

AGENDA
Wytheville Town Council
Monday, October 11, 2004
7:00 P.M.
Wytheville Municipal Building
150 East Monroe Street
Wytheville, Virginia 24382

- A. **CALL TO ORDER**—MAYOR TRENTON G. CREWE, JR.
- B. **ESTABLISHMENT OF QUORUM**—MAYOR TRENTON G. CREWE, JR.
- C. **INVOCATION**—VICE-MAYOR JACQUELINE K. KING
- D. **PLEDGE OF ALLEGIANCE**—COUNCILMAN JOHN W. JONES, JR.
- E. **CONSENT AGENDA**
 - 1. Minutes of the regular meeting of September 27, 2004
 - 2. Request of the Wythe County Electoral Board for waiver of fee for use of the Community Center Bingo Room on October 26, 2004, for training election officials
 - 3. Request of the Wytheville-Wythe-Bland Chamber of Commerce, Inc. for permission to conduct the Annual Chamber of Commerce Christmas Parade on Saturday, December 4, 2004, at 5:00 PM and to close the municipal parking lot for float parking
- F. **PUBLIC HEARING**
 - 1. Request of the Wytheville Redevelopment and Housing Authority to abandon an area of right of way on Cassell Road, which abuts property at 360 Cassell Road
- G. **CITIZENS' PERIOD**
- H. **OLD BUSINESS**—TOWN MANAGER C. WAYNE SUTHERLAND, JR.
- I. **COMMITTEE REPORTS**
 - 1. Budget and Finance
 - a. Amendment to regulations for political signs
 - b. Authorization for a line item revision to the budget to accommodate a grant for trash receptacles

2. Public Works

- a. Request of the Wytheville Redevelopment and Housing Authority to abandon an area of right of way on Cassell Road
- b. "No Parking" designations at two Wytheville Redevelopment and Housing Authority sites

J. **ORDINANCES/RESOLUTIONS**

1. Ordinance No. 1181, an ordinance abandoning an area of right of way on Cassell Road, which abuts property at 360 Cassell Road, on first reading

K. **APPOINTMENTS**

1. Notification of appointment to the Joint Industrial Development Authority to fill the expiring term of Mr. Steve Irvin (term expires 11/13/04)

L. **ADJOURNMENT**

**MINUTES OF THE REGULAR MEETING OF THE WYTHEVILLE TOWN COUNCIL
HELD IN THE COUNCIL CHAMBERS ON MONDAY, SEPTEMBER 27, 2004, AT 7:00 P.M.**

Members present: Trenton G. Crewe, Jr., John W. Jones, Jr., William B. Weisiger, H. Judson Lambert

Members absent: Jacqueline K. King

Others present: Town Manager C. Wayne Sutherland, Jr., Town Clerk Sharon P. Hackler, Assistant Town Manager Stephen A. Moore, Town Attorney Robert P. Kaase, Patrol Officer John Humphrey, Stephanie Porter-Nichols with Wytheville Enterprise, Agnes Eades

RE: CALL TO ORDER, QUORUM, INVOCATION, PLEDGE

Mayor Crewe called the meeting to order and established that a quorum of Council members was present. He noted that Vice-Mayor King will not be attending the meeting. The invocation was given by Councilman Weisiger followed by the Pledge of Allegiance led by Councilman Lambert.

RE: CONSENT AGENDA

Mayor Crewe presented the consent agenda consisting of the minutes of the regular meeting of September 13, 2004; the request of Wythe County for waiver of fee for use of the Community Center Gym on October 12, 2004, and November 10, 2004, for Student Government Day; the request of the Joint Public Service Authority for waiver of fee for use of the Community Center Bingo Room on December 8, 2004, for a meeting; the request of the Mount Rogers Community Services Board for waiver of fee for use of the Community Center Bingo Room for October 9, 2004, for an "End of Summer Bash for Clients"; and the request of George Wythe High School to conduct a homecoming parade on September 29, 2004. A motion was made by Councilman Jones and seconded by Councilman Lambert to approve the consent agenda consisting of the minutes of the regular meeting of September 13, 2004; the request of Wythe County for waiver of fee for use of the Community Center Gym on October 12, 2004, and November 10, 2004, for Student Government Day; the request of the Joint Public Service Authority for waiver of fee for use of the Community Center Bingo Room on December 8, 2004, for a meeting; the request of the Mount Rogers Community Services Board for waiver of fee for use of the Community Center Bingo Room for October 9, 2004, for an "End of Summer Bash for Clients"; and the request of George Wythe High School to conduct a homecoming parade on September 29, 2004. Mayor Crewe inquired if there is any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., John W. Jones, Jr., William B. Weisiger, H. Judson Lambert. Against: None.

RE: CITIZENS' PERIOD

Mayor Crewe inquired if there are persons present who wish to address the Council during Citizens' Period. There being none, he proceeded with the agenda.

RE: OLD BUSINESS

Under Old Business, the following was reported:

1. Councilman Jones inquired as to what the Council finally decided about the citizens who are placing their brush, leaves, and grass out in the street. He inquired if the Town is still picking this up. Councilman Weisiger stated that citizens are continuing to place their yard debris in the street. He noted that the Town has been issuing them warnings. Mayor Crewe noted he understands that some tickets have been written. Town Manager Sutherland noted he has a packet of information for the Public Works Committee to review at their meeting in the morning. He stated the Town is prepared to issue tickets. Councilman Jones remarked that he came home, and thought it must have been an accident, but someone dumped in front of his pile of leaves, which is on the bank, two large piles of leaves. He noted he raked it up because he did not think it looked good. Town Manager Sutherland stated that the Public Works Committee will discuss this matter at their meeting in the morning.

RE: BUDGET AND FINANCE COMMITTEE REPORT

Councilman Jones, reporting for the Budget and Finance Committee, stated the Committee received a report this week from Town Treasurer Mike Stephens who reported that the

Town had received all of the information from the Commissioner of Revenue needed to prepare tax tickets for real estate, personal property, and machinery and tools. He advised that Mr. Stephens noted that the information had been entered into the computer, and he anticipated that tax tickets would be mailed on September 30th. Councilman Jones stated that Mr. Stephens noted that, preliminarily, it would appear that the estimated revenues generated by property taxes were going to be relatively close to what was anticipated. He remarked that Mr. Stephens advised that real estate and personal property taxes were up slightly, while revenue from machinery and tools had declined slightly. Councilman Jones stated that Mr. Stephens noted, however, that the net result of all property taxes would be relatively close to what was budgeted. He remarked that property tax tickets were mailed as early as possible in the past few years to give citizens the opportunity to have a more lengthy time in which to pay their taxes, which are all due on December 15th. Councilman Jones noted that Town citizens are lucky the tax tickets are issued in the fall and not in the spring. Mayor Crewe stated he agreed.

Councilman Jones also reported that at the last meeting of Council, the Committee had discussed incentives that would be offered by the Town in the Enterprise Zone that was being proposed for Progress Park. He stated the Joint Industrial Development Authority had been developing the data, mapping, etc. to make application to the Virginia Department of Housing and Community Development, which would designate Progress Park as an Enterprise Zone. Councilman Jones explained that an Enterprise Zone is a specially designated district where new businesses and industries can receive certain financial incentives for the creation of new jobs. He stated that this past week, the state notified Wythe County that they had terminated, on a statewide basis, the application process for this year and would not receive any applications at all. Councilman Jones advised that the state did note they anticipate having another application process in the upcoming year. He remarked that, hopefully, much of the data that had been entered to date will still be usable when the application cycle comes up again next year. A copy of the Budget and Finance Committee report is attached and made part of these minutes.

RE: PUBLIC WORKS COMMITTEE REPORT

Councilman Weisiger, reporting for the Public Works Committee, reported that the Committee met last week with Mr. Randy Martin, the Executive Director of the Wytheville Redevelopment and Housing Authority, who asked that they consider designating a "No Parking" zone along the street at two of the Housing Authority's residential sites. He advised that the two sites Mr. Martin identified were the site at Union and 24th Streets and the site at Pine and 24th Streets. Councilman Weisiger stated that Mr. Martin noted there was ample parking space available for residents and visitors within each of these complexes, and indicated he would prefer that residents and visitors use the designated spaces rather than parking along the roadway. He advised that the Committee visited both of these sites and would like to continue to review this inquiry and have additional discussions with the Housing Authority Board. Councilman Weisiger stated the Committee agrees that it, potentially, could help the aesthetics of the perimeter of the Housing Authority sites with the new parking restrictions, but the Committee also sees that there may be a certain convenience to the existing residents. He remarked that the Committee would anticipate that they will have a recommendation for the Council by their next meeting.

Councilman Weisiger also reported that at the June 28th meeting of Council, the Committee recommended, and the Council subsequently approved, a resolution in lieu of moratorium on new cellular tower construction pending the Town's development of a new ordinance regulating the location of new cellular towers. He advised that the resolution the Town has in place at present will expire September 28th, and it is necessary that the Council extend this current interim application process some additional time until the Town has completed the process of adopting the new cellular tower regulations. Councilman Weisiger advised that the new regulations have been developed, and once they have been reviewed by the Town Attorney, they can be placed on the Council's agenda for adoption. He stated it would be the recommendation of the Public Works Committee that the current resolution be amended, extending its effective date until December 28, 2004. A motion was made by Councilman Weisiger and seconded by Councilman Lambert to approve the resolution adopting an interim application process for wireless telecommunications facilities in lieu of moratorium. Mayor Crewe stated this resolution will extend the effective date until December 28, 2004. Mayor Crewe inquired if there is any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Trenton G. Crewe, Jr., John W. Jones, Jr., William B. Weisiger, H. Judson Lambert. Against: None.

RE: HOMESTEAD MUSEUM/VISITORS CENTER DEDICATION

Mayor Crewe stated he would like to congratulate the Museum Department and the Tourism Department on a successful Homestead Museum/Visitors Center dedication held on Saturday. He noted it was well attended and a job well done.

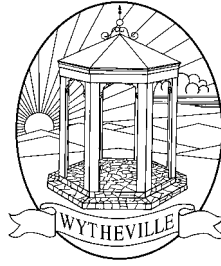
RE: ADJOURNMENT

There being no further business to be discussed, a motion was duly made, seconded, and carried to adjourn the meeting. (7:08 p.m.).

Trenton G. Crewe, Jr., Mayor

Sharon P. Hackler, CMC, Clerk of Council

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Meeting Date:	Monday, October 11, 2004
Item Name:	Consent Agenda
Item Number:	E-2
Subject:	Waiver of Fee—Wythe County Electoral Board

SUMMARY:

Enclosed is a request of the Wythe County Electoral Board for waiver of fee for use of the Community Center Bingo Room for training election officials on October 26, 2004. The Wythe County Electoral Board conforms to the criteria for waiver of fee and Director of Recreation Showalter has also approved the request.



Town of Wytheville
Department of Parks and Recreation

Request for Waiver of Fees

Name of Organization: WYTHE COUNTY ELECTORAL BOARD Non-Profit / Profit

Date of Activity: OCTOBER 26, 2004 Tax-exempt No: 546002871

Purpose of Activity: TRAINING ELECTION OFFICIALS

Table with 4 columns: Request of Area, Hours, Use Fee, Additional Information. Rows include Gym, Bingo Room, Room, Withers Park, Elizabeth Park. Handwritten entries: 6-9, \$26.50, Will be paying for Set-up and clean-up \$70.

Number of Persons in Attendance: 75

Requirements

- Checkboxes for requirements: activity provides value, no alcohol, scheduled in advance, group is public agency, proceeds donated to N/A.

Organization Representative: ROBERT P. KEGLEY

Address: PO BOX 861

City/State: WYTHEVILLE, VA. Zip Code: 24382

Day Phone: 276/228-6608 Night Phone: 276/228-7363

Signature: [Handwritten Signature] Date: September 23, 2004

Approval Director of Recreation: [Handwritten Signature] Date: 9/23/04

Approved By: _____ Date: _____

Alcohol: _____ Deposit Pd: _____ Fees Pd: _____

Town of Wytheville
Parks & Recreation Department

250 S Fourth St
Wytheville, VA 24382
Phone: 276-223-3378
Fax: 276-223-3364

Facility Use Agreement

Representative Name: Robert Kegley
Organization Name: Wythe County Electoral Board
Address: 245 4th St.
City: Wytheville State: VA ZIP: 24382
Day Phone: 223-6038 Night Phone: 223-7863
Fax: _____ E-Mail: _____

Activity Date: 10/26/04
Area Requested: B.R.
Purpose of Activity: Training
Classification: _____

Activity Details

Persons: 75 approx TIME IN: 6 pm TIME OUT: 9 pm
Activity Time: 3 hrs. TOTAL HOURS: 3
Tables: 13 for 75 Chairs: 60 to 100 Easel: _____
Coffee Urn: _____ Storage: _____ PA: _____
Caterer's Name: Smolley's Arrival: ? will call
Alcohol Use Officer: _____ Time: _____

* Smolley's will cater / 3 tables

I (We) understand that permission for use is granted on condition that all rules and regulations pertaining to the use shall be followed and understand that permission for use may be revoked at any time for failure to do so. Upon request I have read the facility policies and agree to abide by them. The Town of Wytheville Parks and Recreation Department reserves the right to cancel or change facility rentals as needed.

This agreement is subject to the details, terms, conditions and policies of the facility.

Representative's Signature: [Signature]

DATE: 9/14/04

Staff Signature: [Signature]

DATE: 9/14/04

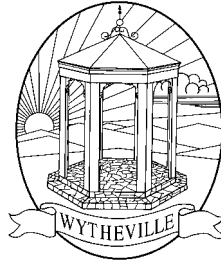
Fees

Paid Set Up: 30.00 (staff)
 Paid Clean Up: _____ (staff)
Room/Area Rental Fees: \$ 26.50
Kitchen: \$ —
Security Deposit: \$ 40.00
P.A. Rental: \$ —
Set Up Fee: \$ 30.00
Police Officer Fees: \$ —
Other: \$ —
TOTAL: \$ _____
Total Paid: \$ 96.50
Date: _____ Rec. No. _____
 Check Cash

BALANCE: \$ _____ **DUE BY:** _____
Balance Paid: \$ _____ **Date:** _____
Rec. No. _____ Check Cash

Handbook Provided: _____
Police Dept. Contacted: _____
ABC Application: _____

Refund Amount: _____ Date: _____
Police Officer Pd: _____ Date: _____
Staff Pd: _____ Date: _____



Meeting Date:	Monday, October 11, 2004
Item Name:	Consent Agenda
Item Number:	E-3
Subject:	Christmas Parade

SUMMARY:

Enclosed is a request of the Wytheville-Wythe-Bland Chamber of Commerce for permission to conduct the annual Christmas parade on Saturday, December 4, 2004, at 5:00 PM. The route is the same as in previous years. The Chamber would also request that the Town Municipal parking lot be closed for float parking. The Town anticipates no problems with approving the request.



150 East Monroe Street • PO Box 563 • Wytheville, Virginia 24382
276-223-3365 • Fax 276-223-3315
chamber@wytheville.org <http://chamber.wytheville.com>

September 27, 2004

Mr. C. Wayne Sutherland
Wytheville Town Manager
P. O. Box 533
Wytheville, VA 24382

Dear Mr. Sutherland:

On behalf of the Wytheville-Wythe-Bland Chamber of Commerce Parade Task Force, I would like to request permission to conduct the Annual Chamber of Commerce Christmas Parade in Downtown Wytheville on Saturday, December 4, 2004, at 5:00 p.m. The proposed route will start on West Main Street and conclude by turning left onto First Street and into the Municipal parking lot.

The committee members would also request permission for the Town of Wytheville Municipal parking lot to be closed for float parking. Winners of the parade will be announced in the parking lot. We would also like to serve hot chocolate under the outside covered area at the front entrance of the Municipal building.

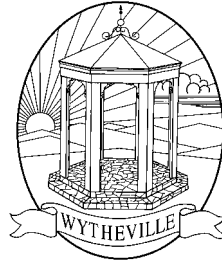
We appreciate your attention to this request. If you have any questions, or need further information, please contact the Chamber office at 223-3365.

Sincerely,

A handwritten signature in cursive script that reads "Jennifer Jones".

Jennifer Jones
Executive Director

bnj

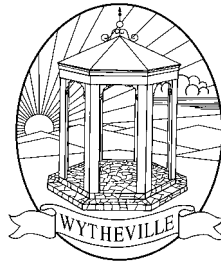


Meeting Date:	Monday, October 11, 2004
Item Name:	Public Hearing
Item Number:	F-1
Subject:	Right of Way Abandonment

SUMMARY:

A public hearing has been scheduled to consider the request of the Housing Authority to abandon an area of right of way on Cassell Road, which abuts property at 360 Cassell Road. Attached is a plat indicating the location of the right of way. The Public Works Committee has been assigned as viewers and will make their recommendation during Committee Reports. Action on this matter will be by way of an ordinance during the regular meeting.

WYTHEVILLE TOWN COUNCIL



AGENDA INFORMATION

Meeting Date:	Monday, October 11, 2004
Item Name:	Committee Reports
Item Number:	I-1
Subject:	Budget and Finance Committee Report

SUMMARY:

The Budget and Finance Committee will report on the following matters:

- a. Amendment to regulations for political signs
- b. Authorization for a line item revision to the budget to accommodate a grant for trash receptacles

BUDGET AND FINANCE COMMITTEE REPORT

OCTOBER 11, 2004

1. Currently, the Town's Zoning Ordinance places certain restrictions on the erection of political signs. Under the current ordinance, political signs are deemed to be temporary signs requiring the approval of the Town Council for placement and limiting the time period they can remain in place subject to public view. State law was recently changed, and a time limitation can no longer be imposed on these political signs. As such, it will be necessary for the Council to amend the political sign regulations to delete our current time constraints. This revision will not change the remaining provisions within this section, which permits political signs with a maximum area of 32 square feet in Business and Industrial Districts and a maximum area of 6 square feet in Residential Zones. It would be the recommendation of the Budget and Finance Committee to amend the attached regulations regarding political signs.
2. In August, the Town received notification from the Department of Environmental Quality of the award of a grant in the amount of \$2,368 for activities to be used for litter prevention and recycling. These funds are not in the current budget, and, as such, will require a line item revision within the current budget. It is the recommendation of the Budget and Finance Committee that we authorize the Town Treasurer to place \$2,368 in the

appropriate line of the Refuse Collection budget. The Public Works Department plans to use these grant funds to replace trash receptacles on Main Street.

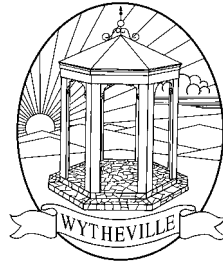
Jacqueline K. King

John W. Jones, Jr.

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REGULATIONS APPLICABLE TO POLITICAL SIGNS AS MAY BE PERMITTED UNDER ARTICLE XXI OF THE ZONING ORDINANCE

1. These regulations are promulgated by the Wytheville Town Council under the authority of Article 21-1 of Ordinance No. 640, generally known as the Zoning Ordinance.
2. The purpose of these regulations is to provide for the erection of exterior political signs as temporary signs such that they are harmonious with the intent of the Zoning Ordinance as described in Article II of Ordinance No. 640.
3. The Town Council, solely at its discretion, may permit political signs to be erected as temporary signs and no such signs shall be erected until the Town Council has approved such request.
4. Upon the approval of the Town Council for the erection of political signs as temporary signs, an application for each sign must be made, without charge, and approved by the Zoning Administrator. An application is required for each installation. The application will contain general information as to responsible party, size, location, and authorization by the landowner/tenant of the location. Political signs may be erected in business and industrial zones with a maximum area of thirty-two (32) square feet, and in residential zones with a maximum area of six (6) square feet.
5. In its sole discretion, the Town Council may add other regulations it deems appropriate in the regulating of political signs as temporary signs.
6. Any applicant who fails to comply with regulations regarding political signs as temporary signs will be in violation of Ordinance No. 640, generally known as the Zoning Ordinance, and will be subject to penalties prescribed therein.



Meeting Date:	Monday, October 11, 2004
Item Name:	Committee Reports
Item Number:	I-2
Subject:	Public Works Committee Report

SUMMARY:

The Public Works Committee will report on the following matters:

- a. Request of the Wytheville Redevelopment and Housing Authority to abandon an area of right of way on Cassell Road
- b. "No Parking" designations at two Wytheville Redevelopment and Housing Authority sites

PUBLIC WORKS COMMITTEE REPORT

OCTOBER 11, 2004

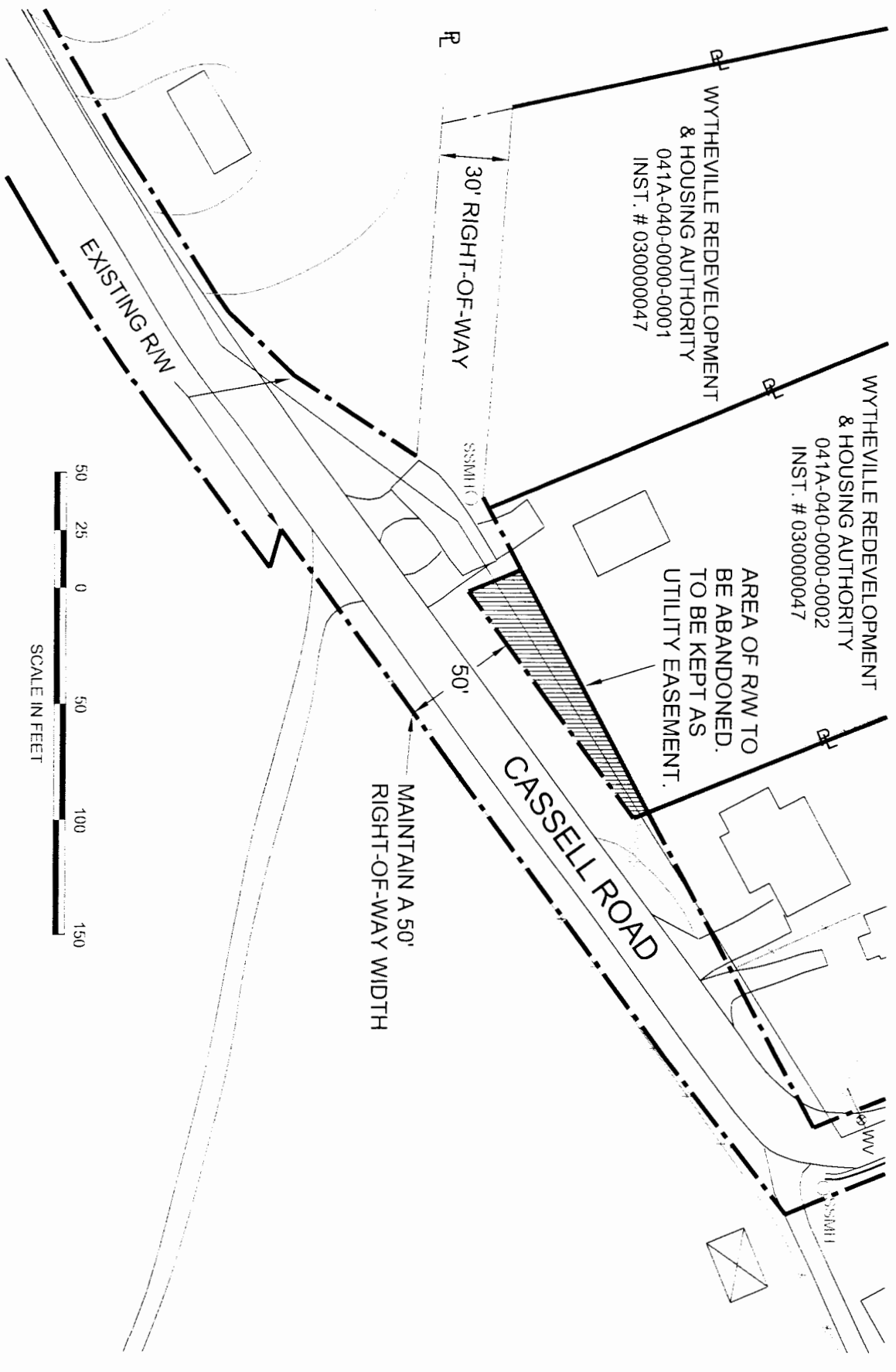
1. Earlier this evening, the Council conducted a public hearing to consider the request of the Wytheville Redevelopment and Housing Authority for the Town to abandon an area of right of way on Cassell Road, which abuts property at 360 Cassell Road. Previously, the Council appointed our Committee as viewers, and we have, in fact, visited the site to determine any negative impacts the abandonment would have to the Town. We have attached, for the Council's review, a plat depicting the area that is under consideration. The Housing Authority is desirous of having this portion of right of way abandoned since it will give them additional flexibilities in the placement of the apartments they are planning to construct. The right of way denoted on the plat to be abandoned is the result of a project a number of years ago where certain curves in Cassell Road were straightened. We do not see any problems with the abandonment of this section of right of way provided that we maintain utility easements over the entire abandoned area. Later this evening, when the ordinance, which abandons this section of right of way, is considered, it would be the recommendation of the Public Works Committee that the rules be suspended and that the ordinance be adopted on first and final reading.

2. At the last meeting of Council, we reported that we had received an inquiry from the Wytheville Redevelopment and Housing Authority seeking the development of "no parking" zones around two of the Housing Authority's residential sites. We

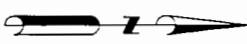
requested the Housing Authority Board to give us some additional insight into the need for these parking restrictions, and, also, to consider the imposition of parking restrictions for a specified period of time. The Housing Authority has responded and agreed that a partial parking restriction may well serve their intended purposes. Our rationale for suggesting a limited parking restriction would be for the convenience of those residents during the daytime hours. As such, it would be the recommendation of the Public Works Committee that we proceed with the installation of “No Parking” signs for the two sites (the site located at 22nd, 24th and Washington Streets, and the site located at Pine Street between 24th and 26th Streets) and that parking be restricted from 7:00 p.m. to 7:00 a.m. daily.

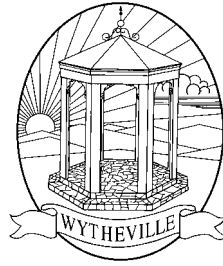
William B. Weisiger

H. Judson Lambert



TOWN OF WYTHEVILLE		
CASSELL ROAD		
RIGHT-OF-WAY ABANDONMENT		
DATE: 9/20/2004	SHEET 1 OF 1	





Meeting Date:	Monday, October 11, 2004
Item Name:	Ordinances/Resolutions
Item Number:	J-1
Subject:	Ordinance No. 1181

SUMMARY:

Enclosed is Ordinance No. 1181, which abandons an area of right of way on Cassell Road, which abuts property at 360 Cassell Road. You will note that it will be necessary for the Housing Authority to execute the utility easement that has been prepared by the Town. The ordinance and the easement will be recorded simultaneously in the office of the Clerk of Court. If Council concurs, we would recommend that the ordinance be adopted on first and final reading.

ORDINANCE NO. 1181

At a regular meeting of the Town Council of the Town of Wytheville, Virginia, held in the Council Chambers on Monday, October 11, 2004, at 7:00 P.M.

Present:

Absent:

**AN ORDINANCE ABANDONING AN AREA OF RIGHT OF WAY
ON CASSELL ROAD WHICH ABUTS PROPERTY AT 360 CASSELL ROAD**

WHEREAS, the Town Council received a request from the Wytheville Redevelopment and Housing Authority to vacate and abandon right of way on Cassell Road, which abuts property at 360 Cassell Road; and,

WHEREAS, the Public Works Committee of the Town Council was directed to review the abandonment of said right of way, the discontinuance and vacation of which was proposed, and to recommend to Town Council whether or not the same should be vacated and discontinued; and,

WHEREAS, pursuant to the provisions of Section 15.2-2204 of the Code of Virginia, as amended, notice of the intention of the Town of Wytheville to vacate or discontinue the same was duly published twice as required by law, with at least six days elapsing between the first and second publication in the Wytheville Enterprise, a newspaper published or having general circulation in the Town of Wytheville, specifying the time and place of a hearing at which persons affected thereby might appear and be heard; and,

WHEREAS, a public hearing was conducted, as advertised, on October 11, 2004; and,

WHEREAS, by report dated October 11, 2004, the Public Works Committee unanimously reported to the Town Council that no inconvenience would result from abandoning the right of way on Cassell Road; and,

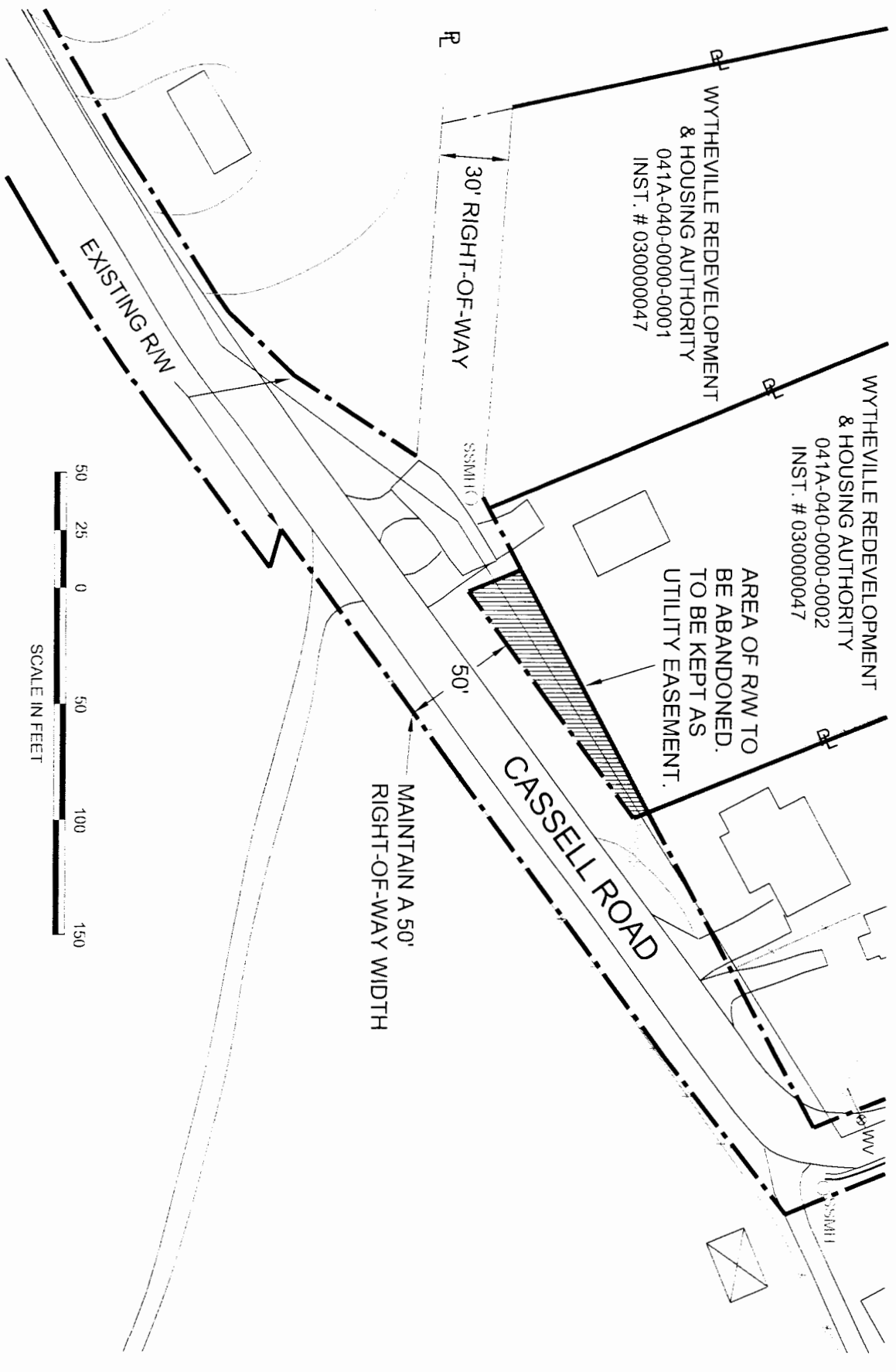
WHEREAS, the Town Council does not deem it necessary to appoint viewers and view said right of way and report their opinion what, if any, inconvenience would result from discontinuing the same; and,

WHEREAS, the Town Council concurs in said report and is of the opinion that the public interest would be best served by discontinuing and abandoning the right of way as reported by the Public Works Committee, that the rights and interests of no persons would

be jeopardized or violated, thereby, and all of the land proprietors affected by and abutting the portion of said right of way have applied for or having agreed to the vacation and abandonment thereof.

NOW, THEREFORE, BE IT ORDAINED that the right of way on Cassell Road, which abuts 360 Cassell Road, as designated on the attached plat, be discontinued and abandoned provided that simultaneously an utility easement is maintained by the Town over the full width and length of the abandoned right of way.

BE IT FURTHER ORDAINED that a certified copy of this ordinance of vacation be recorded as deeds are recorded and indexed in the name of the Town of Wytheville in the Clerk's Office of the Circuit Court of Wythe County, Virginia, and that simultaneously an utility easement is likewise recorded in said office.



WYTHEVILLE REDEVELOPMENT
& HOUSING AUTHORITY
041A-040-0000-0001
INST. # 030000047

WYTHEVILLE REDEVELOPMENT
& HOUSING AUTHORITY
041A-040-0000-0002
INST. # 030000047

AREA OF RW TO
BE ABANDONED.
TO BE KEPT AS
UTILITY EASEMENT.

MAINTAIN A 50'
RIGHT-OF-WAY WIDTH

CASPELL ROAD

EXISTING RW

R

30' RIGHT-OF-WAY

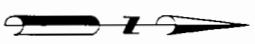
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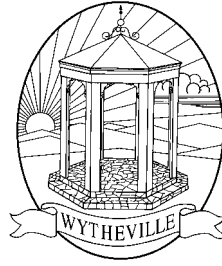
50'

WV

SSM111

TOWN OF WYTHEVILLE		
CASPELL ROAD		
RIGHT-OF-WAY ABANDONMENT		
DATE: 9/20/2004	SHEET 1 OF 1	





Meeting Date:	Monday, October 11, 2004
Item Name:	Appointments
Item Number:	K-1
Subject:	Joint Industrial Development Authority

SUMMARY:

The term of Mr. Steve Irvin to the Joint Industrial Development Authority will expire November 13, 2004. Mr. Irvin has served two four-year terms and is not eligible for reappointment. Enclosed are applications of individuals who have indicated they desire to serve on the Authority. Several of the applicants are currently serving on Town committees. If Council desires, the appointment can be deferred until additional applications are received. The appointment could be made at the October 25 or November 8 meeting.

Town of Wytheville



Town Committee Application

Date Received:

October 4, 2004

Date Appointed:

Please type or print in pen clearly:

Name:

ELMORE

DAVID

L.

Last

First

M.I.

Mr., Mrs., Miss, Rank

Home Mailing Address:

355 E. NORTH STREET

WYTHEVILLE, VA 24382

Business Name and Mailing Address (if appropriate):

ROHM & HAAS POWDER COATINGS

2460 N. FOURTH STREET

WYTHEVILLE VA 24382

Communications:

Phone (day): 228-1512 (evening): 228-6366 Fax: 228-1500 E-mail:

DELmore@ROHMHAAS.com

Vocation/Profession: PLANT MANAGER

Education/Qualifications/Job Experience(s):

B.A. FROM UNIVERSITY NORTH CAROLINA - CHARLOTTE (UNCC)

INDUSTRY MANAGEMENT - 26 YEARS

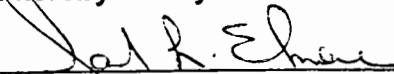
Interests/Community Service Activities:

WYTHEVILLE - WYTHE BLAND CHAMBER OF COMMERCE BOARD OF DIRECTORS

VICE CHAIRMAN - WIA BOARD OF DIRECTORS, WYTHEVILLE ROTARY CLUB

WYTHE COUNTY MFC COUNCIL BOARD

WYTHEVILLE RECREATION COMMISSION, BOY SCOUT LEADER, VARIOUS COMMITTEES

Boards/Commission(s) You Wish To Serve On:	
1 st Choice:	JOINT INDUSTRIAL DEVELOPMENT AUTHORITY BOARD
2 nd Choice:	
3 rd Choice:	
Others:	
Current Member of a Town Board/Commission? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
If Yes, please list: ADVISORY BOARD - DAM CARE FACILITY	
Previously Served on a Town Board/Commission? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
If Yes, please list: RECREATION COMMISSION, CHAMBER OF COMMERCE	
Have you ever worked for the Town of Wytheville? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
If Yes, please list dates and names of departments:	
Are you related to any Town employee or appointee? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
If Yes, please indicate name and relationship:	
Are you aware that financial disclosures may be required annually? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Are you aware of any potential conflicts of interest? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
Are you aware of the time commitment involved? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
What do you see as the objectives and goals of the board/committee(s) to which you seek appointment? ECONOMIC DEVELOPMENT, WORKFORCE TRAINING PROGRAMS	
What special qualities can you bring to the board/committee(s)? INDUSTRY EXPERIENCE LINK TO WORKFORCE INVESTMENT ACTIVITIES AND ECONOMIC DEVELOPMENT	
I hereby certify that the above information is correct to the best of my knowledge.	
Signature	Date
	10/4/04
Please Mail Your Completed Form To: Office of the Clerk Town of Wytheville Post Office Drawer 533 Wytheville, Virginia 24382	
We thank you for your interest in serving on a Town board or commission.	

Town of Wytheville



Town Committee Application

Date Received:

7-26-04

Date Appointed:

Please type or print in pen clearly:

Name:

Hawk

Nancy

F

Last

First

M.I.

Mr., Mrs., Miss, Rank

Home Mailing Address:

530 WASHINGTON

Wytheville VA

Business Name and Mailing Address (if appropriate):

Cross Roads Shelter

Communications:

Phone (day): 228-7041 (evening): _____ Fax: _____ E-mail: _____

n.hawk@crossroads@earthlink.net

Vocation/Profession: Casemanager - Veterans Liaison

Education/Qualifications/Job Experience(s):

Eastern European Studies, Network administration, Veteran US Army,
Field Director UN, Refugee monitor - Retired

Interests/Community Service Activities:

Veteran services, job improvements,

Boards/Commission(s) You Wish To Serve On:	
1 st Choice:	<i>JIDA</i>
2 nd Choice:	Community Internet Communications Center
3 rd Choice:	<i>JDA</i>
Others:	<i>Smythe Wythe Airport Corp Redevelopment Housing Authority</i>
Current Member of a Town Board/Commission? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
If Yes, please list: _____	
Previously Served on a Town Board/Commission? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
If Yes, please list: _____	
Have you ever worked for the Town of Wytheville? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
If Yes, please list dates and names of departments: _____	
Are you related to any Town employee or appointee? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
If Yes, please indicate name and relationship: _____	
Are you aware that financial disclosures may be required annually? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Are you aware of any potential conflicts of interest? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
Are you aware of the time commitment involved? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
What do you see as the objectives and goals of the board/committee(s) to which you seek appointment? <i>Improving, Guarding Wytheville's Quality of Life</i>	
What special qualities can you bring to the board/committee(s)? <i>Diverse International contacts and knowledge</i>	
I hereby certify that the above information is correct to the best of my knowledge.	
<i>Nancy Hawk</i> Signature	<i>26 July 04</i> Date
Please Mail Your Completed Form To: Office of the Clerk Town of Wytheville Post Office Drawer 533 Wytheville, Virginia 24382	
<i>We thank you for your interest in serving on a Town board or commission.</i>	

Town of Wytheville

TOWN OF WYTHEVILLE
RECEIVED
MAR 22 2004



Town Committee Application

Date Received:

3-22-04

Date Appointed:

8-9-04

Please type or print in pen clearly:

Name:

Last Hundley First Thomas M.I. F

Mr., Mrs., Miss, Rank

Home Mailing Address:

1045 Tazewell Street, Wytheville, VA 24382

Business Name and Mailing Address (if appropriate):

State Farm Insurance & Financial Services
255 South 6th Street
PO Box 650
Wytheville, VA 24382

Communications:

Phone (day): 276-228-3149 (evening): 276-228-5046 Fax: _____ E-mail:

Vocation/Profession:

State Farm Agent

Education/Qualifications/Job Experience(s):

Wytheville Community College, A.A. S Degree Management

Bluefield College B.S. Organizational Management

16 Years of Small Business Experience (Retail, Wholesale, Insurance & Financial Services)

Interests/Community Service Activities: Sports/History

Boards/Commission(s) You Wish To Serve On:

1st Choice: Joint Industrial Development Authority

2nd Choice: Planning Commission

3rd Choice: Redevelopment & Housing Authority

Others: Recreation Commission

Current Member of a Town Board/Commission? YES NO

If Yes, please list:

Previously Served on a Town Board/Commission? YES NO

If Yes, please list:

Have you ever worked for the Town of Wytheville? YES NO

If Yes, please list dates and names of departments:

Are you related to any Town employee or appointee? YES NO

If Yes, please indicate name and relationship:

Are you aware that financial disclosures may be required annually?

YES NO

Are you aware of any potential conflicts of interest? YES NO

Are you aware of the time commitment involved? ? YES NO

What do you see as the objectives and goals of the board/committee(s) to which you seek appointment?

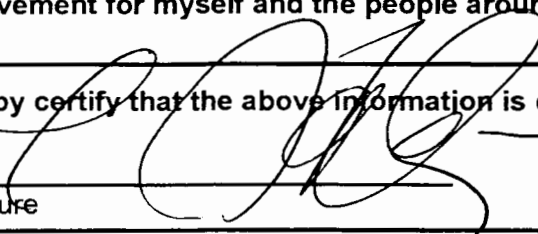
To maintain and provide future planning for the citizens of Wytheville/Wythe County. Also to continually improve the quality of life for all ages. (Especially our Youth)

What special qualities can you bring to the board/committee(s)?

Excellent leadership skills, ability to communicate to others, and a ongoing since of improvement for myself and the people around me.

I hereby certify that the above information is correct to the best of my knowledge.

Signature



Date

Please Mail Your Completed Form To:
Office of the Town Clerk
Town of Wytheville
Post Office Drawer 533
Wytheville, Virginia 24382

We thank you for your interest in serving on a Town board or commission.

Town of Wytheville



Town Committee Application

Date Received:

November 21, 2003

Date Appointed:

12-8-03

Please type or print in pen clearly:

Name:

Bush

DAVID

T.

Last

First

M.I.

Mr., Mrs., Miss, Rank

Home Mailing Address:

115 Eagle Drive, Wytheville, VA 24382

Business Name and Mailing Address (if appropriate):

N/A

Communications:

Phone (day): 223-0056 (evening): SAME Fax: E-mail:

dbush10@earthlink.net

Vocation/Profession: Retired

Education/Qualifications/Job Experience(s):

BSEE VMI 1969
34 years with AEP

Interests/Community Service Activities:

United Way

Boards/Commission(s) You Wish To Serve On:

1st Choice: PLANNING Commission

2nd Choice: JIDA

3rd Choice: _____

Others: _____

Current Member of a Town Board/Commission? YES NO

If Yes, please list: _____

Previously Served on a Town Board/Commission? YES NO

If Yes, please list: _____

Have you ever worked for the Town of Wytheville? YES NO

If Yes, please list dates and names of departments: _____

Are you related to any Town employee or appointee? YES NO

If Yes, please indicate name and relationship: _____

Are you aware that financial disclosures may be required annually?

YES NO

Are you aware of any potential conflicts of interest? YES NO

Are you aware of the time commitment involved? YES NO

What do you see as the objectives and goals of the board/committee(s) to which you seek appointment?

Provide objective oversight to development in the Town

What special qualities can you bring to the board/committee(s)?

Previous Economic Development experience with AEP 30 years of management experience

I hereby certify that the above information is correct to the best of my knowledge.

David J. B...

Signature

Nov 21, 2003

Date

Please Mail Your Completed Form To:
Office of the Clerk
Town of Wytheville
Post Office Drawer 533
Wytheville, Virginia 24382

We thank you for your interest in serving on a Town board or commission.

Town of Wytheville



Date Received:

Date Appointed:

Please type or print in pen clearly:

Name:

Last Jones First Jennifer M.I. W

Mr., Mrs., Miss, Rank

Home Mailing Address:

370 East Fulton St.
Wytheville VA 24382

Business Name and Mailing Address (if appropriate):

Wytheville-Wythe-Bland Chamber of Commerce, Inc.
P.O. Box 563, Wytheville VA 24382

Communications:

Phone (day): 223-3346 (evening): 228-3023 Fax: 223-3315 E-mail: chamber@wytheville.org

Vocation/Profession:

Executive Director, Wytheville-Wythe-Bland Chamber of Commerce

Education/Qualifications/Job Experience(s):

Chamber of Commerce - 14 yrs
Graduate of U.S. Chamber of Commerce Institute for Organization Mngt.
Virginia Tech Institute for Economic Development
VA C.E. - Leadership Management - Workforce Investment Board member

Interests/Community Service Activities:

Economic Development, Education
Rural Retreat Elem. PTO
Breast Cancer Coalition
H.O.P.E.
Member of SW VA Clogging team & perform a many activities
and many other chamber activities

Boards/Commission(s) You Wish To Serve On:

1st Choice: *Joint Industrial Dev. Authority*
2nd Choice:
3rd Choice:
Others:

Current Member of a Town Board/Commission? YES NO

If Yes, please list:

Previously Served on a Town Board/Commission? YES NO

If Yes, please list: *Time Capsule*

Have you ever worked for the Town of Wytheville? YES NO

If Yes, please list dates and names of departments: *Chamber of Commerce*

Are you related to any Town employee or appointee? YES NO

If Yes, please indicate name and relationship:

Are you aware that financial disclosures may be required annually?

YES NO

Are you aware of any potential conflicts of interest? YES NO

Are you aware of the time commitment involved? YES NO

What do you see as the objectives and goals of the board/committee(s) to which you seek appointment?

Improving Economic Development

What special qualities can you bring to the board/committee(s)?

Knowledge of activities and familiarity with the JIDA Board. Building stronger partnerships.

I hereby certify that the above information is correct to the best of my knowledge.

Jennifer W. Jones
Signature

Date *9-22-04*

Please Mail Your Completed Form To:

Office of the Clerk
Town of Wytheville
Post Office Drawer 533
Wytheville, Virginia 24382

We thank you for your interest in serving on a Town board or commission.