

**MINUTES OF THE REGULAR MEETING OF THE WYTHEVILLE TOWN COUNCIL  
HELD IN THE COUNCIL CHAMBERS ON MONDAY, AUGUST 24, 2020, AT 7:00 P.M.**

Members present: Beth A. Taylor, Cathy D. Pattison, Mark J. Bloomfield, Holly E. Atkins, Gary L. Gillman

Members absent: None

Others present: Town Manager Stephen A. Moore, Town Clerk Sharon G. Corvin, Assistant Town Manager T. Brian Freeman, Todd Wolford, Patrol Officer Todd Matthews

**RE: CALL TO ORDER, QUORUM, PLEDGE**

Mayor Taylor called the meeting to order and established that a quorum of Council members was present. The Pledge of Allegiance was led by Councilwoman Atkins.

**RE: CONSENT AGENDA**

Mayor Taylor presented the consent agenda consisting of the minutes of the regular meeting of August 10, 2020. Mayor Taylor inquired if there was a motion to approve the consent agenda as presented or to somehow be amended. A motion was made by Councilman Bloomfield and seconded by Vice-Mayor Pattison to approve the consent agenda consisting of the minutes of the regular meeting of August 10, 2020, as presented. Mayor Taylor inquired if there was any discussion on the motion to approve the consent agenda. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Beth A. Taylor, Cathy D. Pattison, Mark J. Bloomfield, Holly E. Atkins, Gary L. Gillman. Against: None.

**RE: PUBLIC HEARING – GRANT APPLICATION**

Mayor Taylor advised that the meeting constituted a public hearing (due notice having been given) to consider a grant application to the Department of Housing and Community Development for Community Development Block Grant funding in the maximum amount of \$800,000 to be used for small business recovery assistance. Mayor Taylor stated that there are no citizens attending the meeting to address the Council regarding this public hearing, therefore, she would declare the public hearing closed and proceed with the agenda. She advised that if someone arrives later at the meeting, she will reserve the right to reopen the public hearing to allow comments.

**RE: CITIZENS' PERIOD**

Mayor Taylor advised that the next agenda item is Citizens' Period. She noted that, again, there are no citizens attending the meeting to address the Council during Citizens' Period, therefore, she would proceed with the agenda.

**RE: OLD BUSINESS**

Under Old Business, Town Manager Moore advised that he did not have anything to report to the Council.

**RE: BUDGET AND FINANCE COMMITTEE REPORT**

Councilman Bloomfield reported for the Budget and Finance Committee. The Budget and Finance Committee report was entered into the record as follows: The Virginia Department of Labor and Industry (DOLI), at the direction of Virginia Governor Ralph Northam, has developed and implemented the policies on an Emergency Temporary Standard for COVID-19. This standard is designed to prevent the spread of COVID-19 and protect Virginia's workers. To comply with this standard and to ensure that our employees are fully protected from COVID-19, the Town of Wytheville needs to adopt this standard and implement the policies, assessments and enforcement measures to ensure the best possible outcomes. At this time, each Town department has been assessed for its exposure risk and classified as very high, high, medium or low. Training has occurred, or will occur, in the next few days for each risk category. Training will include protocols for preventions of the spread of the virus, personal protective equipment, identifying symptoms and reviewing policies for those exposed. We would like to thank our employees for all their work to implement this policy and to make it effective. It would be the recommendation of the Budget and Finance Committee that the Council adopt the attached COVID-19 and Infectious Disease and Response Plan. A motion was made by Councilman Bloomfield and seconded by Councilwoman Atkins that the Council adopt the COVID-19

Infectious Disease Preparedness and Response Plan. Mayor Taylor inquired if there was any discussion on the motion to approve the consent agenda. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Beth A. Taylor, Cathy D. Pattison, Mark J. Bloomfield, Holly E. Atkins, Gary L. Gillman. Against: None.

During the initial stages of COVID-19, the Town closed all facilities to the public including the Municipal Building, Police Department, Fire and EMS Building, Museums, Visitors Center, Recycling Center, Wytheville Community Center and Wytheville Meeting Center. While there are specific requirements or limitations at each facility, all have been reopened with the exception of the Museums. During this closure, new exhibits have been added and older exhibits improved at the Museums. Especially relevant is the Polio Exhibit, which looks back 70 years at Wytheville's own pandemic. We would like to invite everyone back to our Museums on September 5, 2020, for an exciting reopening celebration. This event will feature a book signing by Ms. Rosa Lee Jude, a new folk art exhibit and a gift shop sale. There will be children's activities and a walking tour scavenger hunt. Please wear a mask and physical distance during these events for everyone's safety. A copy of the Budget and Finance Committee report is attached and made part of these minutes.

#### **RE: PUBLIC WORKS COMMITTEE REPORT**

Councilman Gillman reported for the Public Works Committee. The Public Works Committee report was entered into the record as follows: This year, the Town of Wytheville had planned to host a shredding event in partnership with the Wytheville-Wythe-Bland Chamber of Commerce and Truliant Federal Credit Union. Originally scheduled for May 2020, the event was postponed due to COVID-19 and was rescheduled for October 2020. However, we have just learned that the October event has also been postponed until May 2021. We apologize for any inconvenience to our citizens, and we look forward to having this event next spring.

We have received notification from the Virginia Department of Transportation (VDOT), that they will be procuring contracts for the repair of the bridge over Interstate 81 on Cove Road. The work on the bridge structure will be taking place from late winter to late summer of 2021, however, there will be work on the bridge decking that will require the bridge to be closed for a three week period in the spring of 2021. While VDOT will be advertising and providing information on this in the coming weeks, we wanted to give our citizens notice of this upcoming bridge closure. We will provide more information on the closing dates as we receive this information from VDOT. A copy of the Public Works Committee report is attached and made part of these minutes.

#### **RE: NEW BUSINESS**

Under New Business, Town Manager Moore reported the following:

1. The next Council Work Session will be held on Tuesday, August 25, 2020, at 7:00 a.m., in the Council Chambers.
2. The Budget and Finance Committee will meet on Tuesday, August 25, 2020, at 4:00 p.m., in the Council Conference Room.
3. The Joint Governing Bodies meeting scheduled for Monday, August 31, 2020, has been canceled.

#### **RE: APPOINTMENTS – WYTHEVILLE RECREATION COMMISSION**

Mayor Taylor advised that the next agenda item is to consider the appointment of a youth member to the Wytheville Recreation Commission to fill the expired term of Ms. Rosie Tomiak (term expired August 1, 2020). A motion was made by Vice-Mayor Pattison and seconded by Councilman Gillman to appoint Mr. Dylan G. Jones as a youth member to the Recreation Commission for a one year term, which expires August 1, 2021. Mayor Taylor inquired if there was any discussion on the motion to appoint Mr. Dylan G. Jones as a youth member to the Recreation Commission. There being none, the motion was approved with the following voting in favor and there being no opposition: For: Beth A. Taylor, Cathy D. Pattison, Mark J. Bloomfield, Holly E. Atkins, Gary L. Gillman. Against: None.

#### **RE: PLANNING COMMISSION RECOMMENDATION – MOTOR VEHICLE TOWING OR WRECKER SERVICE**

Mayor Taylor advised that the next agenda item is a recommendation from the Wytheville Planning Commission to make the following amendments to the Town of Wytheville Zoning

Ordinance regarding Motor Vehicle or Wrecker Service: Article III, Definitions; Article XI-Business District B-2 (General); Section 11-1 Use Regulations; Article XII-Industrial District M-1, Section 12-1 Use Regulations; Article XII-M-Industrial District M-1M, Section 12-1M Use Regulations; Article XIII-Industrial District M-2, Section 13-1 Use Regulations. She noted that the recommendation is to approve these requests. Mayor Taylor advised that Town Council would be required to conduct a public hearing to consider these amendments, which could be set for the September 14, 2020, Town Council meeting. She inquired if this date was acceptable to the Council. It was the consensus of the Council to set a public hearing for the September 14, 2020, Town Council meeting to consider the recommendation from the Wytheville Planning Commission to make the following amendments to the Town of Wytheville Zoning Ordinance regarding Motor Vehicle Towing or Wrecker Service: Article III, Definitions; Article XI-Business District B-2 (General); Section 11-1 Use Regulations; Article XII-Industrial District M-1, Section 12-1 Use Regulations; Article XII-M-Industrial District M-1M, Section 12-1M Use Regulations; Article XIII-Industrial District M-2, Section 13-1 Use Regulations.

**RE: ADJOURNMENT**

There being no further business to be discussed, a motion was duly made, seconded and carried to adjourn the meeting (7:10 p.m.).

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Beth A. Taylor, Mayor

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Sharon G. Corvin, CMC, Town Clerk

## **PUBLIC WORKS COMMITTEE REPORT**

**AUGUST 24, 2020**

1. This year, the Town of Wytheville had planned to host a shredding event in partnership with the Wytheville-Wythe-Bland Chamber of Commerce and Truliant Federal Credit Union. Originally scheduled for May 2020, the event was postponed due to COVID-19 and was rescheduled for October 2020. However, we have just learned that the October event has also been postponed until May 2021. We apologize for any inconvenience to our citizens, and we look forward to having this event next spring.
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Cathy D. Pattison

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Gary L. Gillman

## **BUDGET AND FINANCE COMMITTEE REPORT**

**AUGUST 24, 2020**

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Mark J. Bloomfield

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Holly E. Atkins