

**MINUTES OF THE REGULAR MEETING OF THE WYTHEVILLE TOWN COUNCIL
HELD IN THE COUNCIL CHAMBERS ON MONDAY, SEPTEMBER 11, 2006, AT 7:00 P.M.**

Members present: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert

Members absent: None

Others present: Assistant Town Manager Stephen A. Moore, Town Clerk Sharon P. Hackler, Town Attorney Robert P. Kaase, Patrol Officer Chris Irvin, Becky Grubb, Mrs. Edgar L. Grubb, Margaret Spraker, Claude Spraker, Pat Snapp, Agnes Eades

RE: CALL TO ORDER, QUORUM, INVOCATION, PLEDGE

Mayor Crewe called the meeting to order and established that a quorum of Council members was present. The invocation was given by Councilman Lambert followed by the Pledge of Allegiance led by Councilman Weisiger.

RE: CONSENT AGENDA

Mayor Crewe presented the consent agenda consisting of the minutes of the regular meeting of August 28, 2006, and the request of the New River Highlands Resource Conservation and Development for waiver of fees for use of the Community Center on September 28, 2006, for a meeting. He advised that the Council found the request of the New River Highlands RC&D at their seats when they arrived at the meeting. A motion was made by Vice-Mayor King and seconded by Councilman Weisiger to approve the consent agenda consisting of the minutes of the regular meeting of August 28, 2006, and the request of the New River Highlands Resource Conservation and Development for waiver of fees for use of the Community Center on September 28, 2006, for a meeting. Mayor Crewe inquired if there is any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr. William B. Weisiger, H. Judson Lambert. Against: None.

RE: PUBLIC HEARING – BOUNDARY ADJUSTMENT

Mayor Crewe stated the meeting constituted a public hearing (due notice having been given) to consider the proposed Boundary Line Adjustment Agreement between the County of Wythe and the Town of Wytheville incorporating a parcel of land containing approximately 160.734 acres. He advised that no one indicated on the sign up sheet that they wished to speak. Mayor Crewe indicated that it is 160.734 acres bounded by Old Stage Road and Reed Creek. He remarked that later in the Council meeting, the Council will take action on this matter or at least it is on the Council agenda for action to be taken on it. He inquired if there are persons present who wished to address the Council during the public hearing for the boundary line adjustment. There being no one present who desired to speak, Mayor Crewe advised that if someone arrived later at the meeting and wished to speak, he will give them the opportunity to do so. He declared the public hearing closed and proceeded with the agenda.

RE: CITIZENS' PERIOD

Mayor Crewe stated the next item on the agenda is Citizens' Period. He noted that the Council was glad to have everyone present at the meeting. Mayor Crewe inquired if there are persons present who wished to address the Council during Citizens' Period. He advised that the sign up sheets indicated that no one desired to speak. There being no one who desired to speak during Citizens' Period, Mayor Crewe thanked everyone for attending the meeting and proceeded with the agenda.

RE: OLD BUSINESS

Under Old Business, Assistant Town Manager Moore reported the following:

1. The Public Works Committee and the Budget and Finance Committee will not be meeting this week.
2. Councilman Jones noted that trimming the trees at R.P. Johnson & Sons makes a big sight difference for motorists.

RE: BUDGET AND FINANCE COMMITTEE REPORT

Vice-Mayor King, reporting for the Budget and Finance Committee, noted that as the Committee reported at the last meeting, they have determined it is now necessary to develop guidelines with regard to the installation of banners across Main Street. She stated that as previously noted, the Town erected two poles on either side of Main Street near Second Street for the purpose of erecting banners across the street that would promote community events. Vice-Mayor King remarked that the installation of banners across Main Street has now become so popular, it has warranted the creation of certain guidelines. She noted that the Committee has attached, for the Council's review, guidelines that the Committee has proposed to be adopted. Vice-Mayor King advised that the guidelines provide for the time periods in which applications will be received for the installation of a banner as well as other regulations governing the type of materials from which the banner must be constructed, etc. She stated the new guidelines would also impose a fee of \$25 per week for the installation of banners across Main Street. Vice-Mayor King noted that generally speaking, it costs the Town approximately \$150 to install and take down banners across Main Street, and the Committee believes the fee established under these new regulations is modest and warranted. She remarked that if the Council approves these new regulations, the Committee would suggest that they become effective January 1, 2007, and that the Clerk give notice of these new regulations to all of the organizations that have previously installed banners across Main Street. A motion was made by Vice-Mayor King and seconded by Councilman Jones that the Council approve the new regulations regarding the installation of banners across Main Street to become effective January 1, 2007, and that the Clerk give notice to all of the organizations that have previously installed banners across Main Street. Mayor Crewe explained that there are three parts to the motion which include that the Council approve the regulations, which both Committees have reviewed; that the regulations be effective January 1, 2007; and, that the Clerk give notice regarding the regulations to everyone who has previously placed a banner across Main Street. He inquired if there is any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert. Against: None.

Vice-Mayor King also reported that Mr. Steve Irvin, with Bankers Insurance, LLC, was present at the Committee meeting on Thursday morning and gave them an overview of the insurance renewals for the period of September 1, 2006, through September 1, 2007. She advised that earlier this year, the Council authorized Bankers Insurance, LLC, to act as the Town's brokers in the bidding of insurances to various insurance companies. Vice-Mayor King noted that Mr. Irvin gave the Committee a tabulation of the various bids that had been received and noted the coverages that have been placed into effect as a result of those bids. She stated that the Town's insurance coverage is quite extensive and covers property, inland marine, crime, general liability, public officials, employment practices, law enforcement, automobiles, and an overlying umbrella policy. Vice-Mayor King remarked that the annual premium for the coverage in 2005 was \$123,400, and the renewal premiums for this year are \$123,528. She noted that the Committee believes that Bankers Insurance has provided the Town a very thorough and comprehensive insurance program. She stated that these coverages were bound as of September 1, 2006. Vice-Mayor King indicated that there is no action required of the Council, but the Committee did want to report that insurance coverages had been bid and that the Town continues to have a comprehensive program at a price equivalent to prior years. A copy of the Budget and Finance Committee report is attached and made part of these minutes. ([Attachment](#)).

RE: PUBLIC WORKS COMMITTEE REPORT

Councilman Lambert, reporting for the Public Works Committee, stated the Committee received a request from the developers of the High Meadows residential development, which is situated on the north side of East Main Street and east of the K-Mart shopping plaza. He stated that the subdivision, when completed, will have a main roadway into the complex with two smaller roads leading to other portions of the housing development. Councilman Lambert advised that the developers have requested that the main roadway into the development be named Meadows Lane and the remaining two sections of roadway be named Brookfield Lane and Meadowbrook Lane respectively. He remarked that the Committee thinks these names are acceptable, and it would be the recommendation of the Public Works Committee that the Council approve these names for the High Meadows residential development. A motion was made by Councilman Lambert and seconded by Councilman Weisiger to approve the street names for the High Meadows development with the main roadway into the development being named Meadows Lane and the remaining two sections of roadway being named Brookfield Lane and Meadowbrook Lane respectively. Mayor Crewe inquired if there is any discussion on the motion. Councilman Jones inquired if it has been checked as far as there being no other streets with a similar name. Mayor Crewe pointed out that there is a Meadowlark Drive but not a

Meadowbrook Lane. He inquired if there is any other discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert. Against: None.

Councilman Lambert also reported that the Committee has received a request from the St. Mary's Catholic Church seeking the closing of Fifth Street on Saturday, October 7, between the hours of 6:30 a.m. and 4:30 p.m. He explained that each year, the Catholic Church has a fall festival, and it has been the Town's practice in past years to accommodate the request to close the street for the church. Councilman Lambert noted that the Committee has contacted the Police Department, and the Committee does not anticipate any problems with the closing of Fifth Street for this period of time. He stated, therefore, it is the recommendation of the Public Works Committee that the Council honor the request of St. Mary's Catholic Church to close Fifth Street between Main and Monroe Streets on Saturday, October 7, between the hours of 6:30 a.m. and 4:30 p.m. A motion was made by Councilman Lambert and seconded by Councilman Weisiger that the Council approve the request of St. Mary's Catholic Church to close Fifth Street between Main and Monroe Streets on Saturday, October 7, between the hours of 6:30 a.m. and 4:30 p.m. Mayor Crewe inquired if there is any discussion on the motion to close Fifth Street between Monroe and Main Streets on Saturday, October 7, 2006, between 6:30 a.m. and 4:30 p.m. Vice-Mayor King pointed out that the Town has never had a problem when this street was previously closed and inquired if that is correct. Mayor Crewe answered that he does not think there has ever been a problem. Mayor Crewe inquired if there is any further discussion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert. Against: None. A copy of the Public Works Committee report is attached and made part of these minutes. ([Attachment](#)).

RE: RESOLUTION – BOUNDARY LINE ADJUSTMENT

Mayor Crewe stated the next agenda item is the resolution approving an agreement to relocate the Town boundary line and authorizing the filing of a joint petition pursuant to Section 15.2-3108 of the Code of Virginia (1950), as amended, to approve the agreement. He noted he thinks, if he understands correctly, that the County has held its public hearing, and no one made any comments, and no one appeared before the Council at this meeting during the public hearing. Mayor Crewe advised that the Council has the resolution before them that will have to be adopted by the Town and Wythe County, and then the agreement that would, basically, allow 160.734 acres to be made a part of the town limits. He noted that, apparently, on the plat, it is developed as either Country Club Heights or Cedarview Section I, and this would be the Section II. Mayor Crewe inquired if there is a motion that this resolution be adopted or some other action be taken concerning this matter. A motion was made by Councilman Jones and seconded by Councilman Lambert to approve the resolution approving an agreement to relocate the Town boundary line and authorizing the filing of a joint petition pursuant to Section 15.2-3108 of the Code of Virginia (1950), as amended, to approve the Boundary Line Adjustment Agreement between the County of Wythe and the Town of Wytheville incorporating a parcel of land containing approximately 160.734 acres. Mayor Crewe explained that the Council will note that the way it is set up, next to the last numbered paragraph, and noted that, of course, it has to be approved by the County of Wythe and then go to the Circuit Court of Wythe County, and if the County has approved it, it would be effective December 31, 2006, at midnight. He noted that if not, it would become effective June 30, or December 31, whichever is the first date after the court order starts, either the end of the fiscal year or the end of the calendar year. Mayor Crewe noted that with a resolution, it would just require a voice vote. The motion to approve the resolution was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., Jacqueline K. King, John W. Jones, Jr., William B. Weisiger, H. Judson Lambert. Against: None. He advised that the resolution is adopted, and the Town will move forward with signing it. Mayor Crewe remarked that he believes the resolution is on Wythe County's agenda for their meeting tomorrow, if he remembers correctly, for them to take action on it.

RE: ADJOURNMENT

There being no further business to be discussed, a motion was duly made, seconded, and carried to adjourn the meeting (7:10 p.m.).

Trenton G. Crewe, Jr., Mayor

Sharon P. Hackler, MMC, Clerk of Council

BUDGET AND FINANCE COMMITTEE REPORT

SEPTEMBER 11, 2006

1. As we reported at the last meeting, we have determined that it is now necessary to develop guidelines with regard to the installation of banners across Main Street. As previously noted, the Town erected two poles on either side of Main Street near Second Street for the purpose of erecting banners across the street that would promote community events. Installation of banners across Main Street has now become so popular, it has warranted the creation of certain guidelines. We have attached, for your review, guidelines that we have proposed to be adopted. The guidelines provide for the time periods in which applications will be received for the installation of a banner as well as other regulations governing the type of materials from which the banner must be constructed, etc. The new guidelines would also impose a fee of \$25 per week for the installation of banners across Main Street. Generally speaking, it costs the Town approximately \$150 to install and take down banners across Main Street, and we believe the fee established under these new regulations is modest and warranted. If the Council approves these new regulations, we would suggest that they become effective January 1, 2007, and that the Clerk give notice of these new regulations to all of the organizations that have previously installed banners across Main Street.

2. Mr. Steve Irvin, with Bankers Insurance, LLC, was present at our Committee meeting on Thursday morning and gave us an overview of the insurance renewals for the period of September 1, 2006, through September 1, 2007. Earlier this year, the Council authorized Bankers Insurance, LLC, to act as our brokers in the bidding of insurances to various insurance companies. Mr. Irvin gave our Committee a tabulation of the various bids that had been received and noted the coverages that have been placed into effect as a result of those bids. The Town's insurance coverage is quite extensive and covers property, inland marine, crime, general liability, public officials, employment practices, law enforcement, automobiles, and an overlying umbrella policy. The annual premium for the coverage in 2005 was \$123,400, and the renewal premiums for this year are \$123,528. We believe that Bankers Insurance has provided us a very thorough and comprehensive insurance program. These coverages were bound as of September 1, 2006. There is no action required of the Council, but we did want to report that insurance coverages had been bid and that we continue to have a comprehensive program at a price equivalent to prior years.

Jacqueline K. King

John W. Jones, Jr.

PUBLIC WORKS COMMITTEE REPORT

SEPTEMBER 11, 2006

1. Our Committee has received a request from the developers of the High Meadows residential development, which is situated on the north side of East Main Street and east of the K-Mart shopping plaza. The subdivision, when completed, will have a main roadway into the complex with two smaller roads leading to other portions of the housing development. The developers have requested that the main roadway into the development be named Meadows Lane and the remaining two sections of roadway be named Brookfield Lane and Meadowbrook Lane respectively. We think these names are acceptable, and it would be the recommendation of the Public Works Committee that the Council approve these names for the High Meadows residential development.
2. Our Committee has received a request from the St. Mary's Catholic Church seeking the closing of Fifth Street on Saturday, October 7, between the hours of 6:30 a.m. and 4:30 p.m. Each year the Catholic Church has a fall festival, and it has been our practice in past years to accommodate the request to close the street for the church. We have contacted the Police Department, and we do not anticipate any problems with the closing of Fifth Street for this period of time. Therefore, it is the recommendation of the Public Works Committee that we honor the request of St. Mary's Catholic Church to close

Fifth Street between Main and Monroe Streets on Saturday, October 7,
between the hours of 6:30 a.m. and 4:30 p.m.

William B. Weisiger

H. Judson Lambert

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