

**MINUTES OF THE REGULAR MEETING OF THE WYTHEVILLE TOWN COUNCIL
HELD IN THE COUNCIL CHAMBERS ON MONDAY, JUNE 23, 2008, AT 7:00 P.M.**

Members present: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert

Members absent: None

Others present: Town Manager C. Wayne Sutherland, Jr., Assistant Town Manager Stephen A. Moore, Town Clerk Sharon P. Hackler, Town Treasurer Michael G. Stephens, Town Attorney Robert P. Kaase, Police Officer John Humphrey, Danny Gordon with WYVE/WXBX, Wayne Quesenberry with *Wytheville Enterprise*, Agnes Eades

RE: CALL TO ORDER, QUORUM, INVOCATION, PLEDGE

Mayor Crewe called the meeting to order and established that a quorum of Council members was present. The Pledge of Allegiance was led by Vice-Mayor King's grandsons followed by the invocation given by Councilman Jones.

RE: CONSENT AGENDA

Mayor Crewe presented the consent agenda consisting of the minutes of the regular meeting of June 9, 2008. A motion was made by Councilman Lambert and seconded by Councilman Weisiger to approve the consent agenda consisting of the minutes of the regular meeting of June 9, 2008. Mayor Crewe inquired if there is any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert. Against: None.

RE: WAIVER OF FEES – NEW RIVER RESOURCE CONSERVATION AND DEVELOPMENT

Mayor Crewe stated the Town also received a request from the New River Highlands Resource Conservation and Development for waiver of fee for use of the Elizabeth Brown Memorial Park for a board meeting on July 24, 2008. A motion was made by Councilman Jones and seconded by Councilman Weisiger to approve the request of New River Highlands Resource Conservation and Development for waiver of fee for use of the Elizabeth Brown Memorial Park for a board meeting on July 24, 2008. Mayor Crewe inquired if there is any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert. Against: None.

RE: CITIZENS' PERIOD

Mayor Crewe stated the next agenda item is Citizens' Period. He stated that unless Ms. Agnes Eades would like to speak, he did not see anyone signed up to address the Council during Citizens' Period. Mayor Crewe inquired if there are persons present who wished to address the Council during Citizens' Period. There being none, Mayor Crewe proceeded with the agenda. He advised that if someone arrives later at the meeting, he will reopen Citizens' Period. Mayor Crewe thanked Ms. Eades for attending the meeting.

RE: OLD BUSINESS

Under Old Business, Town Manager Sutherland reported the following:

1. A topic that has been before the Planning Commission was a request by Huff Ford for the rezoning of property on Withers Road. The Town received a letter this week from Mr. Huff asking that the request be withdrawn.
2. Council Committees will meet on their regular days and time this week. Mayor Crewe noted that will be on Tuesday and Thursday. Town Manager Sutherland stated that is correct.

RE: BUDGET AND FINANCE COMMITTEE REPORT

Vice-Mayor King, reporting for the Budget and Finance Committee, reported that later in the meeting, the Council will consider the budget for fiscal year 2008-09 for adoption on third and final reading. She stated that as the Council is aware, this budget does not include any tax or

user fee increases, and revenues equal the operational and personnel expenses within the budget. Vice-Mayor King advised that the Committee would note that they have already been approached by three department heads seeking certain amendments to the budget as proposed. She stated these requests have been either to carry money forward from the current fiscal year into the next fiscal year or to add certain funding for various purposes. Vice-Mayor King indicated that it is the position of the Budget and Finance Committee that the Council should adopt the budget as it is currently crafted and that if any amendments need to be made, they will do it later in the year as a budget amendment. She stated they believe it is premature to make amendments to the proposed budget at this time. She stated as such, it would be the recommendation of the Budget and Finance Committee that the Council adopt the proposed budget for fiscal year 2008-09 as presented on third and final reading. Vice-Mayor King advised that as a related item, the Committee authorized the Treasurer, this week, to transfer funds from one departmental line item to another. She stated the Treasurer has advised that he will provide the Council with a listing of all transfers made within the current year's budget. A copy of the Budget and Finance Committee report is attached and made part of these minutes. ([Attachment](#)).

RE: PUBLIC WORKS COMMITTEE REPORT

Councilman Lambert, reporting for the Public Works Committee, reported that approximately twenty years ago, the Town of Wytheville entered into an agreement with AT&T to remove a fire tower on top of Sand Mountain in order that a microwave tower could be constructed. He stated that as a portion of this agreement, the Town was provided with a number of radio antenna mounts on top of the microwave tower as well as construction of a small equipment building at the base of the microwave tower. Councilman Lambert stated that since that time, the Town has never utilized the antenna mounts, though other groups such as volunteer rescue squads, amateur ham radio operators, etc. have utilized the mounts and the building. He advised that the roof of the building is now in need of repair, and these groups have approached the Town seeking these repairs. Councilman Lambert noted it is the opinion of the Public Works Committee that any maintenance activities that are performed to this building should be performed by those persons who are utilizing it. He stated the Committee believes it is only fair that the persons who are utilizing this property be responsible for maintaining it. He stated that as such, it would be the recommendation of the Public Works Committee that the Town not proceed with making the repairs to the radio building on Sand Mountain and advise those groups who are using the building that they are responsible for the repairs. Mayor Crewe noted the recommendation is that the Town not make the repairs. He advised that if the Council agrees with this, the Council does not need a motion, but if the Council disagrees with the recommendation, now is the time to make a motion. Mayor Crewe stated that hearing no motion, he will take that to mean the Council is in concurrence that the Town not make those repairs to the building and ask Town Manager Sutherland to relay that information to those interested parties. A copy of the Public Works Committee report is attached and made part of these minutes. ([Attachment](#)).

RE: ORDINANCE NO. 1229 – BUDGET ORDINANCE

Mayor Crewe presented Ordinance No. 1229, the budget ordinance for fiscal year beginning July 1, 2008, and ending June 30, 2009, on third and final reading. He stated the recommendation and the motion from the Budget and Finance Committee is that the Council adopt and appropriate the departmental budget on third and final reading. A motion was made by Vice-Mayor King and seconded by Councilman Jones to adopt and appropriate the departmental budget on third and final reading. Mayor Crewe inquired if there is any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition:

FOR: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert

AGAINST: None

ABSTENTIONS: None

Ordinance No. 1229 was adopted on third and final reading.

RE: APPOINTMENT – DISTRICT THREE GOVERNMENTAL COOPERATIVE

Mayor Crewe stated the next agenda item is to consider the appointment of a Council member to the District Three Governmental Cooperative to fill the expiring term of Councilman William Weisiger whose term expires June 30, 2008. He indicated that Councilman Weisiger is eligible to be reappointed, if he so consents. Mayor Crewe explained that Councilman Lambert is the

alternate member. He noted that unless Councilmen Weisiger and Lambert do not want to be reappointed, he would anticipate a motion that these members would be reappointed. A motion was made by Councilman Jones and seconded by Vice-Mayor King to reappoint Councilman Weisiger as the member and Councilman Lambert as the alternate member to the District Three Governmental Cooperative. Mayor Crewe inquired if there is any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert. Against: None.

RE: APPOINTMENTS – BUILDING CODE APPEALS BOARD

Mayor Crewe stated the next agenda item is the notification of appointments to the Building Code Appeals Board to fill the expiring terms of Mr. Dave Harrison and Mr. Dallas Reed whose terms expire July 26, 2008. He advised that Mr. Harrison and Mr. Reed are not eligible for reappointment. Mayor Crewe noted that the Town has not received any applications for appointment to the Board at this time. He stated if anyone is interested in serving, the Council would ask that they contact the Town to fill out the application. Councilman Weisiger inquired if the applicants needed certain qualifications to serve on the Board. Town Manager Sutherland answered that there are some other categories. Mayor Crewe indicated that Mr. Dallas Reed's position requires being a licensed contractor, if he remembers correctly. Town Manager Sutherland advised that he thinks that is correct. Mayor Crewe summarized that if anyone is interested, they should inquire and complete an application.

RE: ADJOURNMENT

There being no further business to be discussed, a motion was duly made, seconded, and carried to adjourn the meeting (7:20 p.m.).

Trenton G. Crewe, Jr., Mayor

Sharon P. Hackler, MMC, Clerk of Council

BUDGET AND FINANCE COMMITTEE REPORT

JUNE 23, 2008

1. Later this evening, the Council will consider the budget for fiscal year 2008-09 for adoption on third and final reading. As the Council is aware, this budget does not include any tax or user fee increases, and revenues equal the operational and personnel expenses within the budget. We would note that we have already been approached by three department heads seeking certain amendments to the budget as proposed. These requests have been either to carry money forward from the current fiscal year into the next fiscal year or to add certain funding for various purposes. It is the position of the Budget and Finance Committee that we should adopt the budget as it is currently crafted and that if any amendments need to be made, we will do it later in the year as a budget amendment. We believe that it is premature to make amendments to the proposed budget at this time. As such, it would be the recommendation of the Budget and Finance Committee that the Council adopt the proposed budget for fiscal year 2008-09 as presented on third and final reading.

As a related item, our Committee authorized the Treasurer, this week, to transfer funds from one departmental line item to another. The Treasurer has advised that he will provide the Council with a listing of all transfers made within the current year's budget.

Jacqueline K. King

John W. Jones, Jr.

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PUBLIC WORKS COMMITTEE REPORT

JUNE 23, 2008

1. Approximately twenty years ago, the Town of Wytheville entered into an agreement with AT&T to remove a fire tower on top of Sand Mountain in order that a microwave tower could be constructed. As a portion of this agreement, the Town was provided with a number of radio antenna mounts on top of the microwave tower as well as construction of a small equipment building at the base of the microwave tower. Since that time, the Town has never utilized the antenna mounts, though other groups such as volunteer rescue squads, amateur ham radio operators, etc. have utilized the mounts and the building. The roof of the building is now in need of repair, and these groups have approached us seeking these repairs. It is the opinion of the Public Works Committee that any maintenance activities that are performed to this building should be performed by those persons who are utilizing it. We believe that it is only fair that the persons who are utilizing this property be responsible for maintaining it. As such, it would be the recommendation of the Public Works Committee that we not proceed with making repairs to the radio building on Sand Mountain and advise those groups who are using the building that they are responsible for the repairs.

William B. Weisiger

H. Judson Lambert