

AGENDA
Wytheville Town Council
Monday, July 11, 2005
7:00 P.M.
Wytheville Municipal Building
150 East Monroe Street
Wytheville, Virginia 24382

- A. **CALL TO ORDER**—TRENTON G. CREWE, JR.
- B. **ESTABLISHMENT OF QUORUM**—TRENTON G. CREWE, JR.
- C. **INVOCATION**—COUNCILMAN JUDSON LAMBERT
- D. **PLEDGE OF ALLEGIANCE**—COUNCILMAN WILLIAM B. WEISIGER
- E. **CONSENT AGENDA**
 - 1. Minutes of the regular meeting of June 27, 2005
 - 2. Request of the Wythe-Grayson Regional Library for waiver of fee for use of the Elizabeth Brown Memorial Park for a summer reading program picnic on July 28, 2005
- F. **CITIZENS' PERIOD**
- G. **OLD BUSINESS**—TOWN MANAGER C. WAYNE SUTHERLAND, JR.
- H. **COMMITTEE REPORTS**
 - 1. Budget and Finance
 - a. Amendment to Personnel Ordinance regarding mileage
 - b. Update on regulations regarding aggressive solicitations
 - 2. Public Works
 - a. Water line to serve Gatorade
 - b. Traffic control signs requested at Wytheville Commons Shopping Center

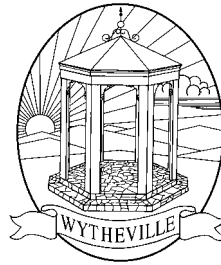
I. ORDINANCES/RESOLUTIONS

1. Ordinance No. 1191, an ordinance amending and reenacting Ordinance No. 1028, generally known as Personnel Rules, Regulations, and Policies, Section 7. Employee Expenses, Section 7.1 Travel, Subsection C. Mileage of the Town of Wytheville, Virginia, on second reading

J. APPOINTMENTS

1. Reappointment of a member to the New River Regional Water Authority to fill the expired term of Town Manager Wayne Sutherland (term expired 6/30/05)
2. Appointment of a member to the Building Code Appeals Board to fill the expiring term of Mr. Andrew Pressing (term expires 7/26/05)

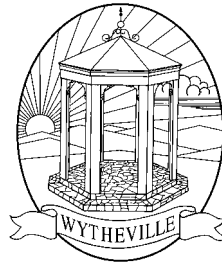
K. ADJOURNMENT



Meeting Date:	Monday, July 11, 2005
Item Name:	Consent Agenda
Item Number:	E-2
Subject:	Waiver of Fee

SUMMARY:

Enclosed is the request of the Wythe-Grayson Regional Library for waiver of fees for use of the Elizabeth Brown Memorial Park for a picnic on July 28, 2005. The Library meets the criteria for waiver of fees.



Meeting Date:	Monday, July 11, 2005
Item Name:	Committee Reports
Item Number:	H-1
Subject:	Budget and Finance Committee Report

SUMMARY:

The Budget and Finance Committee will report on the following matters:

- a. Amendment to Personnel Ordinance regarding mileage
- b. Update on regulations regarding aggressive solicitations

BUDGET AND FINANCE COMMITTEE REPORT

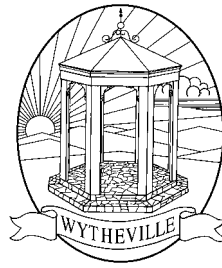
JULY 11, 2005

1. At our last meeting, the Council approved, on first reading, an amendment to the Personnel Ordinance that revised the reimbursement to be paid to employees for work related travel. The ordinance was adopted on first, but not final, reading to give us the opportunity to review other approaches to reimbursing employees for travel expenses. Some of the alternatives that were considered involved the length of the trip and the duration of the trip combined with the availability of a suitable Town vehicle. After considering these various approaches, we determined that any significant deviation from the current policy would be cumbersome to administer. The total reimbursement for mileage to employees during the past year was about \$3,500. As you know, currently, the Town pays \$.27 per mile when a Town vehicle is not available to the employee and \$.19 per mile if a Town vehicle is available but the employee chooses to use their own vehicle. The ordinance that will be considered later this evening raises the mileage reimbursement rate to \$.325 per mile if a Town vehicle is not available and retains the \$.19 per mile rate when the employee chooses to use their own vehicle. When the ordinance is considered later this evening, we would recommend that it be adopted on second and final reading.
2. We have received several inquiries and/or complaints with regard to the solicitation activities that have occurred at various locations around town, particularly, more recently, at the intersection of North Fourth Street and Commonwealth Drive. The organizations who have conducted these solicitation activities have been advised on

every occasion that they are not to approach vehicles as they traverse the intersection, and they are not to do anything that would impede the normal flow of traffic. Unfortunately, this has not been the case during recent solicitation activities. These organizations are well aware of their rights, particularly with regard to the right of assembly and the right of free speech, and use these rights to conduct their activities. It is difficult to control their activities without the imposition of new regulations. A number of cities throughout Virginia have experienced similar situations and have adopted ordinances that place certain restrictions on these solicitations. The regulations we will be considering will apply only to those types of aggressive solicitation that cause citizens to feel intimidated or which cause unsafe conditions on public roads and walkways. During the next few weeks, we will be gathering ordinances from around the state and developing our own set of regulations. No action is required by the Council at this time, but we did want to note that we are attempting to respond to the inquiries that we have received on this matter.

Jacqueline K. King

John W. Jones, Jr.



Meeting Date:	Monday, July 11, 2005
Item Name:	Committee Reports
Item Number:	H-2
Subject:	Public Works Committee Report

SUMMARY:

The Public Works Committee will report on the following matters:

- a. Water line to serve Gatorade
- b. Traffic control signs requested at Wytheville Commons Shopping Center

PUBLIC WORKS COMMITTEE REPORT

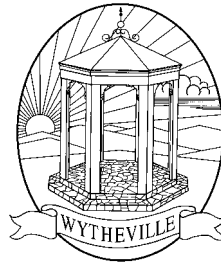
JULY 11, 2005

1. Since our last meeting, the Gatorade Company has announced its intent to construct a large facility in Progress Park. There are a number of infrastructure improvements that will need to be performed by the Town and the County to accommodate this new facility. Wythe County will be developing the road to serve the facility as well as constructing a railway line to the site and will also provide the sewage service to the new facility. The Town is responsible for providing the water line needed for the facility. The water line that the Town will construct will be a combination of 20 inch and 16 inch water lines that will begin at a point near the Edgemont Center and proceed eastwardly along Chapman Road to the corporate limits. At that point, the water line will do two things. First, it will connect with the County's water system, and, secondly, there will be a connection at that point that will go underneath the interstate and proceed northwardly in Progress Park to the Gatorade facility. The total cost for these improvements is approximately \$2.5 million, though we have been awarded \$430,000 in grant funds from the Tobacco Commission and the Mount Rogers Planning District Commission. As was discussed at the last meeting of Council, we are seeking to obtain loan funds to finance the construction of this water line. It is anticipated that the project will be bid in mid to late July and awarded to the successful contractor at some time during August. All of the improvements for the Gatorade facility are scheduled to be completed by March of 2006.

2. Several meetings ago, the manager at Lowe's Home Improvement Center approached Council concerning tractor-trailers parking in their parking lot creating an unsafe situation and causing damage. As we have reported before, both Lowe's and the shopping center developer have started taking certain actions to eliminate these trucks from their parking areas. We have now received a request from the Police Department asking that all of the public roadways within the Wytheville Commons Shopping Center be posted with "No Parking" signs. Apparently, as the shopping center developer and Lowe's are making efforts to prohibit the tractor-trailers from parking in the parking areas, these tractor-trailers have started parking along the public roadway. This is not a good situation either, and the Police Department would request that these streets have signs erected to prohibit parking. We agree with their recommendation and would move that the Public Works Department be authorized to erect the appropriate signs in the public rights of way of the Wytheville Commons Shopping Center.

William B. Weisiger

H. Judson Lambert



Meeting Date:	Monday, July 11, 2005
Item Name:	Ordinances/Resolutions
Item Number:	I-1
Subject:	Ordinance No. 1191

SUMMARY:

Enclosed is Ordinance No. 1191, which amends the Town's Personnel Ordinance regarding mileage expenses for Town employees. As was reported by the Budget and Finance Committee, currently, the Town pays \$0.27 per mile if a Town vehicle is not available and \$0.19 if a Town vehicle is available but the employee opts to use his/her own vehicle. It has been proposed that the mileage rate be increased to \$0.325 per mile (comparable to that paid by the State) if a Town vehicle is not available; but, if a vehicle is available, and the employee chooses to use his/her personal vehicle, it is proposed that the rate remain at \$0.19.

ORDINANCE NO. 1191

At a regular meeting of the Town Council of the Town of Wytheville, Virginia, held in the Council Chambers on the 27th day of June, 2005, at 7:00 P.M.

Present:

Absent:

**AN ORDINANCE AMENDING AND REENACTING ORDINANCE
NO. 1028, GENERALLY KNOWN AS PERSONNEL RULES,
REGULATIONS, AND POLICIES, SECTION 7. EMPLOYEE EXPENSES,
SECTION 7.1 TRAVEL, SUBSECTION C. MILEAGE
OF THE TOWN OF WYTHEVILLE, VIRGINIA**

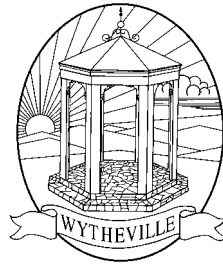
BE IT ORDAINED by the Town Council of the Town of Wytheville, Virginia, that Ordinance No. 1028, generally known as Personnel Rules, Regulations, and Policies, of the Town of Wytheville, Virginia, Section 7. Employee Expenses, Section 7.1 Travel Expenses, Subsection C. Mileage, be amended and reenacted as follows:

7. EMPLOYEE EXPENSES

7.1 Travel

C. Mileage

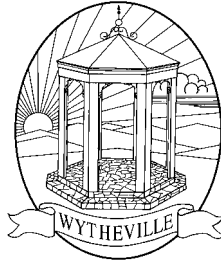
Employees will be reimbursed \$0.325 per mile for travel relating to Town business when their personal vehicle is used and whenever Town-owned vehicles are not available. If the employee chooses to use their personal vehicle, they will be reimbursed \$0.19 per mile. All parking, tolls, fares, etc. will be reimbursed at cost. No traffic or parking violation fines will be reimbursed.



Meeting Date:	Monday, July 11, 2005
Item Name:	Appointments
Item Number:	J-1
Subject:	New River Regional Water Authority

SUMMARY:

The term of Town Manager Sutherland to the New River Regional Water Authority expired June 30, 2005. If Council so desires, it will be necessary to reappoint Town Manager Sutherland to the Authority for a four-year term.



Meeting Date:	Monday, July 11, 2005
Item Name:	Appointments
Item Number:	J-2
Subject:	Building Code Appeals Board

SUMMARY:

The term of Mr. Andrew Pressing to the Building Code Appeals Board will expire July 26, 2005. Mr. Pressing is not eligible for reappointment, and the appointee must be an Engineer. We have no applications for appointment to the Board.