the Engineering Department to develop an engineering plan and cost estimate for the Committee's review prior to making any recommendations on this construction. He stated that none of these items requires any action of the Council, but the Committee did want everyone to be aware that these topics were under review. A copy of the Public Works Committee report is attached and made part of these minutes. 

RE: APPOINTMENT – CROSSROADS REGIONAL INDUSTRIAL FACILITY AUTHORITY

Mayor Crewe stated the next agenda item is to consider his reappointment on the Crossroads Regional Industrial Facility Authority. He noted that his term expired June 30, 2009. Mayor Crewe advised that the expiration of his term was somehow overlooked, but the Council needs to appoint someone to the Authority. Mayor Crewe indicated that he is willing to serve again if the Council is inclined to appointment him. A motion was made by Vice-Mayor King and seconded by Councilman Jones to reappoint Trenton G. Crewe, Jr. to the Crossroads Regional Industrial Facility Authority. Mayor Crewe inquired if there is any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert. Against: None.

Mayor Crewe indicated the Crossroads Regional Industrial Facility Authority met today, and the bylaws provide that a person serves on the Authority until his/her successor is appointed, so he was still a legal member of the Authority. He noted that there will be a substantial dividend paid back to the jurisdictions the first part of the new year on the return of their investments in the earlier projects. He thanked the Council for reappointing him.

RE: ORDINANCE NO. 1243 – EMPLOYEE EXPENSES

Mayor Crewe presented Ordinance No. 1243, an ordinance amending and reenacting Ordinance No. 1028, generally known as Personnel Rules, Regulations, and Policies, Section 7. Employee Expenses, Section 7.1 Travel, Subsection C. Mileage of the Town of Wytheville, Virginia, on second reading. He noted this ordinance will change the mileage reimbursement rate. Mayor Crewe noted the recommendation from the Budget and Finance Committee is that this ordinance be adopted on second and final reading and not go to a third reading since the Council will not be meeting again this year, so that this will become effective January 1, 2010. A motion was made by Vice-Mayor King and seconded Councilman Jones to suspend the rules and adopt Ordinance No. 1243, an ordinance amending and reenacting Ordinance No. 1028, generally known as Personnel Rules, Regulations, and Policies, Section 7. Employee Expenses, Section 7.1 Travel, Subsection C. Mileage of the Town of Wytheville, Virginia, on second and final reading. Mayor Crewe inquired if there is any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition:

FOR: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert

AGAINST: None

ABSTENTIONS: None

Ordinance No. 1243 was adopted on second and final reading. Mayor Crewe noted that the ordinance will become effective on January 1, 2010.

RE: ORDINANCE NO. 1244 – DERELICT BUILDINGS

Mayor Crewe presented Ordinance No. 1244, an ordinance to amend and reenact Chapter 4 of the Code of the Town of Wytheville, Virginia, to add Article VII. Derelict Buildings, so as to comply with the Virginia State Code, on second reading. He stated if he is remembering correctly, this came from the Public Works Committee, and he did not think anyone has made a motion yet to adopt it on final reading, and it is before the Council on second reading. Vice-Mayor King inquired if there is any reason that the Council cannot adopt this ordinance on second and final reading since this is the last meeting of the year. Mayor Crewe stated the only discussion was to give more notice about it, but there is no reason the Council cannot adopt the ordinance on second and final reading, and it is within the realm of possibilities. Vice-Mayor King inquired what the Council thought. Councilman Weisiger stated that evidently no one has any problems with the ordinance so far. Mayor Crewe inquired if Town staff has heard anything from anyone about it. Town Manager Sutherland noted that Town staff has received no comments regarding the ordinance except from Mr. Danny Gordon. A motion was made by Vice-Mayor King and seconded by Councilman Weisiger to suspend the rules and adopt Ordinance No. 1244, an ordinance to amend and reenact Chapter 4 of the Code of the Town of Wytheville, Virginia, to add Article VII. Derelict Buildings, so as to comply with the Virginia State Code, on second and final reading. Mayor Crewe inquired if there is any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition:

FOR: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert

AGAINST: None

ABSTENTIONS: None

Ordinance No. 1244 was adopted on second and final reading.

RE: CERTIFICATES OF PUBLIC CONVENIENCE AND NECESSITY

Mayor Crewe stated the next agenda item is to consider renewing the Certificates of Public Convenience and Necessity during 2010 for City Cabs of Wytheville, LLC for the operation of taxicabs and for Guardian Ambulance Service, Incorporated for the operation of public vehicles. He stated the Council has in the information before them the report from the Police Department, and all of the vehicles have been inspected and found to be worthy and appropriate. Mayor Crewe commented that the Council also has the confirmation of all the necessary insurance coverage. A motion was made by Councilman Jones and seconded by Councilman Lambert to renew the Certificates of Public Convenience and Necessity during 2010 for City Cabs of

Wytheville, LLC for the operation of taxicabs and for Guardian Ambulance Service, Incorporated for the operation of public vehicles. Mayor Crewe inquired if there is any discussion on the motion. Vice-Mayor King stated that City Cabs must not have somewhere to park their vehicles because they are parked in different parking lots all over town. Mayor Crewe advised that he thinks that is true, and they are on their own most of the time. Vice-Mayor King indicated that she has seen them sitting at Auto Zone and other places. Mayor Crewe stated that the police told him that what the taxicab drivers do is try to stop at businesses that are closed on the opposite ends of town as they are running two taxicabs most of the time, particularly in the evening hours, so they have a taxi somewhere close by, and indicated that this is his understanding. Mayor Crewe inquired if there is any further discussion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr. William B. Weisiger. H. Judson Lambert. Against: None.

RE: ADJOURNMENT

Mayor Crewe noted that this is the last meeting of the year, but the Council is subject to having a called meeting if something happens. He wished everyone a Merry Christmas and happy holidays. There being no further business to be discussed, a motion was duly made, seconded, and carried to adjourn the meeting (7:18 p.m.).

Trenton G. Crewe, Jr., Mayor

Sharon P. Hackler, MMC, Clerk of Council

BUDGET AND FINANCE COMMITTEE REPORT

DECEMBER 14, 2009

1. Our Committee met, last week, with representatives of the Wythe County Board of Supervisors to review the concept of cooperative efforts on certain recreational programs. Both we and the representatives from the Board agree that in times of declining revenues, it is important that we explore opportunities wherein savings could be achieved by not duplicating efforts. Examples of these types of duplicative services would be the annual Easter egg programs, the opportunities for combined senior citizen programs and combined efforts on programs such as Kidventure. We believe that these discussions are worthwhile and would ask that the Town Manager and the County Administrator assemble information on all of the programs offered by the Town and County Recreation Departments. Once this information is developed, we will be in a position to create some type of study committee to explore opportunities that could save money and enhance the programs. Hopefully, this information can be assembled and we can begin our review shortly after the beginning of the new year.
2. The District Three Governmental Cooperative has for many years provided bus transportation services for the Town of Wytheville. Funding for providing the bus services is primarily federal, though approximately twenty percent of the expenses associated with the bus service is from local revenues. Therefore, it is important that we operate the bus system as efficiently as possible. Representatives from District Three met with Town staff last week to provide an overview of certain revisions they would like to make to their operations. Currently, the bus system is operating on a

“demand” arrangement wherein the patrons using the bus system call the bus service and make arrangements to be picked up by the bus. There continues to be growth in the number of persons wanting to use the bus system, and the demand system is not particularly efficient. District Three proposes that at some point in time after the first of the year that it is going to have both a demand call system as well as a fixed route system. Currently, the plans would continue the “demand call system” in the morning hours with the fixed route schedule in the afternoons. District Three is confident that a fixed route schedule in the afternoons will provide better service to more patrons than the current demand system. We agree with District Three and think that it is worthwhile to pursue these operational revisions. No specific date has been established for the change in operations, though, tentatively, it is scheduled to occur around February 1, 2010. District Three has advised that they will give adequate notice to all patrons and the community before making any revisions. We believe that these changes will result in a more efficient operation of the bus system.

Jacqueline K. King

John W. Jones, Jr.

PUBLIC WORKS COMMITTEE REPORT

DECEMBER 14, 2009

1. Our Committee met, last week, with representatives from the Wythe County Board of Supervisors to continue our discussions on consolidation of dispatching services. The efforts to consolidate dispatching services had previously included the County of Bland and the Virginia State Police who both have now determined that it is not in their best interest to participate. Consolidation of dispatching services would create one entity that would receive E911 calls and dispatch the appropriate response agency. The Virginia Information Technology Agency has offered to Wythe County and Wytheville a grant in the amount of \$800,000 that could be used toward the purchase of equipment needed for a consolidated dispatching effort. Obviously, as we move toward developing this dispatching center, there will be topics that will need to be determined such as its location, the governmental unit that will act as the fiscal agent, and the governance of the dispatching center. The Virginia Information Technology Agency has requested that both local governments adopt resolutions indicating that we are committed to a cooperative effort and that we are creating working groups that will discuss all of these topics. The adoption of these resolutions will put the State on notice that our efforts are ongoing and protect these funds from being expended somewhere else in the state. Attached, please

find the two resolutions described above. It would be the motion of the Public Works Committee that both resolutions be adopted and that copies of the resolutions be forwarded to the Virginia Information Technology Agency and to the Wythe County Board of Supervisors.

2. Our Committee has received several inquiries with regard to traffic and traffic control devices and would like to note these for the Council. First, we have had concerns expressed about both speed and accidents on Fisher Road, particularly regarding its intersection with both Pine Street and Spiller Street. There have, in fact, been several accidents at Fisher Road and Pine Street, and there is no doubt that there is a sight distance problem at the intersection of Fisher Road and Spiller Street. We would note that this intersection does have signs that indicate that there is limited sight distance in this area. We have requested additional traffic data from the Police Department and will be making recommendations concerning these intersections in the very near future. Secondly, we have received complaints about speeding at various locations on Mountain View Drive. We have requested the Police Department to electronically monitor the speeds along Mountain View Drive and to take appropriate enforcement action if necessary. Finally, we would note that we have received a request for the installation of curb and gutter on 13th Street between North Street and Peppers Ferry Road. We have asked the Engineering Department to develop an engineering plan and cost estimate for our review prior to making any

recommendations on this construction. None of these items requires any action of the Council, but we did want everyone to be aware that these topics were under review.

William B. Weisiger

H. Judson Lambert

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